

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, APRIL 23, 2015  
7:00 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  P   George DeLollis  
  P   Calvin Back  
  P   Robert Bakley II  
  P   Edward Dagney  
  P   Burgess Hamer  
  P   Gloria Hodges  
  P   Patricia Taylor  
  P   Stephanie Thomas  
  P   Anne Haig

## **ATTENDANCE**

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Lyn Langford, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- A Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- A Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

## **OTHERS**

Mr. Robertson, Assistant M.S. Principal, attended in Dr. Lehman's absence.

### **III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to victims of Harassment, Intimidation and Bullying.

### **IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 15:09:4/23/15**
- B. Student Council – Naadirah Harrison – “Teaching as a Career” Workshop Report

### **V. PRESENTATIONS**

Dr. Pamela Vaughn – Stockton University Presentation

### **VI. PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Doniger, Rio Grande, questioned the charge for Ricoh on the bill list. He further asked if anyone had done a cost analysis whether it was better to lease or purchase the copiers.

Ms. Fox responded that the district has entered into a cost per copy contract for approximately 18 copiers in the district. The cost per copy contract is covered under state contract and includes all supplies and maintenance for the 48-month lease period. In comparing the alternatives, this contract proved to be the more cost effective.

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 19, 2015  
**Exhibit M 15:26:4/23/15**
- B. Closed Meeting Minutes – March 19, 2015  
**Exhibit M 15:27:4/23/15**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion: Mr. Back Second: Mr. Bakley  
Vote: Voice Carried: Yes

**VIII. CORRESPONDENCE**

- 1. Letter from student Morgan Goranson regarding AP tests and AP canoe trip.
- 2. Memo from Charlotte Sadler, comments on PARCC Testing.

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 15:34:4/23/15**
- B. Discipline Report  
**Exhibit S 15:35:4/23/15**
- C. Attendance Report  
**Exhibit S 15:36:4/23/15**
- D. Trip List Report  
**Exhibit S 15:37:4/23/15**

**X. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – April 15<sup>th</sup>, 2015

*Mr. DeLollis reported that the Finance Committee met on April 15<sup>th</sup> and discussed the 2015/16 Budget, the Affordable Housing Project and compliance with the Affordable Health Care Act.*

Motion:	Mr. Bakley	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee – April 15<sup>th</sup>, 2015

*Ms. Thomas reported that the PAC Committee met on April 15<sup>th</sup> and discussed the contracts that appear on tonight’s agenda, summer food sales and the carpet project.*

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

H. Policy Committee

I. Staff Relations/Negotiations Committee – March 25<sup>th</sup> and April 13<sup>th</sup>, 2015

*Mr. Roberts reported that the Staff Relations/Negotiations Committee met on March 25<sup>th</sup> and April 13<sup>th</sup> to discuss MTEA Contract proposals.*

Motion:	Ms. Thomas	Second:	Mr. Back
Vote:	Voice	Carried:	Yes

J. Transportation Committee – April 14<sup>th</sup>, 2015

*Mr. Hamer reported that the Transportation Committee met on April 14<sup>th</sup> and discussed the Parkway Construction Project/Traffic Update, Personnel, Bus Bids, new Driver Trainers and the Affordable Housing Project.*

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through March 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The March 31, 2015, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of March 31, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the March 31, 2015, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the March 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2015  
**Exhibit B 15:19:4/23/15**  
Report of Cash – March 31, 2015  
**Exhibit B 15:20:4/23/15**

Motion: Ms. Thomas Second: Ms. Hodges  
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 15:34:4/23/15**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 15:35:4/23/15**
- C. The Performing Arts Center Contracts – **Exhibit F 15:36:4/23/15**
- D. A resolution that, for the 2015-2016 school year, Middle Township Board of Education does not require Pineland Learning Center, Inc. to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23-4.5iii.
- E. The cancellation of the outstanding checks in the following funds—General Fund total \$691.10, Payroll Account total \$5,728.15 and Agency Account \$314.38. The cancelled checks will be recognized as Miscellaneous income.  
**Exhibit F 15:37:4/23/15**
- F. Resolution authorizing the Middle Township Board of Education to establish a cooperative pricing system and to enter into cooperative pricing agreements with other contracting units for HVAC, Refrigeration and Electrical Services for the 2015-2016 School Year.



Motion: Mr. DeLollis Second: Ms. Haig  
Vote: Roll Call Carried: Yes

Y Dennis Roberts  
Y George DeLollis  
Y Calvin Back  
Y Robert Bakley II  
Y Edward Dagney  
Y Burgess Hamer  
Y Gloria Hodges  
Y Patricia Taylor  
Y Stephanie Thomas  
Y Anne Haig

#### XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

- A. Employment of the 2015-2016 Staff Rehire Lists – **Exhibit H 15:01:4/23/15**
- B. The following retirements/resignations/terminations:

Name: Erin Heitzmann  
Position: Teacher's Aide  
Building: Elementary #1  
Type: Resignation  
Effective: March 27, 2015

Name: Shannon Farrell  
Position: Speech-Language Therapist  
Building: Elementary #1  
Type: Resignation  
Effective: May 15, 2015

Name: Joseph Towns  
Position: Teacher  
Building: High School  
Type: Termination  
Effective: April 2, 2015

Name: Kimberlee Davis  
Position: Teacher's Aide – 29.5 hours  
Building: Elementary #1  
Type: Resignation  
Effective: April 7, 2015

C. The following leave(s) of absence:

Mary Rose Piro – On FMLA from 3/30/15 through 4/17/15; paid using sick days, return to work 4/20/15

Elizabeth Churchill – On FMLA from 3/31/15 through 4/24/15; paid using sick days. RTW 4/27/15

Jessica Canzano – *Amended* - On FLA from 3/4/15 to 3/31/15, paid thru 3/13/15; remainder unpaid. Additional intermittent days, as needed, through end of school year without pay.

Jill Taylor – On FLA from 4/13/15 through 6/2/15 unpaid. Remainder of year as Board approved leave. RTW start of 2015-16 SY.

Ann Marie Hendee – On FMLA from 2/18/15 through 5/22/15. Board leave 5/26/15 through end of school year.

Doreen Swanson – On Intermittent FLA Leave up to 60 days to be used, 21.5 paid, effective 4/21/15.

D. Employment of the following substitute teachers:

Anna Ay	Sub Cert.	\$85
Jared Cantz	Sub Cert.	\$85
Nicolette Naticchione	Sub Cert.	\$85
Dena Verakus	Sub Cert.	\$85
Michelle Winter	Sub Cert.	\$85

E. The suspension of Lisa Schweizer without pay effective 2/26/15.

F. The following substitute security guard: Everett Garrison

G. The following substitute bus aide: Kirby Stiltner, Jr. and Albert Griffiths

H. The following substitute bus driver: Georgann Berardis and Eugene Mikos Sr.

I. Employment of the following Certified Staff:

Name: Amy Wuko  
 Position: Teacher – 7<sup>th</sup> Grade Literacy  
 Status: Long-Term Substitute  
 Building: Middle School  
 Effective: March 30, 2015  
 Salary: \$50 upgrade from Teacher’s Aide salary  
 Account: 11-130-100-101-00-04  
 Replacing: Mary Rose Piro



Name: JoAnn VanHorn  
Position: Speech and Language Therapist  
Status: Long-Term Substitute (Mon. to Thurs. Only)  
Building: District-Wide  
Effective: May 18, 2015 – June 15, 2014  
Salary: \$125 per day  
Account: 11-000-219-104-64-06  
Replacing: Shannon Farrell

Name: Carol MacFeat  
Position: Learning Disabilities Teaching Consultant  
Status: Long-Term Substitute  
Building: Elementary #1  
Effective: May 28, 2015 to end of school year  
Salary: \$75 per hour  
Account: 11-130-100-101-00-04  
Replacing: Johni Tomlin

Name: Jacqueline Matkowski  
Position: Speech and Language Therapist  
Status: Long-Term Substitute  
Building: District-Wide  
Effective: April 20, 2015  
Salary: \$125 per day  
Account: 11-000-219-104-64-06  
Replacing: Jessica Canzano

J. Employment of the following Non-Certified Staff:

Name: Anna Marie Burke  
Position: Bus Aide  
Status: Part-Time Permanent  
Building: Transportation  
Effective: April 24, 2015  
Salary: \$15.77 per hour  
Account: 11-000-270-161-100-12  
Replacing: New Position

Name: Nicole Gambino  
Position: Bus Aide  
Status: Part-Time Permanent  
Building: Transportation  
Effective: April 24, 2015  
Salary: \$15.77 per hour  
Account: 11-000-270-161-100-12  
Replacing: New Position

Name: Carlton Jones  
Position: Bus Aide  
Status: Part-Time Permanent

Building: Transportation  
Effective: April 24, 2015  
Salary: \$15.77 per hour  
Account: 11-000-270-161-100-12  
Replacing: New Position

Name: Adele DePalma  
Position: Bus Aide  
Status: Part-Time Permanent  
Building: Transportation  
Effective: April 24, 2015  
Salary: \$15.77 per hour  
Account: 11-000-270-161-100-12  
Replacing: New Position

- K. The adjustment in salary for Toni Lehman to reflect the change from MA+30 to Ed. D.
- L. The adjustment in salary for Lyn Langford to reflect the change from MA+30 to Ed. D.

Motion:	Mr. Back	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II (Abstained from Letter F)
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

**XV. STUDENT PLACEMENT**

- 1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
<i>(No Placements for this month)</i>		

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Andrew Melchiorre, former board member, stated that he has been keeping his distance from the Board, but he is still receiving constant information as to what is happening in the district.

He congratulated Ms. Thomas for doing an excellent job as the new chairman to the Curriculum committee and encouraged her to keep up the good work.

Mr. Doniger, Rio Grande, asked the following questions:

- In regards to the PARCC testing how many opt outs did the district experience and what are the ramifications to these opt outs?
- As for the copier costs, what is the overage amount for the month on the bills?
- It was mentioned that bus aides are needed for students with an IEP. If an IEP is for educational plans, how is an aide required on a bus?

Dr. Salvo responded to the PARCC question outlining that the district had a total of 158 opt outs for the first round of the testing, we did not meet the 95% overall and the state has not yet issued the penalties for failure to meet the percentage.

Ms. Fox informed Mr. Doniger that to date we have not had an overage bill for the copiers.

Dr. Salvo explained that an IEP can encompass more than just the educational plan for a student and that transportation is one of the auxiliary items covered under the plan.

Morgon Goranson, high school student, spoke to the board regarding the AP tests and the testing sites proposed for these tests as well as the canoe trip planned for these students, which was moved from a school day to a weekend. He expressed the students' ideas and opinions on these issues, which were presented to the board in a letter that is part of the correspondence section of these minutes.

Mr. Roberts, Board President, responded that the test site issue had been resolved for this year and as for the canoe trip, the extracurricular committee would meet to discuss this issue.

Matt Goranson, Millville, father of Morgon Goranson, thanked the administration for making the swift changes to the test sites.

## **XVII. BOARD COMMENT**

Ms. Hodges, Board Member, stated that she believed the idea of having the AP tests at the ACCC campus was very good, as when she was the guidance counselor that was the test site for the AP tests. She further commented on the discipline report and is pleased with the results shown on that report.

Mr. Dagney, Board member, commented on the High School Recognition Ceremony that he attended and was very pleased with the program.

Ms. Thomas, Board member, also commented on the High School Recognition Ceremony and feels it is an excellent program for the student and staff recognition, as well. She particularly, liked the outside activities and volunteer activities that are being recognized. She extended a thank you to all of the Middle School and High School students that volunteered at the Sunshine Dentistry Free Dental Services day for those that cannot afford a dentist.

Mr. Roberts, Board President, informed everyone that the track is now open and completely restored from the vandalism event at the end of the summer.

Mr. Hamer, Board Member, gave thumbs up to the wonderful Earth Day clean up event, in which the eighth grade took part. The community was happy to see the children out and cleaning up the area. He also, thanked Mr. Riggitano and Dr. Salvo for putting together the Senior Prom event to take place on Sunday, April 26<sup>th</sup> at the High School Cafeteria.

**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at 7:57 p.m. for approximately 20 minutes for

- 1. H.I.B.
- 2. Contracts

Motion:	Ms. Haig	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

**XIX. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at 8:16 p.m.

Motion:	Ms. Haig	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

- 1. Motion was made to approve the 3/19/15 Harassment, Intimidation and Bullying Report.**

Motion:	Mr. Roberts	Second:	Ms. Haig
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:	Ms. Haig	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox  
School Business Administrator/Board Secretary