

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, NOVEMBER 19, 2015
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- Robert Bakley II
- Edward Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Anne Haig

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:05:11/19/15
- B. Student Council

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – October 15, 2015
Exhibit M 16:10:11/19/15
- B. Regular Closed Meeting Minutes – October 15, 2015
Exhibit M 16:11:11/19/15
- C. Special Meeting Minutes – October 15, 2015
Exhibit M 16:12:11/19/15
- D. Special Closed Meeting Minutes – October 15, 2015
Exhibit M 16:13:11/19/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Second:
 Vote: Voice Carried:

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:12:11/19/15
- B. Trip List
Exhibit S 16:13:11/19/15
- C. Discipline Report
Exhibit S 16:14:11/19/15
- D. Attendance Report
Exhibit S 16:15:11/19/15

X. COMMITTEE REPORTS

- A. Curriculum Committee – November 12, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee
- G. Performing Arts Committee – November 12, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through October 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of October 31, 2015, no budgetary line item account has encumbrances

and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

- B. The October 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of October 31, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the October 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the October 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – October 31, 2015

Exhibit B 16:11:11/19/15

Report of Cash – October 31, 2015

Exhibit B 16:12:11/19/15

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:18:11/19/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:19:11/19/15
- C. PAC Contracts
Exhibit F 16:20:11/19/15

- D. To reinstate the Dance/Step Team Schedule B Positions at the Middle School and Elementary No. 2 at the 14/15 rate of \$2,898.00 each.
- E. The Letter of Intent and Letter of Authorization for On-Tech Consulting, Inc. to complete the Universal Service Fund (E-Rate) Application process for the 2016-2017 SY for a fee equal to 20% of any funding received, either in the form of discounts from vendors or reimbursements from the USAC.
Exhibit F 16:21:11/19/15
- F. The contract between Middle Township BOE (sending district) and Wildwood BOE (receiving district) for one homeless student that the sending district agrees to pay tuition at the rate of \$12,991.00 for the 2015-2016 SY.
- G. The tuition adjustment for student (JS) attending Ranch Hope for months of July 2015, August 2015 and September 2015, an increase of \$73.66 per day.
- H. Adoption of the tentative timeline for the 2016-17 School Budget.
Exhibit F 16:22:11/19/15

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The second reading of the following policies and regulations:
 - Policy 3322 Teaching Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)
 - Policy 4322 Support Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)
 - Policy and Regulation 5330 Administration of Medication (M) Revised
 - Policy 5339 Screening for Dyslexia (M) Revised
 - Policy 5615 Suspected Gang Activity (Revised)
 - Policy 5756 Transgender Students (Revised)
 - Policy 8540 School Nutrition Programs (Revised)
 - Regulation 8540 Free and Reduced Rate Meals (Abolished)

Policy 8550 Outstanding Food Service Charges (New)
Policy 8829 Opening Exercises/Ceremonies (Revised)
Exhibit A 16:11:11/19/15

B. The following fieldwork/clinical practice experience:

School: Rowan University
Dates: January 20, 2016 to May 9, 2016
Spring Semester 2016
Student: Anna Elise Ay
Cooperating
Staff: Linda Bakley/ Kindergarten, Elementary #1

C. The Comprehensive Maintenance Plan for 2014-15, 2015-16, and 2016-17 and submission of Form M-1 Annual Maintenance Budget Worksheet to Cape May County Department of Education.

Exhibit A 16:12:11/19/15

D. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 3, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:13:11/19/15

E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 4, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:14:11/19/15

F. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 5, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:15:11/19/15

G. Designate Colonial Life with their partnership with Flex Facts, Inc. as the Board's FSA administrator and voluntary benefit company.

H. Adoption of the resolution for the Middle Township Board of Education to participate in the seal of Bi-Literacy in New Jersey during the 2015-2016 school year.

Exhibit A 16:16:11/19/15

Motion:
Vote: Roll Call

Second:
Carried:

_____ Dennis Roberts
_____ George DeLollis
_____ Calvin Back
_____ Robert Bakley II

Edward Dagney

Burgess Hamer

Gloria Hodges

Patricia Taylor

Stephanie Thomas

Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations:

Name: Rachel Axelsson
Position: Speech Language Specialist
Building: District
Type: Resignation
Effective: December 31, 2015

Name: Diana DiAngelis
Position: Speech Language Specialist
Building: District
Type: Retirement
Effective: December 1, 2015

Name: Joseph Trombetta
Position: Teacher of Driver Education
Building: High School
Type: Retirement
Effective: January 1, 2015

Name: Tazares Harris
Position: Custodial Worker
Building: Elementary #1
Type: Resignation
Effective: November 19, 2015

B. The termination of the following employees:

Name: Lisa Schweizer
Position: Keyboarding Clerk 1
Building: High School
Type: Termination
Effective: November 19, 2015

C. The following leaves of absence:

Lee-Ann Kane – On FMLA from 11/13/15 to 12/1/15, paid using sick time (11/13 – 11/30)

Debra Robson – On FLA beginning 11/2/15 to be used intermittently, not to exceed 60 days.

Linda Adams – On FMLA from 11/30/15 to 1/24/15; paid using sick days thru 12/22/15; remainder unpaid; RTW 1/25/15; subject to change.

Clare O’Dea – On FMLA from 10/26/15 to 11/15/15 paid using sick days, RTW 11/16/15.

Erin Majane – On FMLA/FLA from 12/4/15 – 6/14/16 paid using 21.5 sick days thru 1/12/16; remainder unpaid (subject to change).

D. Employment of the following Schedule B positions:

Name: Mario Duca (Fall 2015)
Position: Head Girls Tennis Coach
Building: High School
Amount: TBD

Name: Stacy Konczyk
Position: Social Media Coordinator
Building: Elementary #1
Stipend: \$500

Name: Megan Bramble
Position: Social Media Coordinator
Building: Elementary #2
Stipend: \$500

Name: Lisa Mericle
Position: Social Media Coordinator
Building: Middle School
Stipend: \$250 (Split)

Name: Monica DeRose
Position: Social Media Coordinator
Building: Middle School
Stipend: \$250 (Split)

Name: Jeanne Donahue
Position: Social Media Coordinator
Building: High School
Stipend: \$500

Name: Robert Ridgeway
Position: Head Coach Boys Basketball

Building: Middle School
 Stipend: TBD

Name: Jaime Ratchford
 Position: Assistant Boys Basketball
 Building: Middle School
 Stipend: TBD

Name: Kelsey McKee
 Position: Winter Cheerleading Coach
 Building: High School
 Stipend: TBD

Name: Malcolm Talton
 Position: Wrestling
 Building: Middle School
 Stipend: TBD

Name: Colleen Dillon
 Position: Interact Club
 Building: High School
 Stipend: TBD

- E. Employment of the following substitute school bus driver: Glenn Wyatt and Alfred Galletta
- F. Employment of the following substitute bus aides: Carolyn Narciso and Christine Belger
- G. Employment of the following substitute teachers:

Anna Marie McKee	Sub. Cert.	\$85
Michael Sowers	Teacher Cert.	\$90

- H. Employment of the following Certified Staff:

Name: Bernadette DelCorio
 Position: Elementary School Teacher
 Status: Long-Term Substitute
 Building: Elementary #2
 Effective: 10/26/15 - 11/9/15
 Salary: \$125.00 per day
 Account: 11-120-100-101-00-02
 Replacing: Clare O'Dea

Name: Amy Wuko
 Position: Teacher of English

Status: Long-Term Substitute
Building: Middle School
Effective: 11/2/15 – 12/7/15
Salary: \$50 upgrade from Teacher’s Aide salary
Account: 11-130-100-101-00-04
Replacing: Mary Rose Piro

I. Employment of the following Non-Certified Staff:

Name: Quintin Thomas
Position: Library Assistant
Status: Part-Time – 29.5 hours
Building: High School
Effective:
Salary: \$13,898 (Pro-rated)
Account: 11-000-222-101-00-08
Replacing: New

J. The following employees to work the Martin Luther King Center Program beginning November 20, 2015, at \$30.00 per hour:

Substitutes:

Amanda Conlow
Beth Churchill-Gira
Samantha Douglass
Debbie Hess

Account #: 20-231-100-101-30-01 Title 1

K. Celia Llaberia to interpret student IEP’s that are in Spanish and to consult with parents on an as-needed basis at \$30 per hour tutorial rate.

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
Gloucester Co. SSSD	1 (JM)	\$35,820.00
YALE School East	1 (RT-L)	\$49,649.40
Ranch Hope	1 (JS)	\$62,280.10

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

- B. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Name is on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
YALE School East	1 (RT-L)	\$5,999.18 (22 days in May and June)

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at _____ for approximately _____ minutes for

1. H.I.B.

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at _____

Motion:

Second:

Vote: _____ Voice

Carried:

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at _____

Motion:

Second:

Vote: _____ Voice

Carried: