

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 20, 2016
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 A George DeLollis
 P Calvin Back
 A Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 A Patricia Taylor
 P Stephanie Thomas
 P Jeffrey Trout

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- A Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to Breast Cancer Awareness Month and all those who have suffered with breast cancer.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 17:04:10/20/16

V. PRESENTATIONS

- A. Presentation of the HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School.
- B. Approval to submit the HIB Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Elementary #1, Elementary #2, Middle School and High School.
Exhibit A 17:04:10/20/16

Motion:	Mr. Trout	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney

- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the following bills on the bill list:

- \$125 to the Whitesboro Reunion ad book.
- Gas and electric bills for the high school are they reasonable?

Mr. Roberts responded that we normally put an ad in the reunion handbook as part of our community outreach effort.

Ms. Fox responded to the question regarding the gas and electric bills stating that we have a person on staff that has tracked the usage for the gas and electric for at least the past five years

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 15, 2016
Exhibit M 17:07:10/20/16

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Thomas	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

Letter from Mrs. Lloyd

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 17:09:10/20/16
- B. Trip List
Exhibit S 17:10:10/20/16
- C. Discipline Report
Exhibit S 17:11:10/20/16
- D. Attendance Report
Exhibit S 17:12:10/20/16
- E. H.I.B. Report - Confidential

X. COMMITTEE REPORTS

A. Curriculum Committee – October 12, 2016

Ms. Thomas reported that the Curriculum Committee met on October 12th and discussed the following items: New textbooks, updated curricula, and new curriculum; PARCC Score Report and Analysis; AP Scores; Basic Skills Committee; NJASK Scores; Resolution from C.M.C.A.A. regarding PARCC.

Motion:	Mr.Roberts	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

B. Discipline Committee

C. Equity/Affirmative Action Committee – October 14, 2016

Ms. Thomas reported that the Equity/Affirmative Action Committee met on October 14th and discussed the current district demographic information, English Language Learner population, 15/16 to 16/17 Discipline and Attendance Comparisons, NJ Network for Closing the Achievement Gap Consorotium.

Motion:	Mr. Dagney	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

D. Extra-Curricular Committee – October 12, 2016

Mr. Roberts stated that the Exta-Curricular Committee meeting was held on October 12th. The following items were discussed: Fall Sports Update, Winter Coaching Recommendations, Volunteer Coaching/Advisor Recommendations, Fundraisers, Budget, Athletic Fields and Trips, Prom and Senior Class Trip.

Motion:	Mr. Trout	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

E. Facilities/Grounds/Real Estate Committee – October 13, 2016

Mr. Roberts reported that the Facilities Meeting was held on October 13th and the following items were discussed: Referendum Update, Lead Water Testing, Solar Issues, H.S. Bell System, School House Commons, M.S. Media Center Roof, Electronic Sign for Administration Building, Community Lunch, and Pilot Money approval.

Motion:	Mr. Hamer	Second:	Mr. Back
Vote:	Voice	Carried:	Yes

F. Finance Committee

G. Performing Arts Committee

H. Policy Committee

I. Staff Relations/Negotiations Committee

J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through September 30, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2016, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2016, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the September 30, 2016, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2016

Exhibit B 17:07:10/20/16

Report of Cash – September 30, 2016

Exhibit B 17:08:10/20/16

Motion:	Ms. Hodges	Second:	Mr. Trout
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 17:11:10/20/16

B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 17:12:10/20/16

C. PAC Contracts

New Jersey Ballet	November 18-20, 2016	\$3,080
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D. To adopt and purchase the following new textbook for the 2016/2017 school year:

Course: Science – High School
 Textbook: Medical Terminology Systems
 Publisher: B.E. Publishing
 Cost: \$1,698.75 (Account # 11-190-100-640-00-05)

E. Letter and agreement from the Township of Middle authorizing the sharing of the Conifer Pilot with the Middle Township Board of Education.
Exhibit F 17:13:10/20/16

F. A resolution that, for the 2016-2017 school year, Middle Township Board of Education does not require Creative Achievement Academy, LLC, to charge their students for a reduced and/or paid meal, pursuant to NJ Department of Education code 6A:23A-18.5(a)20i, iii & iv.

G. The transportation jointure for the 2016-2017 school year with Cape May County Special Services (joiner district) to transport 2 students to CMCSSSD for a cost of \$18,000.

H. The transportation jointure for the 2016-2017 school year with Dennis Township (host district) to transport 2 homeless students to Middle Township High School for a cost of \$1,518.74

I. The transportation jointure for the 2016-2017 school year with LCMR (host district) to transport 8 Choice students to LCMR for a cost of \$6,188.00 (not to exceed the aid in lieu amount).

J. Motion to approve tuition contract between Middle Township School District (sending) and Galloway Township Public Schools (receiving) for educational services for 2016-2017 school year. Student AB is a DCP&P placement. The total tuition is \$20,842.20 (115.79 per diem).

K. Contract approval for Out of District Home Instruction for SY 2016-17. Name on file in the Office of the Superintendent.

School	Student	Tuition
Daytop Village of NJ	161707	\$120/day x 180 days

- L. Jacklyn Matkowski to provide speech-language services to Cape Christian Academy to meet requirements of student services plans. To be paid monthly using NJDOE Chapter 193 State Aide to Nonpublic Schools Grant for an amount not to exceed \$4,418.
- M. The contract between Voorhees BOE (sending district) and Middle Township BOE (receiving district) for two homeless students (QL and RB) and that the sending district agrees to pay tuition at the rate of \$13,311.00 (QL) and \$13,973.00 (RB) for the 2016-2017 SY.
- N. The submission of grant application for Title I Arts-Integration Competitive Grant in the amount of \$80,561 to be used in the high school.
- O. The submission of Frederick L. Hipp Foundation for Excellence in Education. The grant is entitled, "Positive- Energy: Creating a Healthy Physical Outlet for Students to Increase Academic Performance and Decrease Negative Behaviors. The amount of the grant is for \$10,000 to be utilized in the Middle School.
- P. An agreement between the Middle Township Board of Education and Cape Christian Academy for the School Year 2016-2017 Non-Public Entitlement. Additional aid received 10/4/2016.
Nursing Aid 20-509-213-100-77-99 \$224.00
Technology Aid 20-510-100-610-77-99 \$354.00

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 17:05:10/20/16
- C. Award of the Phase 1-Elementary #1 addition and renovations to R. Wilkinson & Sons Construction in the amount of:

- Base Bid \$7,389,000
- Alternate AB-1 187,696
- Alternate AB-2 55,000
- Total Contract \$7,631,696

Approve the withdrawal of the lowest responsible bidder—Hessert Corporation due to a mathematical error in the bid calculation.

Exhibit R 17:06:10/20/16

- D. Approve the removal of solar panels on the Elementary #1 existing gymnasium and pay Constellation Energy a lump sum payout for the lost revenue of \$79,559 for the remaining duration of contract.
- E. Approve the following Professionals to provide services as outlined:
 - Underwood Engineering Company-- Testing and Special Inspection Services
 - Phase 1 Cost \$54,400
 - Phase 2 Cost \$34,000
 - H.J. Canon Group, Inc.—Infrared Scan of Elementary #2 Roof and EIFS
 - Total Lump Sum Cost \$4,850

Motion:	Ms. Thomas	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIV. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Students S.S. and O.S. to attend Middle Township Public Schools starting in the 2016-2017 school year in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend. (Pending residency on November 11th)

- B. Permission for Ashley Ryan, former student, to observe in high school classroom for 3 hours of observation.
- C. To submit the Statement of Assurances New Jersey Quality Single Accountability Continuum:

Whereas, the Middle Township Board of Education in the County of Cape May is evaluating the Statement of Assurances as required,

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s responses to the Statement of Assurance with respect to this process, and

Whereas, the Middle Township Board of Education in the County of Cape May has reviewed the district’s responses to the Statement of Assurance and hereby approves these documents.

Now Therefore Be It Resolved, that the Middle Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

Exhibit A 17:05:10/20/16

- D. The Baseball Team Trip to Orlando, FL from April 13th – 21st, 2017.
- E. The contract for the High School Prom to be held at the Flanders Hotel on May 19, 2017.

Motion:	Mr. Roberts	Second:	Mr. Trout
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- A Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following Resignations/Retirements:

Name: Emily Bowman
 Position: Teacher's Aide
 Building: Middle School
 Type: Resignation
 Effective: September 30, 2016

Name: Merrill Anderson
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: September 30, 2016

Name: Allison Weber
 Position: Teacher's Aide
 Building: Elementary #1
 Type: Resignation
 Effective: October 19, 2016

Name: Jeanne Speziale
 Position: Bus Aide
 Building: Transportation
 Type: Retirement
 Effective: January 2, 2017

Name: David Urquhart
 Position: Custodial Worker
 Building: Elementary #2
 Type: Retirement
 Effective: February 1, 2017

B. The following leave(s) of absence:

Dawn Aftanis – On FMLA paid using sick days from 11/8/16 through 11/27/16.

Tom Griffin – On FMLA from 10/31/16 to 1/2/17, paid using sick days.

Julie Moore – On FMLA from 9/29/16 to 1/9/17 paid through 10/24/16. (Subject to change)

C. Employment of the following substitute teachers:

Melissa Alvord	Teacher Cert.	\$90
Carlissa Bell	Sub Cert.	\$85
Jason Bourgeois	Sub Cert.	\$85
Kelsey Bradley	Teacher Cert.	\$90
Bridget Murray	Teacher Cert.	\$90

Joshua Peterson	Sub Cert.	\$85
Sarah Vaughn	Sub Cert.	\$85
Jessica Versage	Sub Cert.	\$85

Employment of the following substitute transportation employees: Amanda Coruso and Victoria Applegate (Bus Aides) and Renee Kearney (Bus Driver)

Employment of the following substitute custodial worker: Carrie Tozer (pending criminal clearance)

D. Employment of the following Certified Employees:

Name: Morgan Lynn
 Position: Speech-Language Pathologist
 Building: Elementary #2
 Effective: TBD
 Salary: \$55,261.00
 Account: 11-000-219-104-64-06
 Replacing: Kaitlyn Hiltner

Name: Megan Rada
 Position: School Nurse – Part Time
 Building: Cape Christian Academy
 Effective: Pending Criminal Clearance
 Salary: \$6,120.00
 Account: 20-509-213-101-77-99
 Replacing: Susan Liston

Name: Kathy Filippo
 Position: NCLB-Title I-Small Group Instruction Teacher
 Building: Bishop McHugh Regional Catholic School
 Effective: September 1, 2016
 Salary: Not to exceed \$3,511.00
 Account: NCLB Title I - 20-231-100-106-98-05

Name: Matthew Schelling
 Position: NCLB – Title I tutor
 Status: Part-Time
 Building: Wildwood Catholic High School
 Effective: September 1, 2016
 Salary: \$30.00 per hour not to exceed \$7,607.00
 Account: NCLB Title I - 20-231-100-106-97-05

Name: Ruth Rosenberg
 Position: NCLB-Title I tutor
 Status: Part-Time
 Building: Cape Christian Academy
 Effective: September 1, 2016
 Salary: \$30.00 per hour not to exceed \$5,852.00
 Account: NCLB Title I - 20-231-100-106-98-05

Name: Eric Baroni
 Position: PM Math Teacher
 Status: Permanent Part-Time
 Building: High School
 Effective: TBD
 Salary: \$30 per hour
 Account: 11-425-100-101-00-07

Name: Loretta Carey
 Position: L.T. Sub. - PM Teacher
 Status: Part-Time
 Building: High School
 Effective: TBD
 Salary: \$30 per hour
 Account: 11-425-100-101-00-07

E. Employment of the following Non-Certified Employees:

Name: Roseanna Dominick
 Position: Cape Trinity Teacher's Aide
 Status: Part-Time
 Building: Cape Trinity
 Effective: September 1, 2016
 Salary: \$12.52 per hour not to exceed \$5,852.00
 Account: NCLB Title I - 20-231-100-106-99-05

Name: Tiffany Slick
 Position: Teacher's Aide
 Status: Part-Time 29.5 hours
 Building: Middle School
 Effective: TBD pending criminal clearance
 Salary: \$14,143.00
 Account: 11-000-217-106-00-04
 Replacing: Emily Bowman

Name: Eric Baroni
 Position: Teacher's Aide
 Status: Part-Time 29.5 hours
 Building: High School
 Effective: Pending Criminal Clearance
 Salary: \$14,143.00
 Account: 11-000-217-106-00-08

Name: Charles Walters
 Position: Teacher's Aide
 Status: Part-Time 29.5 hours
 Building: Elementary #1
 Effective: Pending Criminal Clearance

Salary: \$14,143.00
Account: 11-000-217-106-00-01

Name: Kathy Contino
Position: Teacher's Aide
Status: Part-Time 29.5 hours
Building: Elementary #1
Effective: Pending Criminal Clearance
Salary: \$14,143.00
Account: 11-000-217-106-00-01

Name: Ariana Rosenberg
Position: Teacher's Aide
Status: Part-Time 29.5 hours
Building: Elementary #1
Effective: Pending Criminal Clearance
Salary: \$14,143.00
Account: 11-000-217-106-00-01

Name: William Stahl
Position: Teacher's Aide
Status: Part-Time 29.5 hours
Building: Elementary #1
Effective: Pending Criminal Clearance
Salary: \$14,143.00
Account: 11-000-217-106-00-01

F. Employment of the following Schedule B Positions:

Name: Andy Ludman
Position: Assistant Boys Basketball Coach
Building: High School
Stipend \$6,118

Name: John Leahy
Position: Head Girls Basketball Coach
Building: High School
Stipend: \$7,215

Name: Brandi Day
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: \$6,118

Name: Bryn Caraballo
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: \$6,118

Name: Sarah Roberts

Position: Asst. Girls Soccer Coach
Building: High School
Stipend: \$5,591

Name: Matt Wolf
Position: Head Wrestling Coach
Building: High School
Stipend: \$6,396

Name: Andrew Symuleski
Position: Assistant Wrestling Coach
Building: High School
Stipend: \$5,591

Name: Deidre Bosacco
Position: Head Swimming Coach
Building: High School
Stipend: \$6,396

Name: Michael Campbell
Position: Assistant Swim Coach
Building: High School
Stipend: \$5,591

Name: Kelsey McKee
Position: Winter Cheerleading Coach
Building: High School
Stipend: \$4,365

Name: Robert Ridgeway
Position: Head Boys Basketball Coach
Building: Middle School
Stipend: \$4,069

Name: Bob Wishart
Position: Head Girls Basketball Coach
Building: Middle School
Stipend: \$4,069

Name: Sean Gimeno
Position: Asst. Girls Basketball Coach
Building: Middle School
Stipend: \$1,622

Name: Jaime Ratchford
Position: Asst. Boys Basketball Coach
Building: Middle School
Stipend: \$1,622

Name: Malcolm Talton

Position: Wrestling Coach
Building: Middle School
Stipend: \$4,069

Name: Shannon Hunsicker
Position: Head Cheerleading Coach
Building: Middle School
Stipend: \$4,031

Name: Jay Wynn
Position: School Musical Director
Building: Elementary #2
Stipend: \$3,930

Name: Jen Parmelee
Position: Yearbook Advisor
Building: Middle School
Stipend: \$2,967

G. Deborah Dalfonso to be paid for an extra 4 hours for new teacher training at \$30 per hour.

H. The following employees for professional development hours at \$30 per hour for Marzano IRR Training not to exceed 4 hours each:

1. Constance Chabok
2. Victoria Villano-Tirado
3. Rita Willis

I. The following personnel transfer:

Michael Rash, Custodial Worker, from Elementary #1 to H.S., change in location only.

J. The following Volunteer positions:

Name: Sarah Roberts
Position: Girls Basketball
Building: High School

Name: Megan Russ
Position: Girls Basketball
Building: High School

Name: Jordan Sykes
Position: Girls Basketball
Building: High School

Name: Anna Ay
Position: Girls Basketball

Building: High School

Name: Renee Wing
Position: Girls Basketball
Building: High School

Name: Kirsten Logan
Position: Swim Volunteer
Building: High School

Name: John Mallet
Position: Wrestling Volunteer
Building: High School

Name: Murray Wolf
Position: Wrestling Volunteer
Building: High School

Name: Kim Moore
Position: Surf Club Volunteer
Building: High School

- K. The following staff members to work at the Martin Luther King Center After-School Program at \$30.00 per hour:

Substitutes:

Roberta Pruszinski
Kristin Stiles (Account #: 20-231-100-101-30-01 Title 1)

- L. The following Dynamic Learning Maps (DLM) Testing in English Language Arts and Mathematics: District Coordinator: Cynthia Dykhouse - Compensation: \$100 per student taking DLM (35 students) = \$3,500.

- M. The following Alternative Proficiency Assessments (APA) Coordinators:

- A. Elementary #2: Cynthia Dykhouse, \$300 per student portfolio (7) = \$ 2,100.
- B. Middle School: Jackie Scuderi, \$300 per student portfolio (4) = \$1,200.
- C. High School: Victoria Villano-Tirrado, \$300 per student portfolio (4) = \$ 1,200.

Motion: Mr. Hamer Second: Mr. Hodges
Vote: Roll Call Carried: Yes

- Y Dennis Roberts (Abstained from Letters H and L)
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney

XVIII. BOARD COMMENT

None

XIX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:50 p.m.

Motion:	Mr. Hamer	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary