

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, APRIL 27, 2017
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 17:10:4/27/17
- B. District Step Team Video – Andrea Davis

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 16, 2017
Exhibit M 17:15:4/27/17
- B. Special Meeting Minutes – April 5, 2017
Exhibit M 17:16:4/27/17

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 17:37:4/27/17
- B. Trip List
Exhibit S 17:38:4/27/17
- C. Discipline Report
Exhibit S 17:39:4/27/17
- D. Attendance Report
Exhibit S 17:40:4/27/17
- E. Fundraising Requests
Exhibit S 17:41:4/27/17
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 30, and April 3 & 25, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee – April 6, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – April 6 and April 26, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through March 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The March 31, 2017, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of March 31, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the March 31, 2017, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the March 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2017

Exhibit B 17:19:4/27/17

Report of Cash – March 31, 2017

Exhibit B 17:20:4/27/17

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 17:27:4/27/17

B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 17:28:4/27/17

C. The following contract between Beyond the Stars Dance and MTBOE – received signed contract and deposit of \$22,757.50.

BEYOND THE STARS Virginia Faubell	June 26 - July 1, 2017 Dance Competition	\$58,272.50
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D. The tuition contract with Alloway Township Board of Education receiving school for 1 student to attend from March 24, 2017 to June 30, 2017 while residing at Ranch Hope in Alloway Township at a cost of \$3,582.

E. The pupil transportation agreement with Alloway Township to transport student at a rate of \$6 per day for the same time period at a cost of \$330.

F. The Shared Services Agreement with Cape May County Special Services School District for cooperative transportation routing service for 5% of the district’s portion of each route for all regular routes and 7% for homeless student transportation.
Exhibit F 17:29:4/27/17

G. The tuition contract between Ranch Hope, Inc. (receiving district) and Middle Township Board of Education (sending district) for 1 student to attend their virtual school from March 10, 2017 to March 23, 2017 while residing at Ranch Hope in Alloway Township at a cost of \$125 per day.

H. The contract with Partner Engineering and Science, Inc. to test gym flooring in three schools at a total cost of \$3,535.

I. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and to enter into a cooperative pricing agreement with other contracting units for HVAC, Refrigeration, Plumbing and Electrical Services for the 2017-2018 SY.

J. Resolution authorizing the Middle Township Board of Education to renew service contract for drug and alcohol testing, for the transportation department by Pogue, Inc. for the school year 2017-2018. Renewal right was reserved in the contract for the 2016-2017 school year with identical fee and contract length of one year.

K. Maintenance Reserve request in the amount of \$73,996 for the following items:

- New electronic sign for the Administration Building-\$35,000
- New Air conditioning unit for the PAC Lobby- \$38,996

L. Resolution authorizing the Middle Township Board of Education to renew service contract for employee assistance with RPK & Associates t/a EmployeeCare for the

school year 2017-2018. Renewal right was reserved in the contract for the 2016-2017 school year with identical fee and length of period of service.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 17:14:4/27/17
- C. Upon recommendation of Brian Eaves, Spiezle Architectural Group, Inc. architects of record for the Board and after review of the bid submissions and results of the bid opening on April 25, 2017 for construction projects at Elementary School #2, Spiezle Commission No. 16K014 (the “Project”), and after consultation with the facilities committee of the Board and counsel, the Administration makes the following recommendation:

To award, consistent with the notice of bid, bid specifications and contract documents, the following contract for the bids opened on April 25, 2017, for the project.

- Contract #1 to Ogren Construction in the amount of \$6,872,355, including P1-Alt1 and P2-Alt1.
Exhibit R 17:15:4/27/17

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II

Edward Dagney

Burgess Hamer

Gloria Hodges

Patricia Taylor

Stephanie Thomas

Renee Pettit

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. To declare as surplus the following item to be removed and scrapped:
- Traulsen Stacking Food Warmer Asset tag number 00468 with a historical cost of \$3700.
- B. Approval of the following fieldwork placement:
- School: University of Phoenix
Dates: September 7, 2017 to June 16, 2018
Student: Kaitlyn Beck
Cooperating Staff: Joy Cantz (Elementary #1)
- C. The New Jersey Department of Education Office of Special Education Programs: Board of Education Policies and Procedures For Eligibility Under Part B of the IDEA Statement of Assurances for 2016-2017.
Exhibit A 17:21:4/27/17
- D. To accept the approved corrective action plan for Special Education Medicaid Initiative.
Exhibit A 17:22:4/27/17
- E. A Shared Services Agreement between the Middle Township Board of Education and the Township of Middle for the use of the Goshen Recreational Fields One and Six, outlining the shared maintenance of fields' responsibility.
Exhibit A 17:23:4/27/17
- F. The reinstatement of the following position: Assistant Coordinator of School Transportation Services.
- G. The creation of the following position: Assistant Director of Custodial Services.
- H. The abolishment of the full-time Occupational Therapist position and Speech Language Therapist position (both will be made part-time for the 17/18 school year).

- I. A motion to approve the waiver of a discipline hearing for student, DH-5 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 17:24:4/27/17
- J. A motion to approve the waiver of a discipline hearing for student, DH-6 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 17:25:4/27/17
- K. A motion to approve the waiver of a discipline hearing for student, DH-7 (2016—17), in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 17:26:4/27/17
- L. A Shared Services Agreement between the Middle Township Board of Education and the County of Cape May extending the agreement until 12/31/17 to use district facilities for shelter due to an adverse weather event or other disaster.

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name: Patricia Vehon
Position: Bus Aide
Type: Retirement
Effective: May 2, 2017

Name: Herman Frame
Position: Bus Driver

Type: Resignation
 Effective: March 29, 2017

Name: Maria Grohe
 Position: Bus Driver
 Type: Retirement
 Effective: July 1, 2017

B. The following leave(s) of absence:

Deborah Ruffing – On FMLA from 3/31/17 through 4/18/17 paid using personal days (subject to change).

Kathleen Watts – On FMLA from 4/3/17 paid using sick days thru 4/24/17 – remainder unpaid thru 5/8/17; subject to change.

C. The following substitute teachers:

Name	Cert. Type	Pay
Jennifer Campbell	Sub Cert	\$85
Beatrice Carter	Sub Cert	\$85
Katherine Gibbons	Sub Cert	\$85
Karen Sylvester	Sub Cert	\$85
Alyssa Waldron	Sub Cert	\$85
Alison Wills	Sub Nurse	\$125
Concetta Eisele	Sub Cert	\$85
Alexis Hazel	Sub Cert	\$85

D. The following substitute transportation employees: Janele Smith – Substitute Bus Driver, Bertha Webb – Substitute Bus Aide, and Betina Piergrossi – Substitute Bus Aide.

E. The following substitute custodians: Miguel Torres

F. The 2017-2018 Staff Rehire List.

Exhibit H 17:02:4/27/17

G. The Unaffiliated group at a 2.5% increase for the 2017-2018 school year.

H. The promotion of Judy Fala to the Unaffiliated group in the title Assistant Director of Custodial Services at a salary of \$33,094.

I. The promotion of Colleen Slate to the Unaffiliated group in the title of Assistant Coordinator of School Transportation Services at a salary of \$33,094.

J. The promotion of Christine Ritchie to salary of \$53,020, no change in title.

K. Employment of the following Certified Employees:

Name: Jesse Munsick

Position: Long-Term Substitute Teacher
Building: Elementary #2
Effective: 4/24/17 through 5/8/17 (subject to change)
Salary: \$125 per day
Account: 11-120-100-101-00-02
Replacing: Kathleen Watts

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
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- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2016-2017 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
Pineland Learning Ctr	161712	17,108.06 (61 days)

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:

Vote:

Voice

Second:

Carried:

DRAFT