

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, MAY 18, 2017  
7:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**ATTENDANCE**

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Kathleen McDonald, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Dr. Toni Lehman, Principal, Middle School
- \_\_\_\_\_ Frank Riggitano, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Elco, Board Solicitor

**OTHERS**

**III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

**IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 17:11:5/18/17**

**V. PUBLIC COMMENT ON AGENDA ITEMS**

**VI. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Public Hearing Meeting Minutes – April 27, 2017  
**Exhibit M 17:17:5/18/17**
- B. Regular Meeting Minutes – April 27, 2017  
**Exhibit M 17:18:5/18/17**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:		Second:
Vote:	Voice	Carried:

**VII. CORRESPONDENCE**

**VIII. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 17:42:5/18/17**
- B. Trip List  
**Exhibit S 17:43:5/18/17**
- C. Discipline Report  
**Exhibit S 17:44:5/18/17**
- D. Attendance Report  
**Exhibit S 17:45:5/18/17**
- E. Fundraising Requests  
**Exhibit S 17:46:5/18/17**
- F. H.I.B. Report – Confidential

**IX. COMMITTEE REPORTS**

- A. Curriculum Committee – May 11, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- B. Discipline Committee
- C. Equity/Affirmative Action Committee – May 11, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- D. Extra-Curricular Committee – May 9, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – May 9, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee
- H. Policy Committee – May 10, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – May 9, 2017

Motion:		Second:	
Vote:	Voice	Carried:	

**X. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through April 30, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of April 30, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The April 30, 2017, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of April 30, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the April 30, 2017, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the April 30, 2017, Report of the Secretary, pending audit.

Report of the Secretary – April 30, 2017

**Exhibit B 17:21:5/18/17**

Report of Cash – April 30, 2017

**Exhibit B 17:22:5/18/17**

Motion:

Second:

Vote:

Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XI. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 17:30:5/18/17**

- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 17:31:5/18/17**

- C. Requisitioning the Township of Middle for their support of the 2017-2018 school district budget in the amount of \$25,665,775 for general fund and \$1,671,568 for debt service to be billed monthly according to the attached schedule.  
**Exhibit F 17:32:5/18/17**

- D. Be it resolved that the Board of Education approves a \$0.25 increase in price for breakfast at the Elementary, Middle and High schools. The new pricing will be as follows:

	Old Price	New Price
Elementary	\$ 1.40	\$ 1.65
Middle and High School	\$ 1.50	\$ 1.75

- E. The award of Food Service Management Company to Compass group USA, Inc. by and through its Chartwells Division.

Be it resolved that the Board of Education awards Compass Group USA, Inc. by and through its Chartwells Division, a Food Service contract for the SY 2017-2018 with a flat managerial fee of \$60,000. Chartwells guarantees that the bottom-line of the operational financial report for the school year will be a profit of \$15,000 unlimited, resulting in no subsidy to the bottom line of the LEA.

**Exhibit F 17:33:5/18/17**

- F. Accept the quote from LunchTime Cafeteria Data Management for a Point of Sale system for Food Service at a total initial cost of \$18,290.  
**Exhibit F 17:34:5/18/17**

- G. Accept the proposal from JMT Associates for the installation of POE switches throughout the district at a total cost of \$125,137.90. This proposal was obtained through the ERate bidding process and will be filed with the USAC on FCC Form 471 for possible funding.  
**Exhibit F 17:35:5/18/17**

- H. Tuition Contracts with our Sending districts as follows:

District	Program	Amount
Avalon	High School	\$ 96,566.00
Stone Harbor	High School	\$ 55,218.00
Dennis Township	Full time High School	\$ 1,262,585.66
Dennis Township	Shared Time High School	\$ 122,000.00
Dennis Township	PM High School	\$ 26,000.00
Dennis Township	Resource Room	\$ 73,459.58
Woodbine	Full time High School	\$ 604,559.38
Woodbine	Shared Time High School	\$ 48,000.00
Woodbine	Resource Room	\$ 85,314.21

Woodbine	PM High School	\$ 13,000.00
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Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XII. REFERENDUM**

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List  
**Exhibit R 17:16:5/18/17**

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. For the 2017-2018 school year, Middle Township Board of Education does not require YALE Schools to charge their students for a reduced and/or paid meal, pursuant to New Jersey Department of Education code 6A:23-4.5iii.
- B. For the 2017-2018 school year, Middle Township Board of Education does not require Pineland Learning Center, Inc. to charge their students for a reduced and/or paid meal, pursuant to New Jersey Department of Education code 6A:23-4.5iii.
- C. The first reading of the following policies, bylaws and regulations:

- 0000.02 Introduction (M) (Revised)
- P 2320 Independent Study Programs (Abolished)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P&R 2460 Special Education (M) (Revised)
- R2460.1 Special Education – Location, Identification, and Referral (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs (M) Revised
- 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M) New
- R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (M) (No Revision Required/Readopt)
- P 2464 Gifted & Talented Students (M) Revised
- P 2467 Surrogate Parents and Foster Parents (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P&R 3160 Physical Examination (M) (Revised)
- P&R 4160 Physical Examination (M) (Revised)
- P&R 5116 Education of Homeless Children (M) (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 5465 Early Graduation (M) Abolished
- P 7446 School Security Program (New)
- P 8350 Records Retention (New)

**Exhibit A 17:27:5/18/17**

Motion:  
Vote:

Roll Call

Second:  
Carried:

\_\_\_\_ Dennis Roberts  
 \_\_\_\_ George DeLollis  
 \_\_\_\_ Calvin Back

- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following Resignations/Retirements:

Name: Betty Ford-White  
 Position: Bus Aide  
 Type: Retirement  
 Effective: July 1, 2017

Name: Laura Pelouze  
 Position: Teacher’s Aide - #2  
 Type: Resignation  
 Effective: May 13, 2017

Name: Erin Heitzmann  
 Position: P.T. Keyboarding Clerk 1 - Transportation  
 Type: Resignation  
 Effective: June 3, 2017

Name: Clay Simmons  
 Position: Security Guard  
 Type: Resignation  
 Effective: May 31, 2017

B. The following leave(s) of absence:

Jennifer Teller – On FMLA from 5/15/17 through end of school year paid using days through 5/24/17 (subject to change).

C. The following substitute teachers:

<u>Name</u>	<u>Cert. Type</u>	<u>Pay</u>
Andrew Schmolk	Sub Cert	\$85

D. The salary advancement of Ellen Muller due to additional credits completed from MA-19/\$84,561 to MA+15-19/\$85,119 effective 2/1/17.

E. Employment of the following Schedule B Positions:



<b>School</b>	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>17-18 Stipend</b>
District	Weatherby	Evan	Band Director (H.S. and M.S)	\$8,124.00
District	<i>TBD</i>		Child Nutrition Certifier	\$2,310.00
Elem. #1	Novsak	Lisa	H.I.B. Specialist	\$250.00
Elem. #1	Camp	Linda	Social Media Coordinator	\$500.00
Elem. #1	Simmerman	Nancy	Website Coordinator	\$1,345.00
Elem. #2	Yenolevich	Cynthia	Band Director	\$4,029.00
Elem. #2	Holmes	Christal	Dance/Step Team Instructor	\$3,109.00
Elem. #2	Novsak	Lisa	H.I.B. Specialist	\$500.00
Elem. #2	Biller	Janet	PARCC Testing Coordinator	\$500.00
Elem. #2	Holmes	Christal	School Musical Choreographer	\$4,028.00
Elem. #2	Wynn	Jay	School Musical Director	\$4,028.00
Elem. #2	Moore	Julie	School Musical Producer	\$4,028.00
Elem. #2	Bramble	Megan	Social Media Coordinator	\$500.00
Elem. #2	Yenolevich	Cynthia	Summer Band	\$900.00
Elem. #2	Bramble	Megan	Website Coordinator	\$1,345.00
Elem. #2	Biller	Janet	Yearbook Advisor	\$2,258.00
High School	Heck	Robert	Activities Accountant	\$7,305.00
High School	Dalton	Deborah	Choir Director	\$4,976.00
High School	Letts	Edward	Cross Country Coach (Boys), Head	\$6,003.00
High School	Gehman	Chuck	Cross Country Coach (Girls), Head	\$6,003.00
High School	Davis	Andrea	Dance Team Instructor	\$3,109.00
High School	Buckingham	Jacklyn	Drama Coach	\$4,638.00
High School	Drake	Nicole	Fall Cheerleading Coach	\$3,402.00
High School	<i>TBD</i>		Field Hockey Coach, Assistant	\$5,731.00
High School	Perna	Janina	Field Hockey Coach, Head	\$6,556.00
High School	Wolf	Matthew	Football Coach, Assistant	\$6,271.00
High School	Miller	William	Football Coach, Assistant	\$6,271.00
High School	<i>TBD</i>		Football Coach, Assistant	\$6,271.00
High School	<i>TBD</i>		Football Coach, Assistant	\$6,271.00
High School	Riggitano	Frank	Football Coach, Head	\$7,623.00
High School	Brault	Maria	Future Educators of America Adv.	Split \$1837.50
High School	Giulian	Amy	Future Educators of America Adv.	Split \$1837.50
High School	Pacevich	David	Girls Volleyball Coach, Head	\$6,556.00
High School	Joslin	David	H.I.B. Specialist	\$250.00
High School	<i>TDB</i>		Interact Club Advisor	\$4,710.00
High School	Chew	Rachel	Junior Class Advisor	\$4,710.00

High School	Hogg	Kelly	Key Club Advisor	\$4,710.00
High School	<i>TBD</i>		Mock Trial Advisor	\$6,326.00
High School	Lasher	Kelly	National Honor Society Club Spnsr.	\$3,675.00
High School	<i>TBD</i>		PARCC Testing Coordinator	\$500.00
High School	Lord	Amy	Percussion Ensemble Instructor	\$3,600.00
High School	McCann	Marnie	School Musical Choreographer	\$6,383.00
High School	Dalfonso	Deborah	School Musical Director	\$6,481.00
High School	McCann	Marnie	School Musical Director, Assistant	\$3,323.00
High School	Hogg	Kelly	School Musical Producer	\$3,323.00
High School	Lambert	Laura	Senior Class Advisor	\$4,710.00
High School	<i>TBD</i>		Soccer Coach (Boys), Assistant	\$5,731.00
High School	Gilbert	Matthew	Soccer Coach (Boys), Head	\$6,556.00
High School	Roberts	Sarah	Soccer Coach (Girls), Assistant	\$5,731.00
High School	Wishart	Robert	Soccer Coach (Girls), Head	\$6,556.00
High School	Donahue	Jeanne	Social Media Coordinator	\$500.00
High School	Giulian	Amy	Student Council Club Sponsor	\$4,845.00
High School	Duca	Mario	Tennis Coach (Girls), Head	\$6,003.00
High School	Davis	Andrea	United Young Generation Advisor	\$4,845.00
High School	Lasher	Kelly	Website Coordinator	\$1,345.00
High School	Riggitano	Frank	Weight Training Super.(Summer)	\$2,190.00
High School	Brault	Maria	Yearbook Advisor	\$6,532.00
Middle School	Coulter	Denise	Activities Accountant	\$3,882.00
Middle School	Camizzi	June	Choir Director	\$4,028.00
Middle School	<i>TBD</i>		Dance/Step Team Instructor	\$3,109.00
Middle School	McMullen	Chris	Field Hockey Head Coach	\$4,171.00
Middle School	McCormick	Michael	H.I.B. Specialist	\$500.00
Middle School	Mericle	Lisa	Jr. National Honor Society Advisor	\$2,145.00
Middle School	<i>TBD</i>		PARCC Testing Coordinator	\$500.00
Middle School	McGarry	Eileen	School Musical Choreography	\$5,594.00
Middle School	Wynn	Jay	School Musical Director	\$6,481.00
Middle School	Weatherby	Evan	School Musical Production/Band	\$3,414.00
Middle School	Bongiovanni	Andrew	School Musical Production/Vocal	\$3,414.00
Middle School	Leahy	John	Soccer Coach (B), Head	\$4,171.00
Middle School	Rementer	Sharon	Soccer Coach (G), Head	\$4,171.00
Middle School	DeRose	Monica	Social Media Coordinator	Split \$250
Middle School	Mericle	Lisa	Social Media Coordinator	Split \$250
Middle School	Chew	Heather	Website Coordinator	\$1,345.00
Middle School	Parmalee	Jennifer	Yearbook Advisor	\$3,041.00

F. The following Summer Theater Camp stipends to be paid from proceeds:

1. Nancy Gibson, Choreographer - \$1,000
2. Mary Beth Novsak, Student Lighting Design Asst. - \$500
3. Christal Holmes, Stage Coordinator - \$1,000
4. Erin Hawk, Student Rehearsal Coordinator - \$500
5. Lisa Novsak, Costumes - \$1,000
6. Stephanie Brown, Costumes - \$1,000
7. Angie Montello, Art Director - \$1,000

Motion:

Second:

Vote: Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Renee Pettit

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2016-2017 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
<i>None at this time</i>		

Motion:

Second:

Vote: Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges

\_\_\_\_ Patricia Taylor  
\_\_\_\_ Stephanie Thomas  
\_\_\_\_ Renee Pettit

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVII. BOARD COMMENT**

**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at \_\_\_\_\_ for approximately \_\_\_\_\_ minutes for

- 1. Superintendent's Evaluation

Motion:

Vote:

Voice

Second:

Carried:

**XIX. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at \_\_\_\_\_

Motion:

Vote:

Voice

Second:

Carried:

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at \_\_\_\_\_

Motion:

Vote:

Voice

Second:

Carried: