

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, FEBRUARY 15, 2018

7:00 p.m.

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 A Calvin Back
 P James Norris
 P Ed Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 A Renee Pettit

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Dr. Toni Lehman, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Jeffrey Ortman, Principal, Middle School
- P George West, Principal, High School
- A William Donio, Board Solicitor
- P Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of the Parkland Florida tragedy and all those affected.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 18:08:2/15/18

The Cape May Elks Lodge #2839 donated a brand new rolling walker for a student attending our Elementary #1 School.

This student was born diagnosed with Cerebral Palsy and his lower extremities (legs) are more involved than his arm. Currently, he is able to walk with a rolling walker. However, he has outgrown it and needed a new one. Thanks to the Elks Lodge, he now has this!

Ms. Hodges spoke about the recent Black History programs that were presented to all schools. She thanked all the amazing advisors that put these programs together, as they did an amazing job.

Mr. DeLollis spoke about Reading Night and thanked the principal for being invited again to read to the students. It is always a pleasure to be present at these events.

V. PUBLIC COMMENT ON AGENDA ITEMS

None

E. Facilities/Grounds/Real Estate Committee – February 6, 2018

Mr. Roberts reported that the Facilities Committee met on February 6, 2018, and discussed the referendum change orders, which appear on tonight's agenda, as well as solar issues regarding roof repairs, and proposed summer projects.

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

F. Finance Committee – February 6, 2018

Mr. DeLollis reported for the Finance Committee which was held on February 6th. Discussed were the following items: 2018/2019 Budget, update on health benefits, and the proposal from Woodbine for truancy services, which appears on tonight's agenda.

Motion:	Ms. Thomas	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee – February 1, 2018

Ms. Thomas reported that the PAC Committee met February 1st to review vendor contract, PAC financials, and a quote for floor cleaning.

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

H. Policy Committee – February 8, 2018

Mr. Dagney reported on the February 8th Policy Meeting. Reviewed were all of the policies and regulations, which appear on tonight's agenda for their first reading.

Motion:	Mr. Roberts	Second:	Mr. Norris
Vote:	Voice	Carried:	Yes

I. Staff Relations/Negotiations Committee

J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through January 31, 2018, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of January 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The January 31, 2018, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of January 31, 2018, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the January 31, 2018, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the January 31, 2018, Report of the Secretary, pending audit.

Report of the Secretary – January 31, 2018

Exhibit B 18:15:2/15/18

Report of Cash – January 31, 2018

Exhibit B 18:16:2/15/18

Motion:	Ms. Thomas	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y James Norris
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 18:17:2/15/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 18:18:2/15/18
- C. PAC Contracts – *None*
- D. Permission for the High School to apply for Artists in Education Residency Grant Program. In the amount of \$4000.00 dollars. Funded by New Jersey State Council on the Arts and Young Audiences New Jersey and Pennsylvania.

- E. Permission to utilize the Recovery High School grant funding to partner with The Cape May County Council on Alcoholism and Drug Abuse. Payable in two installments of 10,000 dollars each. Payments to disperse in March and June of 2018.
Exhibit F 18:19:2/15/18
- F. The agreement between Middle Township School District and Woodbine Elementary School District for Scott Webster, Director of Security at Middle Township, to provide truancy services to Woodbine Elementary at a rate of \$150 per truancy case.
- G. Permission for the Middle School to apply for HIPP Foundation Grants that are awarded in the amounts of \$1,000-\$10,000. This grant is through the New Jersey Education Association, and supports initiatives to promote excellence in education. These funds will be used to acquire equipment to further support our STEM Programs at the Middle School.
- H. The Contract for Performance of Services with Prevention Links to partner with the Recovery High School. Consultation fee of \$5,000 payable in two installments of \$2,500 by invoice from Prevention Links.
Exhibit F 18:20:2/15/18
- I. The following maintenance reserve request:

School	Items	Amount
Performing Arts Center	115 Ton Air Conditioning Unit to include architect and bidding	\$ 300,000.00
Total		\$ 300,000.00

- J. The Agreement for continued participation in the Commodity Resale System with Cape May County for the purchase of Gasoline and Diesel Fuel at the county filling stations. The agreement is valid until 5/31/2026.
Exhibit F 18:21:2/15/18
- K. The agreement with NRG for participation in the NRGCS PowerPay! Program of 2018-2019.
Exhibit F 18:22:2/15/18
- L. Cooperative Care, Inc. to provide student Psychiatric evaluations at their location of 1076 Route 47 S, Rio Grande, NJ **OR** at the Board of Education Office at the fee of \$300.00 per evaluation.
- M. The tuition contract between Commercial School District (sending) and Middle Township Board of Education (receiving) for one homeless student, AK, for educational services. Commercial School District agrees to pay Middle Township Board of Education the pro-rated tuition \$8,383.80 (\$13,973.00/10)*6. Payments of \$1,397.30 commence monthly and terminate June 16, 2018.

Motion: Ms. Hodges Second: Mr. Norris
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y James Norris
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 18:10:2/15/18
- C. The following change orders:

Shunpike, Middle School and High School Contract with MJJ Construction:

#	Reason	Amount	Addition to Contract	Deducted from General Allowance
	Total Contract Cost		\$2,871,905	
	Contract allowance remain			\$ 4,233
GC-9	final termination wiring unit vents	\$5,229	\$5,229	
	Conduit for DVR and cameras Shunpike	\$3,171	\$3,171	
	Replace smoke and heat detectors per fire	\$ 4,141	\$ 4,141	
	New Contract Balance		\$2,884,446	
	Balance remaining in allowances			\$ 4,233

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. Resolution to approve the Middle Township School District Three-Year Preschool Program Plan Update for the 2018-2021 School Years.

Exhibit A 18:13:2/15/18

B. The June 2019 (end of school year) Trip to Peru with Education First Travel for 9 days at a cost of \$3,500 per student.

C. The first reading of the following policies and regulations:

P 0169.02 Board Member Use of Social Networks (New)

P 3437 Military Leave (Revised)

P 4437 Military Leave (Revised)

R 5460.1 High School Transcripts (M) (Revised)

R 7101 Educational Adequacy of Capital Projects (Revised)

P & R 7440 School District Security (M) (Revised)

P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)

P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)

R 8630 Emergency School Bus Procedures (M) (Revised)

P 9242 Use of Electronic Signatures (New)

Exhibit A 18:14:2/15/18

D. The following revised fieldwork experience in the H.S. Athletic Department:

School: Wesley College

Dates: August 31, 2018 to December 7, 2018

Student: Matthew Waldron

Staff: Sharon Rementer, A.D.

Motion: Mr. DeLollis Second: Ms. Thomas
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- A Calvin Back
- Y James Norris
- Y Ed Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- A Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following Resignations/Retirements:

Name: Shelly Hope
 Position: P.T. Basic Skills Teacher
 Building: Cape Christian Academy
 Type: Resignation
 Effective: March 3, 2018

Name: Harry Smith
 Position: Custodial Worker L.P.
 Building: Elementary #2
 Type: Resignation
 Effective: February 22, 2018

B. The following leave(s) of absence:

Stephen Moore – On FMLA from 11/13/17 through 1/28/18 paid using personal days

Jennifer Heun On FMLA/FLA from 2/15/18 through 5/28/18, paid using days through 3/28/18, remainder unpaid.

Adele DePalma – On FMLA from 1/2/18 through 2/5/18, paid using days through 1/10/18, remainder unpaid, RTW 2/6/18

Keirsten McPherson – Request for Board approved leave for 12-day extension

Jessica Douglass – On FMLA from 4/23/18 through 6/14/18, paid using sick through 4/30 – then unpaid. RTW 6/15/18

C. The following substitute teachers:

<u>Name</u>	<u>Pay</u>	<u>Cert. Type</u>
Cristin Clarke	\$85	Sub Cert
Juliana Donahue	\$85	Sub Cert
Ana Fangayen	\$85	Sub Cert
Taylor Franchville	\$85	Sub Cert
Thomas Sykes	\$85	Sub Cert
Laura Tomlin	\$90	Teacher Cert

D. The following substitute bus drivers: Franklin Pierce, Wendy Gloway-Glenz and Glen Bakke (pending criminal clearances) and substitute bus aide: Morgan Teller (pending criminal clearance)

- E. The following substitute custodial worker: Jameson Perez and Jaime Perez
(pending criminal clearance)
- F. Employment of the following Schedule B Positions:

Name: Tom Griffin
Position: Boys Lacrosse-Head Coach
Building: High School
Stipend: \$6556

Name: Sam Bakley (pending criminal clearance)
Position: Boys Lacrosse-Assistant Coach
Building: High School
Stipend: \$5731

Name: Heather Heun
Position: Girls Lacrosse –Assistant Head Coach
Building: High School
Stipend: \$5731

Name: Andrew Dougherty
Position: Baseball-Head Coach
Building: High School
Stipend: \$6556

Name: Matt D'Apolito
Position: Baseball-Assistant Coach
Building: High School
Stipend: \$5731

Name: Lauren Ruef
Position: Softball- Head Coach
Building: High School
Stipend: \$6556

Name: Megan Russ (Split with Mauger)
Position: Softball- Assistant Coach
Building: High School
Stipend: \$2865.50

Name: Jill Mauger (Split with Russ)
Position: Softball- Assistant Coach
Building: High School
Stipend: \$2865.50

Name: Matt Gilbert
Position: Tennis-Head Coach
Building: High School
Stipend: \$6003

Name: Dave Joslin
Position: Golf-Head Coach
Building: High School
Stipend: \$6003

Name: William Miller
Position: Weight Room Spring
Building: High School
Stipend: \$2190

Name: Janina Perna
Position: Track-Head Coach (Girls)
Building: High School
Stipend: \$6556

Name: John Richardson
Position: Track-Head Coach (Boys)
Building: High School
Stipend: \$6556

Name: Matt Wolf (Split w/Donohue)
Position: Track-Assistant Coach – Boys and Girls
Building: High School
Stipend: \$2865.50

Name: Jeanne Donohue (Split w/Wolf)
Position: Track-Assistant Coach – Boys and Girls
Building: High School
Stipend: \$2865.50

Name: Sean Gimeno
Position: Head Softball Coach
Building: Middle School
Stipend: \$2,085.50 (*Split Position*)

Name: Bill Handley
Position: Head Softball Coach
Building: Middle School
Stipend: \$2,085.50 (*Split Position*)

Name: Mario Duca
Position: Head Baseball Coach
Building: Middle School
Stipend: \$4,171.00

G. The following volunteers:

Name: Anthony DiCicco
Position: Boys Tennis Volunteer
Building: High School

Name: Larry Ryan
Positive: Boys Tennis Volunteer
Building: High School

Name: Danny Fala
Positive: Boys Tennis Volunteer
Building: High School

Name: Chelsea Bright
Positive: Softball Volunteer
Building: High School

Name: Alison Pfander
Positive: Softball Volunteer
Building: High School

Name: Don Richardson
Positive: Track Volunteer
Building: High School

Name: Paul Schulte
Positive: Golf Volunteer
Building: High School

Name: Joe Lloyd
Positive: Baseball Volunteer
Building: High School

Name: Jon Gansert, Jr.
Position: Baseball Volunteer
Building: High School

Name: BJ Mastrangelo
Position: Boys Tennis Volunteer
Building: High School

Name: Jonas McInnis (pending criminal clearance)
Position: Baseball Volunteer
Building: High School

Name: Nick Garcia (pending criminal clearance)
Position: Baseball Volunteer
Building: High School

Name: Matt Martino (pending criminal clearance)
Position: Baseball Volunteer
Building: HS/Middle School

Name: Ryan Klott (pending criminal clearance)
Position: Lacrosse Volunteer

Building: High School

Name: Mary Kate Garry

Position: Golf Volunteer

Building: High School

H. The promotion of William Knight to Custodial Worker Step 9/\$36,085 to Custodial Worker L.P./\$36,810 effective February 1, 2018.

I. Employment of the following Certified Employees:

Name: Robert Edwards
Position: Long-Term Substitute Teacher
Building: Middle School
Effective: February 1, 2018
Salary: \$125 per day
Account: 11-120-100-101-00-04
Replacing: Jacqueline Mendel

J. Employment of the following Non-Certified Employees:

Name: Patricia Anderson (Current Sub)
Position: Security Guard
Status: Part-Time (29.5 hours per week)
Building: High School
Effective: February 12, 2018
Salary: \$12.51 hourly
Replacing: Everett Garrison
Account: 11-000-266-110-01-08

Name: Christopher Castor
Position: Teacher's Aide
Status: Part-Time (29.5 hours per week)
Building: High School
Effective: TBD
Salary: \$14,502
Account: 11-213-100-106-00-08

Name: Frank Cervino
Position: Teacher's Aide
Status: Part-Time (29.5 hours per week)
Building: High School
Effective: TBD
Salary: \$14,502
Account: 11-213-100-106-00-08

Name: Mikel Mitchell
Position: Part-Time Custodial Worker
Status: Part-Time (29.5 hours per week)
Building: Elementary #1

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:42 p.m.

Motion:	Mr. Hamer	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary