

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, APRIL 18, 2013
7:30 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Calvin Back
 P Dennis Roberts
 P Robert Bakley II
 P George DeLollis
 P Burgess Hamer
 P Linda Koch
 P Andrew Melchiorre
 P Patricia Taylor
 P Stephanie Thomas
 P Patricia Ziolkowski

ATTENDANCE

- P Michael J. Kopakowski, Superintendent
- P Dr. David Salvo, Assistant Superintendent for Support Services
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Amos Kraybill, Principal, Middle School
- P Richard Falletta, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 13:10:4/18/13

V. PUBLIC COMMENT ON AGENDA ITEMS

No public comments were made.

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – March 21, 2013
Exhibit M 13:24:4/18/13
- B. Closed Meeting Minutes – March 21, 2013
Exhibit M 13:25:4/18/13
- C. Public Hearing Minutes – March 28, 2013
Exhibit M 13:26:4/18/13
- D. Special Meeting Minutes – April 11, 2013
Exhibit M 13:27:4/18/13
- E. Public Hearing Closed Minutes – March 28, 2013
Exhibit M 13:28:4/18/13

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Mr.Roberts Second: Mr. Melchiorre
Vote: Voice Carried: Yes

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 13:31:4/18/13
- B. Trip List
Exhibit S 13:32:4/18/13
- C. Attendance Report
Exhibit S 13:33:4/18/13
- D. Discipline Report
Exhibit S 13:34:4/18/13

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee – April 9, 2013

Ms. Koch reported that the Staff Relations Committee met on April 9th and continued working on contract negotiations with the MTEA.

Motion: Ms. Thomas **Second:** Mr. Melchiorre
Vote: Voice **Carried:** Yes

- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2012-2013 school year through March 31, 2013, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of March 31, 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The March 31, 2013, Report of the Secretary for the 2012-2013 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of

March 31, 2013, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- C. That the Board approve the March 31, 2013, Report of Cash Funds for the 2012-2013 school year. It is in agreement with the March 31, 2013, Report of the Secretary, pending audit.

Report of the Secretary – March 31, 2013

Exhibit B 13:19:4/18/13

Report of Cash – March 31, 2013

Exhibit B 13:20:4/18/13

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 13:29:4/18/13
- B. Bill List - Additional Bill List
Exhibit F 13:30:4/18/13

- C. The following 2013-2014 school year tuition agreements:

District	Program	Amount
Avalon	High School & Resource Room	\$ 78,534.35
Stone Harbor	High School & Resource Room	\$ 182,996.03
Dennis Township	Full time High School	\$ 1,804,808.84
Dennis Township	Shared Time High School	\$ 94,500.00
Dennis Township	PM High School	\$ 34,500.00
Dennis Township	Resource Room	\$ 209,491.05

- D. Awarding of the Middle Township High School & Middle School Central Plant Upgrade to Falasca Mechanical, Inc for the total bid price of \$1,750,600, and Alternate #2- building management system control work for an additional \$21,000 as per the recommendation of Concord Engineering.

Exhibit F 13:31:4/18/13

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Student P.E. to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.
- B. The 2013-2014 School Calendar.
Exhibit A 13:27:4/18/13
- C. The following fieldwork placements:

School:	UMDNJ
Dates:	September 16, 2013 to December 20, 2013
Student:	Denise Conaty
Cooperating Staff:	Donna Cifichello/ Physical Therapist from Special Services

School:	Atlantic Cape Community College
Dates:	Spring 2013
Student:	Erika Coughlin
Cooperating Staff:	Stephanie Greenberg/Elementary #1

Name: Susan Davis
Position: Teacher
Building: Elementary #1
Type: Retirement
Effective: July 1, 2013

Name: Devin Quinn-Gibson
Position: Teacher's Aide
Building: Elementary #1
Type: Resignation
Effective: April 20, 2013

Name: Keith Hickman
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: March 11, 2013

Name: Susan Burba
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: April 15, 2013

Name: Sonja Jackson
Position: Bus Driver
Building: Transportation
Type: Resignation
Effective: April 23, 2013

Name: Lacey Huff
Position: Speech Language Specialist
Building: District
Type: Resignation
Effective: April 12, 2013

- D. The following substitute teachers: Kimberly Banks
- E. The following substitute custodians: Edward Caparro and Joshua Wakefield
- F. The following substitute bus drivers: Lon Carter, Barbara Crosby, Kristin Hill and Gayle Levinthal
- G. The following substitute bus aides: Loretta Hazelton, Sharon Lamar

H. The following staff members to tutor at the Middle Township High School Homework Club at \$30.00 per hour.

1. Rita Tice
2. Carolyn Lavender
3. Dawn Brewer
(Account # 20-231-100-101-10-02)

I. The following Schedule B Position:

Name: Richard Sterling
Building: High School
Position: Indoor Performance Ensemble Instructor
Stipend: \$3,356.00

J. Employment of the following Certified Staff:

Name: Jodi Lamoureux
Position: Teacher of Biology
Status: Long-term Substitute
Building: High School
Effective: May 20, 2013
Step/Salary: \$125.00 per day
Account: 11-140-100-101-00-08
Replacing: Angela Quintana

K. Employment of the following Non-Certified Staff:

Name: Sakinah Masud
Position: Clerk Typist
Status: 12-Month
Building: Elementary #2
Effective: April 15, 2013
Step/Salary: \$22,087.00 (pro-rated)
Account: 11-000-240-105-00-02
Replacing: Deborah Anselmo

Name: Maria Mallett
Position: Clerk Typist
Status: 12-Month
Building: Performing Arts Center
Effective: April 23, 2013
Step/Salary: \$22,087.00 (pro-rated)
Account: 11-000-240-105-00-08 (70%)
65-800-330-105-00-09 (\$30%)
Replacing: Terry Hand

Name: Julie Seitz
Position: Data Entry Machine Operations 4
Status: Permanent
Building: District
Effective: June 1, 2013
Pay Rate: \$44,186.00 (pro-rated)
Account: 11-000-252-110-00-05
Replacing: Angela Grassi

L. The following personnel transfer effective May 6, 2013:

Name: Ruth Costa
New Position: Custodian
Previous Position: Custodian
New Location: Middle School
Previous Location: High School
Account #: 11-000-262-110-00-04
Salary: No change

M. Employment of the 2013-2014 Staff Listings – **Exhibit H 13:01:4/18/13**

N. The following volunteer:

Name: Matthew Mauger
Position: Volunteer Softball Coach
Building: High School

O. To approve Terry Hand at the Consultant Fee of \$40 per hour, not to exceed 10 hours for the training of Maria Mallett for PAC Secretary.

Mr. Kopakowski thanked the retiring teachers for all of their years of service to the students of this district.

Motion: Mr. Roberts Second: Ms. Koch
Vote: Roll Call Carried: Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XIV. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

No Public Comments

XV. BOARD COMMENT

Ms. Thomas commented on the article that appeared in the Press concerning the preparation our high school students receive for both college and careers. She feels that our high school does an excellent job especially with the dual credit program with ACCC but we need to work on getting this information out about the programs.

Mr. Roberts felt our School CHOICE application was very well done and thanked the staff for the hard work.

Mr. Kopakowski informed the public about the Strategic Planning meetings that will be held in the near future. It will involve three evening meetings and extended an invitation to the public, teachers, staff members and students to participate in this process. When the meeting dates are set, a notice will go out to everyone.

XVI. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:55 p.m. for approximately 20 minutes for

1. Personnel
2. Litigation
3. Harassment, Intimidation and Bullying

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

XVII. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:39 p.m.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

XVIII. ACTION ON EXECUTIVE SESSION ITEMS AS APPROPRIATE

- A. Motion was made to accept the 3/21/13 Harassment, Intimidation and Bullying Report.**

Motion:	Mr. Roberts	Second:	Mr. Melchiorre
Vote:	Roll Call	Carried:	Yes

- X Calvin Back
- Y Dennis Roberts
- Y Robert Bakley II
- Y George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

B. Motion was made to accept the 2013 Superintendent’s Evaluation

Motion:	Mr. Roberts	Second:	Mr. Melchiorre
Vote:	Roll Call	Carried:	Yes

- Y Calvin Back
- Y Dennis Roberts
- X Robert Bakley II
- X George DeLollis
- Y Burgess Hamer
- Y Linda Koch
- Y Andrew Melchiorre
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:42 p.m.

Motion:	Mr. Melchiorre	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary