

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, APRIL 27, 2017  
7:00 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  P   George DeLollis  
  P   Calvin Back  
  P   Robert Bakley II  
  P   Edward Dagney  
  P   Burgess Hamer  
  P   Gloria Hodges  
  P   Patricia Taylor  
  P   Stephanie Thomas  
  A   Renee Pettit

**ATTENDANCE**

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Amy Elco, Board Solicitor

**OTHERS**

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 17:10:4/27/17**
- B. District Step Team Video – Chip Bland and Shaiye McNeal

**V. PUBLIC COMMENT ON AGENDA ITEMS**

None

**VI. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 16, 2017  
**Exhibit M 17:15:4/27/17**
- B. Special Meeting Minutes – April 5, 2017  
**Exhibit M 17:16:4/27/17**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:	Mr. DeLollis	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

**VII. CORRESPONDENCE**

None

**VIII. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 17:37:4/27/17**
- B. Trip List  
**Exhibit S 17:38:4/27/17**
- C. Discipline Report  
**Exhibit S 17:39:4/27/17**
- D. Attendance Report  
**Exhibit S 17:40:4/27/17**
- E. Fundraising Requests  
**Exhibit S 17:41:4/27/17**
- F. H.I.B. Report – Confidential

**IX. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 30, and April 3 & 25, 2017

Mr. Bakley reported that the committee met on the above three dates and discussed the following: Parkshore request, gym floors, solar costs, district sign, Phase 2 bids, rejection and rebid for Phase 2 and review of the 2<sup>nd</sup> bid opening results.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

- F. Finance Committee – April 6, 2017

Mr. DeLollis reported that the Finance Committee met on April 6<sup>th</sup> and discussed the following: School Lunch Balance Update and the 2017/18 School Year Budget

Motion:	Mr. Bakley	Second:	Mr. Dagney
Vote:	Voice	Carried:	Yes

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – April 6 and April 26, 2017

Mr. Roberts reported that the Staff Relations/Negotiations Committee met on April 6<sup>th</sup> and 26<sup>th</sup> and discussed promotions in the district, unaffiliated salaries, schedule b's, MTSAA contract, staffing for 17/18 school year and central administration contracts.

Motion:	Ms. Hodges	Second:	Mr. Dagney
Vote:	Voice	Carried:	Yes

J. Transportation Committee

**X. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through March 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The March 31, 2017, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of March 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- C. That the Board approve the March 31, 2017, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the March 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2017

**Exhibit B 17:19:4/27/17**

Report of Cash – March 31, 2017

**Exhibit B 17:20:4/27/17**

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor

Y Stephanie Thomas  
A Renee Pettit

**XI. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 17:27:4/27/17**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 17:28:4/27/17**
- C. The following contract between Beyond the Stars Dance and MTBOE – received signed contract and deposit of \$22,757.50.

BEYOND THE STARS Virginia Faubell	June 26 - July 1, 2017 Dance Competition	\$58,272.50
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- D. The tuition contract with Alloway Township Board of Education receiving school for 1 student to attend from March 24, 2017 to June 30, 2017 while residing at Ranch Hope in Alloway Township at a cost of \$3,582.
- E. The pupil transportation agreement with Alloway Township to transport student at a rate of \$6 per day for the same time period at a cost of \$330.
- F. The Shared Services Agreement with Cape May County Special Services School District for cooperative transportation routing service for 5% of the district’s portion of each route for all regular routes and 7% for homeless student transportation.  
**Exhibit F 17:29:4/27/17**
- G. The tuition contract between Ranch Hope, Inc. (receiving district) and Middle Township Board of Education (sending district) for 1 student to attend their virtual school from March 10, 2017 to March 23, 2017 while residing at Ranch Hope in Alloway Township at a cost of \$125 per day.
- H. The contract with Partner Engineering and Science, Inc. to test gym flooring in three schools at a total cost of \$3,535.
- I. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and to enter into a cooperative pricing agreement with other contracting units for HVAC, Refrigeration, Plumbing and Electrical Services for the 2017-2018 SY.
- J. Resolution authorizing the Middle Township Board of Education to renew service contract for drug and alcohol testing, for the transportation department by Pogue,

Inc. for the school year 2017-2018. Renewal right was reserved in the contract for the 2016-2017 school year with identical fee and contract length of one year.

- K. Maintenance Reserve request in the amount of \$73,996 for the following items:
  - New electronic sign for the Administration Building-\$35,000
  - New Air conditioning unit for the PAC Lobby- \$38,996
- L. Resolution authorizing the Middle Township Board of Education to renew service contract for employee assistance with RPK & Associates t/a EmployeeCare for the school year 2017-2018. Renewal right was reserved in the contract for the 2016-2017 school year with identical fee and length of period of service.

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

## XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 17:14:4/27/17**
- C. Upon recommendation of Brian Eaves, Spiezle Architectural Group, Inc. architects of record for the Board and after review of the bid submissions and results of the bid opening on April 25, 2017 for construction projects at Elementary School #2, Spiezle Commission No. 16K014 (the “Project”), and after consultation with the facilities committee of the Board and counsel, the Administration makes the following recommendation:

To award, consistent with the notice of bid, bid specifications and contract documents, the following contract for the bids opened on April 25, 2017, for the project.

- Contract #1 to Ogren Construction in the amount of \$6,872,355, including P1-Alt1 and P2-Alt1.  
**Exhibit R 17:15:4/27/17**

D. Award Dancker for furniture for the Nurse’s suite, Conference room, OT/PT room, 5 PK classrooms and gym office spaces at Elementary #1 for a total cost of \$153,930.43 including installation (breakdown as follows):

Phase 1 – Nurses Suite and Conference Room - \$29,866.69  
 Phase 2 – (5) Pre-K Rooms, Gym Office, PT/OT and Faculty Space - \$124,063.74 **(Exhibit R 17:16:4/27/17)**

Motion:	Mr. Roberts	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. To declare as surplus the following item to be removed and scrapped:
  - Traulsen Stacking Food Warmer Asset tag number 00468 with a historical cost of \$3700.
  
- B. Approval of the following fieldwork placement:
 

School:	University of Phoenix
Dates:	September 7, 2017 to June 16, 2018
Student:	Kaitlyn Beck
Cooperating Staff:	Joy Cantz (Elementary #1)
  
- C. The New Jersey Department of Education Office of Special Education Programs: Board of Education Policies and Procedures For Eligibility Under Part B of the IDEA Statement of Assurances for 2016-2017.  
**Exhibit A 17:21:4/27/17**

- D. To accept the approved corrective action plan for Special Education Medicaid Initiative.  
**Exhibit A 17:22:4/27/17**
- E. A Shared Services Agreement between the Middle Township Board of Education and the Township of Middle for the use of the Goshen Recreational Fields One and Six, outlining the shared maintenance of fields' responsibility.  
**Exhibit A 17:23:4/27/17**
- F. The reinstatement of the following position: Assistant Coordinator of School Transportation Services.
- G. The creation of the following position: Assistant Director of Custodial Services.
- H. The abolishment of the full-time Occupational Therapist position and Speech Language Therapist position (both will be made part-time for the 17/18 school year).
- I. A motion to approve the waiver of a discipline hearing for student, DH-5 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:24:4/27/17**
- J. A motion to approve the waiver of a discipline hearing for student, DH-6 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:25:4/27/17**
- K. A motion to approve the waiver of a discipline hearing for student, DH-7 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 17:26:4/27/17**
- L. A Shared Services Agreement between the Middle Township Board of Education and the County of Cape May extending the agreement until 12/31/17 to use district facilities for shelter due to an adverse weather event or other disaster.

Motion:	Mr. Roberts	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor



Y Stephanie Thomas  
A Renee Pettit

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following Resignations/Retirements:

Name: Patricia Vehon  
 Position: Bus Aide  
 Type: Retirement  
 Effective: May 2, 2017

Name: Herman Frame  
 Position: Bus Driver  
 Type: Resignation  
 Effective: March 29, 2017

Name: Maria Grohe  
 Position: Bus Driver  
 Type: Retirement  
 Effective: July 1, 2017

Name: Yenitza Nieves  
 Position: Teacher’s Aide  
 Type: Resignation  
 Effective: May 11, 2017

B. The following leave(s) of absence:

Deborah Ruffing – On FMLA from 3/31/17 through 4/18/17 paid using personal days (subject to change).

Kathleen Watts – On FMLA from 4/3/17 paid using sick days thru 4/24/17 – remainder unpaid thru 5/8/17; subject to change.

Maura Coskey – On FMLA from 5/26/17 through end of school year; paid using sick days through 6/9/17; remainder unpaid.

C. The following substitute teachers:

<u>Name</u>	<u>Cert. Type</u>	<u>Pay</u>
Jennifer Campbell	Sub Cert	\$85
Beatrice Carter	Sub Cert	\$85
Katherine Gibbons	Sub Cert	\$85
Karen Sylvester	Sub Cert	\$85





**XVII. BOARD COMMENT**

**XVIII. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 7:37 p.m.

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox  
School Business Administrator/Board Secretary