

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, MARCH 17, 2016  
7:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Jeffrey Trout

## ATTENDANCE

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Kathleen McDonald, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Dr. Toni Lehman, Principal, Middle School
- \_\_\_\_\_ Frank Riggitano, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Elco, Board Solicitor

## OTHERS

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

### IV. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 16:09:3/17/16**
- B. Student Council –

### V. PRESENTATIONS

Susan Blood – Sustainable School Grants

### VI. PUBLIC COMMENT ON AGENDA ITEMS

### VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – February 18, 2016  
**Exhibit M 16:22:3/17/16**
- B. Special Meeting Minutes – March 9, 2016  
**Exhibit M 16:23:3/17/16**
- C. Special Closed Meeting Minutes – March 9, 2016  
**Exhibit M 16:24:3/17/16**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion: Second:  
Vote: Voice Carried:

**VIII. CORRESPONDENCE**

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 16:28:3/17/16**
- B. Trip List  
**Exhibit S 16:29:3/17/16**
- C. Discipline Report  
**Exhibit S 16:30:3/17/16**
- D. Attendance Report  
**Exhibit S 16:31:3/17/16**
- E. H.I.B. Report - Confidential

**X. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – March 2, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – March 10, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee – March 1, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through February 29, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of February 29, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The February 29, 2016, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of February 29, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the February 29, 2016, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the February 29, 2016, Report of the Secretary, pending audit.

Report of the Secretary – February 29, 2016

**Exhibit B 16:19:3/17/16**

Report of Cash – February 29, 2016

**Exhibit B 16:20:3/17/16**

Motion:

Second:

Vote:

Roll Call

Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 16:36:3/17/16**

- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 16:37:3/17/16**
- C. PAC Contracts  
**Exhibit F 16:38:3/17/16**
- D. The withdrawal of \$97,054 from Maintenance Reserve for the following:
  - H.S. Band Room Carpet \$12,994
  - H.S. Lockers 400 wing \$28,365
  - M.S. Parent Pick-Up \$13,785
  - Brinkerhoff Remediation \$41,910
- E. A resolution that, for the 2016-2017 school year, Middle Township Board of Education does not require Pineland Learning Center, Inc. to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23-4.5iii.
- F. Resolution authorizing the Middle Township Board of Education to renew service contract for employee assistance with RPK & Associates t/a EmployeeCare for the school year 2016-2017. Renewal right was reserved in the contract for the 2015-2016 school year with identical fee and length of period of service.
- G. **Resolved** to approve the 2016/2017 preliminary school district budget for submission to the County Office as follows:

		Local Tax Levy
General Fund	\$ 42,202,781	\$ 25,011,366
Special Revenue Fund	\$ 2,288,153	
Debt Service	\$ 1,602,250	\$ 1,602,250
Total Budget	\$ 46,093,184	

**And** to set the General Fund tax levy at \$ 25,011,366.

- H. The Cape May County Special Services School District tuition rate/contract for 2016-17 school year.

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer

- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

- A. The tentative 2016-2017 Middle Township School District Calendar.  
**Exhibit A 16:36:3/17/16**
- B. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 15, in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 16:37:1/21/16**
- C. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 16, in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 16:38:1/21/16**
- D. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 20, in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 16:39:1/21/16**
- E. The following fieldwork experience:
  - School: Bay Path University
  - Dates: Spring Semester 2016
  - Student: Maya McKnight
  - Cooperating Staff: Paula Berrodin – District, Occupational Therapist
- F. Resolution authorizing the submission of the proposed Comprehensive Equity Plan (CEP) for 2016-2019 **Exhibit A 16:40:1/21/16**
- G. Resolution to approve the Elementary and Secondary Education Act (ESEA) Accountability Action Plan 2015- Participation Rate **Exhibit A 16:41:1/21/16**
- H. The application for UNThink Grant in the amount of \$20,000 to empower at-risk male students at MTMS.
- I. The application for McCarthy Dressman Education Foundation’s Education Enrichment Grant in the amount of \$10,000 to replace industrial arts equipment.

Motion:		Second:
Vote:	Roll Call	Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following leaves of absence:

Malcolm Talton – On FMLA from 2/16/16 through 3/18/16; paid using sick days through ½ day 3/3/16; then remainder unpaid.

Robert Bethel – On FMLA from 4/4/16 through 4/29/16 using 20 sick days.

Charles Berrian – On FMLA from 3/14/16 through 6/7/16, (paid through 3/24, remainder unpaid).

Jennifer Heun – On FMLA from 6/1/16 through end of school year 15/16; paid using sick days. Then on FMLA/FLA beginning of school year 16/17; return to work 1/3/17.

Cheryl Tolan – *Amended* - board approved leave through end of school year 15/16.

Crystine Whitaker – On FMLA/FLA from 4/18/16 through 9/1/16; paid through 6/30/16 using days (subject to change)

Donna Ewing – On FMLA paid using sick days from 4/4/16 to end of school year.

B. Employment of the following substitute teachers:

Tamara Boyle	Sub Cert.	\$85
Christopher Eaves	Sub Cert.	\$85
Rachel Fleishcher	Sub Cert.	\$85

C. Employment of the following substitute PAC technical assistant: Jasen Mitchell

D. The following Schedule B Positions:

Name: Shannon Hunsicker  
Position: Cheerleading Coach  
Building: Middle School  
Stipend: \$3,933.00

E. The following teachers as High School grant writers @ \$21.00 per hour:

1. Robert Heck – 4 hours
2. Michael Capito – 8 hours
3. Laura Lambert – 7 hours

F. Employment of the following Certified Staff:

Name: Janina Perna  
Position: Physical Education Teacher  
Status: Long-Term Substitute  
Building: Middle School  
Effective: February 25, 2016 – March 21, 2016  
Salary: \$50 Upgrade from Teacher's Aide Salary  
Account: 11-130-100-101-00-04  
Replacing: Malcolm Talton

Name: Kevin Poltorak  
Position: Science Teacher  
Status: Long-Term Substitute  
Building: Middle School  
Effective: April 4, 2016 – June 14, 2016  
Salary: \$50 Upgrade from Teacher's Aide Salary  
Account: 11-130-100-101-00-04  
Replacing: Tracey Vanderhoff

G. Employment of the following Non-Certified Staff:

Name: Deborah Daubert  
Position: Bus Aide  
Status: Part-Time  
Building: Transportation  
Effective: March 18, 2016  
Step/Salary: \$16.10 per hour  
Account: 11-000-270-161-99-12

Name: Mary Morrell  
Position: Bus Aide  
Status: Part-Time  
Building: Transportation  
Effective: March 18, 2016  
Step/Salary: \$16.10 per hour  
Account: 11-000-270-161-99-12



Name: Betty Pollanti  
Position: Bus Aide  
Status: Part-Time  
Building: Transportation  
Effective: March 18, 2016  
Step/Salary: \$16.10 per hour  
Account: 11-000-270-161-99-12

- H. The following staff members to work at the Martin Luther King Center After-School Program at \$30.00 per hour:

**Teachers:**

Kevin Poltorak  
Randi Ziring

Account #: 20-231-100-101-30-01 Title 1

- I. The following volunteers:

Name: Allison Pfander  
Position: Softball Volunteer  
Building: High School

Name: Ed Letts  
Position: Track Volunteer  
Building: High School

Name: Mike Wilson  
Position: Track Volunteer  
Building: High School

Name: Erica Bader  
Position: Track Volunteer  
Building: High School

Name: Judi Richardson  
Position: Track Volunteer  
Building: High School

Name: Frank Scaltrito  
Position: Track Volunteer  
Building: High School

Name: Dave Joslin  
Position: Golf Volunteer  
Building: High School

Name: Jon Gansert, Jr.  
Position: Baseball Volunteer  
Building: High School

Motion:  
Vote:            Roll Call

Second:  
Carried:

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Jeffrey Trout

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
East Mountain School	1 (BG)	\$71,691.90

B. Commission for the Blind and Visually Impaired Request to Provide Services Contract for the 2015- 2016 school year:

<u>Level of Service</u>	<u>Students</u>	<u>Cost</u>
1	student (VA )	\$1,050.00

Motion:  
Vote:            Roll Call

Second:  
Carried:

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Jeffrey Trout

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVII. BOARD COMMENT**

**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at \_\_\_\_\_ for approximately \_\_\_\_\_ minutes for

1. H.I.B. Hearing
2. H.I.B. Reports

Motion:  
Vote: Roll Call

Second:  
Carried:

**XIX. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at \_\_\_\_\_

Motion:  
Vote: Voice

Second:  
Carried:

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at \_\_\_\_\_

Motion:  
Vote: Voice

Second:  
Carried: