

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, NOVEMBER 19, 2015
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 A Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Anne Haig

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- A Amy Houck, Board Solicitor
- P Kim Belin, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of the Paris attack.

IV. INFORMATIONAL

A. Sunshine Moments **Exhibit I 16:05:11/19/15**

Dr. Salvo added congratulations to Scott Lodgek who will be inducted into the South Jersey Baseball Hall of Fame for his high school, college and brief career in the major league baseball.

Mr. Roberts thanked Dr. Salvo and the high school principal and staff for the Open House that was held in November. Many teachers and students participated and it was a well-attended event.

Mr. Hamer thanked the Middle School for the outstanding job they did with their Veteran's Day program.

Ms. Thomas also, thanked the Middle School for the wonderful program on Veteran's Day as it seemed to inspire our young ladies. On that note, she asked everyone to come out and support the ladies at the high school who would be playing the Annual Powder Puff football game the next night.

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the need for a Spanish interpreter and asked precisely what this person would be doing for the district. He further questioned if we would hire any other language interpreters.

Dr. Salvo informed him that there is an increasing need to have a Spanish interpreter for IEP meetings and discipline hearings to be able to communicate with parents. If we are in need of other language interpreters, the district will make every effort to obtain those individuals.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – October 15, 2015
Exhibit M 16:10:11/19/15
- B. Regular Closed Meeting Minutes – October 15, 2015
Exhibit M 16:11:11/19/15
- C. Special Meeting Minutes – October 15, 2015
Exhibit M 16:12:11/19/15
- D. Special Closed Meeting Minutes – October 15, 2015
Exhibit M 16:13:11/19/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Haig	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

Ms. Fox presented the Board Election results.

A letter from Mrs. Sterling was left at each board member's place.

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:12:11/19/15
- B. Trip List
Exhibit S 16:13:11/19/15
- C. Discipline Report
Exhibit S 16:14:11/19/15
- D. Attendance Report
Exhibit S 16:15:11/19/15

X. COMMITTEE REPORTS**A. Curriculum Committee – November 12, 2015**

Ms. Thomas reported that the Curriculum Committee met on November 12th and discussed the new curricula which appears on tonight's agenda, the dual credit program with ACCC, Career and College Readiness Program, Shared-Time Program, Biliteracy certification program, Virtual School classes, Schedules for next year, Gifted and Talented plans, STEM and PARCC Data.

Motion:	Ms. Haig	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee
- G. Performing Arts Committee – November 12, 2015

Ms. Thomas reported that the PAC Committee met on November 12th to discuss the following items: Contracts on tonight's agenda, JSP Sound Issue, NJ Theatre Alliance, Other Rentals, Drive the Bus Video Taping, and Repair Issues.

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through October 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of October 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The October 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of October 31, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

- C. That the Board approve the October 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the October 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – October 31, 2015

Exhibit B 16:11:11/19/15

Report of Cash – October 31, 2015

Exhibit B 16:12:11/19/15

Motion:	Mr. Back	Second:	Ms. Haig
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:18:11/19/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:19:11/19/15
- C. PAC Contracts
Exhibit F 16:20:11/19/15
- D. To reinstate the Dance/Step Team Schedule B Positions at the Middle School and Elementary No. 2 at the 14/15 rate of \$2,898.00 each.
- E. The Letter of Intent and Letter of Authorization for On-Tech Consulting, Inc. to complete the Universal Service Fund (E-Rate) Application process for the 2016-2017 SY for a fee equal to 20% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC.
Exhibit F 16:21:11/19/15
- F. The contract between Middle Township BOE (sending district) and Wildwood BOE (receiving district) for one homeless student that the sending district agrees to pay tuition at the rate of \$12,991.00 for the 2015-2016 SY.

- G. The tuition adjustment for student (JS) attending Ranch Hope for months of July 2015, August 2015 and September 2015, an increase of \$73.66 per day.
- H. Adoption of the tentative timeline for the 2016-17 School Budget.
Exhibit F 16:22:11/19/15
- I. Elementary #1 & Elementary #2 guidance counselor, Lisa Novsak, to attend Introduction to Restorative Practices presented by Akoben on Tuesday, November 24, 2015 at the Hilton Christiana Hotel, Newark, DE 19713, Cost \$140.00

(Mrs. Novsak will be funding her own transportation, lodging, and other needs.)
- J. The following teacher as tutor at the Middle Township Middle School Title One Extended day Program @ \$30.00 per hour:
 - 1. Dr. Ralph Nessler
Title 1 Account #20-231-100-101-20-04
Not to exceed \$1,486.25

Motion:	Ms. Haig	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The second reading of the following policies and regulations:
 - Policy 3322 Teaching Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)
 - Policy 4322 Support Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)
 - Policy and Regulation 5330 Administration of Medication (M) Revised
 - Policy 5339 Screening for Dyslexia (M) Revised
 - Policy 5615 Suspected Gang Activity (Revised)
 - Policy 5756 Transgender Students (Revised)
 - Policy 8540 School Nutrition Programs (Revised)
 - Regulation 8540 Free and Reduced Rate Meals (Abolished)
 - Policy 8550 Outstanding Food Service Charges (New)

Policy 8829 Opening Exercises/Ceremonies (Revised)
Exhibit A 16:11:11/19/15

B. The following fieldwork/clinical practice experience:

School: Rowan University
Dates: January 20, 2016 to May 9, 2016
Spring Semester 2016
Student: Anna Elise Ay
Cooperating
Staff: Linda Bakley/ Kindergarten, Elementary #1

C. The Comprehensive Maintenance Plan for 2014-15, 2015-16, and 2016-17 and submission of Form M-1 Annual Maintenance Budget Worksheet to Cape May County Department of Education.

Exhibit A 16:12:11/19/15

D. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 3, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:13:11/19/15

E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 4, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:14:11/19/15

F. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 5, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:15:11/19/15

G. Designate Colonial Life with their partnership with Flex Facts, Inc. as the Board's FSA administrator and voluntary benefit company.

H. Adoption of the resolution for the Middle Township Board of Education to participate in the seal of Bi-Literacy in New Jersey during the 2015-2016 school year.

Exhibit A 16:16:11/19/15

I. Adoption of the Middle Township School District curriculum, as follows:

- Elementary #2 - Grade 4 - Math
- High School – Financial Literacy Grades 9-12
(Curriculum in binder on table)

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts
Y George DeLollis
Y Calvin Back
A Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
Y Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations:

Name: Rachel Axelsson
Position: Speech Language Specialist
Building: District
Type: Resignation
Effective: December 31, 2015

Name: Diana DiAngelis
Position: Speech Language Specialist
Building: District
Type: Retirement
Effective: December 1, 2015

Name: Joseph Trombetta
Position: Teacher of Driver Education
Building: High School
Type: Retirement
Effective: January 1, 2015

Name: Jack Beers
Position: Security Guard
Building: High School
Type: Resignation
Effective: November 11, 2015

Name: Tazares Harris
Position: Custodial Worker
Building: Elementary #1
Type: Resignation
Effective: November 19, 2015

B. The termination of the following employees:

Name: Lisa Schweizer
Position: Keyboarding Clerk 1
Building: High School
Type: Termination
Effective: November 19, 2015

C. The following leaves of absence:

Lee-Ann Kane – On FMLA from 11/13/15 to 12/1/15, paid using sick time (11/13 – 11/30)

Debra Robson – On FLA beginning 11/2/15 to be used intermittently, not to exceed 60 days.

Linda Adams – On FMLA from 11/30/15 to 1/24/16; paid using sick days thru 12/22/15; remainder unpaid; RTW 1/25/15; subject to change.

Clare O’Dea – On FMLA from 10/26/15 to 11/15/15 paid using sick days, RTW 11/16/15.

Erin Majane – On FMLA/FLA from 12/4/15 – 6/14/16 paid using 21.5 sick days thru 1/12/16; remainder unpaid (subject to change).

Carol Amundsen – On FMLA from 11/18/15 through 12/4/15 paid using 11 personal days. RTW 12/7/15

D. Employment of the following Schedule B positions:

Name: Mario Duca (Fall 2015)
Position: Head Girls Tennis Coach
Building: High School
Amount: TBD

Name: Stacy Konczyk
Position: Social Media Coordinator
Building: Elementary #1
Stipend: \$500

Name: Megan Bramble
Position: Social Media Coordinator
Building: Elementary #2
Stipend: \$500

Name: Lisa Mericle
Position: Social Media Coordinator
Building: Middle School
Stipend: \$250 (Split)

Name: Monica DeRose
 Position: Social Media Coordinator
 Building: Middle School
 Stipend: \$250 (Split)

Name: Jeanne Donahue
 Position: Social Media Coordinator
 Building: High School
 Stipend: \$500

Name: Robert Ridgeway
 Position: Head Coach Boys Basketball
 Building: Middle School
 Stipend: TBD

Name: Jaime Ratchford
 Position: Assistant Boys Basketball
 Building: Middle School
 Stipend: TBD

Name: Kelsey McKee
 Position: Winter Cheerleading Coach
 Building: High School
 Stipend: TBD

Name: Malcolm Talton
 Position: Wrestling
 Building: Middle School
 Stipend: TBD

Name: Colleen Dillon
 Position: Interact Club
 Building: High School
 Stipend: TBD

- E. Employment of the following substitute school bus driver: Glenn Wyatt and Alfred Galletta
- F. Employment of the following substitute bus aides: Carolyn Narciso and Christine Belger
- G. Employment of the following substitute teachers:

Anna Marie McKee	Sub. Cert.	\$85
Michael Sowers	Teacher Cert.	\$90
Joseph Giddings	Sub. Cert.	\$85

- H. Employment of the following Certified Staff:

Name: Bernadette DelCorio
Position: Elementary School Teacher
Status: Long-Term Substitute
Building: Elementary #2
Effective: 10/26/15 - 11/9/15
Salary: \$125.00 per day
Account: 11-120-100-101-00-02
Replacing: Clare O'Dea

Name: Amy Wuko
Position: Teacher of English
Status: Long-Term Substitute
Building: Middle School
Effective: 11/2/15 – 12/7/15
Salary: \$50 upgrade from Teacher's Aide salary
Account: 11-130-100-101-00-04
Replacing: Mary Rose Piro

Name: Joei Viviani
Position: BSIP Teacher
Status: Long-Term Substitute
Building: Elementary #1
Effective: 11/30/15 – 1/24/16
Salary: \$50 upgrade from Teacher's Aide salary
Account: 11-130-100-101-00-01
Replacing: Linda Adams

I. Employment of the following Non-Certified Staff:

Name: Quintin Thomas
Position: Library Assistant
Status: Part-Time – 29.5 hours
Building: High School
Effective: November 30, 2015
Salary: \$13,898 (Pro-rated)
Account: 11-000-222-101-00-08
Replacing: New

J. The following employees to work the Martin Luther King Center Program beginning November 20, 2015, at \$30.00 per hour:

Substitutes:

Amanda Conlow
Beth Churchill-Gira
Samantha Douglass
Debbie Hess
Account #: 20-231-100-101-30-01 Title 1

K. Celia Llaberia to interpret student IEP's that are in Spanish and to consult with parents on an as-needed basis at \$30 per hour tutorial rate.

Motion:	Mr. DeLollis	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:04 p.m.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

1. Motion made to accept the 10/15/15 Harassment, Intimidation and Bullying Report.

Motion:	Mr. Back	Second:	Ms. Haig
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:10 p.m.

Motion:	Mr. Roberts	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary