

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 16, 2014  
7:30 p.m.**

**MINUTES**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

  P   Dennis Roberts  
  P   George DeLollis  
  P   Calvin Back  
  P   Robert Bakley II  
  P   Edward Dagney  
  P   Burgess Hamer  
  P   Linda Koch  
  P   Patricia Taylor  
  P   Stephanie Thomas  
  P   Patricia Ziolkowski

## **ATTENDANCE**

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Robert Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Johnson, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

## **OTHERS**

Nancy Loteck, Assistant Principal Elementary #1 and #2

### **III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the Ebola outbreak and worldwide victims.

### **IV. INFORMATIONAL**

- A. Sunshine Moments  
**Exhibit I 15:04:10/16/14**

Rachel Geisinger, President MTHS Student Council and Morgon Goranson, Treasurer MTHS Student Council and Mock Trial team member, reported to the board the various activities that the groups have been sponsoring to make the board aware of the events taking place at the high school.

Lyn Langford, Director of Curriculum, gave the board an update on the first district public relations meeting that was held on October 8, 2014. It was a very positive meeting and she explained how it directly relates to our strategic plan.

### **V. PRESENTATIONS**

*None*

### **VI. PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Roberts spoke again about changing the meeting time in January to 7 pm and moving the February meeting to the Renovated schoolhouse in Whitesboro. He asked the board

to be prepared to discuss this at the next meeting. Board members Stephanie Thomas, Linda Koch, Patricia Taylor, George DeLollis, Burgess Hamer and Edward Dagney were in favor of this and reiterated how this was another item that was discussed in the strategic plan.

**VII. APPROVAL OF MINUTES**

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 18, 2014  
**Exhibit M 15:09:10/16/14**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

**VIII. CORRESPONDENCE**

Ms. Fox reported that she has received the convention badges for the board members.

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 15:10:10/16/14**
- B. Trip List Report  
**Exhibit S 15:11:10/16/14**
- C. Attendance Report  
**Exhibit S 15:12:10/16/14**
- D. Discipline Report  
**Exhibit S 15:13:10/16/14**

**X. COMMITTEE REPORTS**

- A. Curriculum Committee – October 6, 2014

Ms. Thomas reported that the Curriculum Committee met on October 6, 2014 and discussed the following items: Renaissance STAR reports; HSPA and NJASK Results; Exceptionally Able Program; NJ Model Curriculum; Academy of Visual and Performing Arts

Motion:	Mr. Hamer	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee

D. Extra-Curricular Committee – October 9, 2014

Mr. DeLollis reported that the committee met on October 9<sup>th</sup> to discuss the following: Schedule B Coaching Recommendations; Volunteer Recommendations; Spring Band Trip; Football Trip; Band Instrument Request; Reinstatement of Winter Guard; Scoreboard Donation Letter; Portable Bleachers; Sound System and Fundraisers.

Motion:	Ms. Koch	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

E. Facilities/Grounds/Real Estate Committee – October 7, 2014

Mr. Bakley reported that the Facilities Committee met on October 7<sup>th</sup> and discussed the M.S. Roof, Panic Button Quotes; Elementary #2 Media Center and Band Room Carpet; Building Referendum Options; and Facilities project updates.

Motion:	Mr. DeLollis	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

F. Finance Committee – September 22, October 1, and October 9, 2014

Mr. DeLollis reported that the committee met on 9/22, 10/1 and 10/9 to discuss the following agenda items: Pre-School Expansion Grant; Affordable Health Care Presentations; Personnel; MTEA Negotiations; Division of Pension and Benefits correspondence; and the Affordable Housing Project.

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee – October 9, 2014

Ms. Thomas reported that the PAC Committee met on October 9<sup>th</sup> and discussed the contracts which appear on tonight’s agenda, Flame Proofing Quotes, Carpet Quotes and Piano Update.

Motion:	Mr. Back	Second:	Mr. Bakley
Vote:	Voice	Carried:	Yes

H. Policy Committee

I. Staff Relations/Negotiations Committee

J. Transportation Committee – October 7, 2014

Mr. Hamer reported that the Transportation Committee met on October 7<sup>th</sup> and discussed the following items: Parkway Construction/Traffic Update; Hiring of P.T. Secretary and 2 Bus Drivers; and Non-Public Runs.

Motion:	Mr. Bakley	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through September 30, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2014, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2014, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the September 30, 2014, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2014

**Exhibit B 15:07:10/16/14**

Report of Cash – September 30, 2014

**Exhibit B 15:08:10/16/14**

Motion:	Ms. Thomas	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 15:11:10/16/14**



C. A motion to approve the waiver of a discipline hearing for student, D.H. 2015-2, in accordance with the recommendation of the Superintendent and as consented to by the guardian.

**Exhibit A 15:05:10/16/14**

D. The recommendation to post for a P.T. Basic Skills Teacher for Elementary #2 School.

E. Placement of the following observation student at Elementary #1:

School: Rider University  
Dates: Once per week for 3 weeks  
Student: Carly Kurkowski  
Cooperating Staff: Christine D’Antonio/Pre-School –Elementary #1

F. The following teachers as mentors to novice teachers for the 2014/2015 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Breanne Canetti	Linda Adams/Elementary #1
2. Vincent Tridente	Jennifer Pfander/ Elementary #1

G. The adoption of the Middle School & High School NJ Model Curriculum for Literacy. (Sample in binder on table)

H. To Submit DPR and Statement of Assurances New Jersey Quality Single Accountability Continuum:

**Whereas**, the Middle Township Board of Education in the County of Cape May is evaluating the Statement of Assurances as required,

**Whereas**, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s responses to the Statement of Assurance with respect to this process, and

**Whereas**, the Middle Township Board of Education in the County of Cape May has reviewed the district’s responses to the Statement of Assurance and hereby approves these documents.

**Now Therefore Be It Resolved**, that the Middle Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

**Exhibit A 15:07:10/16/14**

I. The Band Trip to Virginia Beach from April 16 – 18, 2015

Motion: Mr. DeLollis Second: Ms. Thomas  
Vote: Roll Call Carried: Yes

Y Dennis Roberts  
Y George DeLollis  
Y Calvin Back  
Y Robert Bakley II  
Y Edward Dagney  
Y Burgess Hamer  
Y Linda Koch  
Y Patricia Taylor  
Y Stephanie Thomas  
Y Patricia Ziolkowski

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Robert Jones  
Position: Teacher's Aide  
Building: High School  
Type: Resignation  
Effective: September 10, 2014

Name: Jeffrey Holmes  
Position: L.T. Substitute Teacher for T.V. Production  
Building: High School  
Type: Resignation  
Effective: September 18, 2014

Name: Ruth Costa  
Position: Custodial Worker  
Building: Middle School  
Type: Retirement  
Effective: November 1, 2014 (pending State of NJ approval)

Name: Gregory Carr  
Position: Custodial Worker L.P.  
Building: District  
Type: Resignation  
Effective: October 8, 2014

B. The following leave(s) of absence:

Joan Standish – From 9/18/14 through 9/17/15 using FMLA/FLA leave intermittently, as needed, (not to exceed 60 days). 34.24 sick, 24.5 personal, balance unpaid.



Constance Chabok – From 5/1/14 to 6/24/14 using FMLA/FLA using 12 sick days.

Constance Chabok – From 9/2/14 to end of school year, intermittently, using up to 48 days unpaid leave (balance from end of last school year).

Jill Taylor – From 11/17/14 to 4/13/15 on FMLA/FLA using 36.75 sick days, balance unpaid.

C. The following personnel transfer:

Name: Stacy Konczyk  
New Position: Keyboarding Clerk 3  
Previous Position: Keyboarding Clerk 3  
New Location: Elementary #1  
Previous Location: High School  
Account: 11-000-240-105-00-08  
Salary: No Change  
Effective: TBD

D. Employment of the following Non-Certified Staff:

Name: Glenn Thompson  
Position: Teacher's Aide  
Status: Part-Time – 29.5 hours  
Building: High School  
Effective: Upon completion of criminal history background check  
Step/Salary: \$13,504.00  
Account: 11-000-217-106-00-08  
Replacing: Robert Jones

Name: Susan McAnany  
Position: Teacher's Aide  
Status: Part-Time – 29.5 hours  
Building: Middle School  
Effective: Upon completion of criminal history background check  
Step/Salary: \$13,504.00  
Account: 11-000-217-106-00-04  
Replacing: Alissa Glock

Name: Rebecca Canderan  
Position: Teacher's Aide  
Status: Part-Time – 29.5 hours  
Building: Elementary #2  
Effective: Upon completion of criminal history background check  
Step/Salary: \$13,504.00  
Account: 11-000-217-106-00-02  
Replacing: New Position

Name: Herman Frame  
Position: Bus Driver

Status: P.T. Permanent  
 Building: Transportation  
 Effective: October 17, 2014  
 Step/Salary: \$22.15 per hour  
 Account: 11-000-270-160-00-12  
 Replacing: Steven Saylor

Name: Michael Owens  
 Position: Bus Driver  
 Status: P.T. Permanent  
 Building: Transportation  
 Effective: October 17, 2014  
 Step/Salary: \$22.15 per hour  
 Account: 11-000-270-160-00-12  
 Replacing: Lon Carter

Name: Ashley Shoemaker  
 Position: P.T. Keyboarding Clerk 1  
 Status: Part-Time (29.5 Hours, 12-Months)  
 Building: Transportation  
 Effective: Upon completion of criminal history background check  
 Step/Salary: \$20,294.60 (85% of Step1 Keyboarding Clerk)  
 Account: 11-000-270-160-00-12  
 Replacing: Colleen Vivarina-Longo

Name: Mary Katherine Garry  
 Position: Payroll Clerk  
 Status: Permanent  
 Building: Administration Building  
 Effective: TBD  
 Step/Salary: \$43,000.00  
 Account: 11-000-251-105-00-05  
 Replacing: Natalie Bada

E. Employment of the following Certified Staff:

Name: Maryanne Langley  
 Position: Teacher of Mathematics  
 Status: L.T. Substitute  
 Building: Middle School  
 Effective: September 22, 2014  
 Step/Salary: \$125.00 per day  
 Account: 11-130-100-101-00-04  
 Replacing: Cassandra Haubensak

Name: Breanne Canetti  
 Position: Part-Time Basic Skills Teacher  
 Status: Permanent  
 Building: Elementary #1  
 Effective: October 17, 2014

Salary: BA-1/\$21,620.34 (42% Part-Time)  
Account: 11-120-100-101-00-01  
Replacing: Leann Adams  
Job Code: 1004

Name: Vincent Tridente  
Position: Basic Skills Math Teacher  
Status: Permanent  
Building: Elementary #1  
Effective: October 17, 2014  
Salary: BA-1/\$51,477.00  
Account: 11-120-100-101-00-01  
Replacing: Donna Civera  
Job Code: 1904

F. Employment of the following Schedule B Positions:

Name: Tom Feraco  
Position: Head Basketball Coach  
Building: High School  
Stipend: \$ 6,894

Name: Rewi Thompson  
Position: Assistant Basketball Coach  
Building: High School  
Stipend: \$ 5,846

Name: Andy Ludman  
Position: Assistant Basketball Coach  
Building: High School  
Stipend \$ 5,846

Name: John Leahy  
Position: Head Girls Basketball Coach  
Building: High School  
Stipend: \$ 6,894

Name: Brandi Day  
Position: Assistant Girls Basketball Coach  
Building: High School  
Stipend: \$ 5,846

Name: Matt Wolf  
Position: Head Wrestling Coach  
Building: High School  
Stipend: \$ 6,112

Name: Brian Hindle  
Position: Assistant Wrestling Coach  
Building: High School  
Stipend: \$ 5,343

Name: Bill Orr  
Position: Head Swimming Coach  
Building: High School  
Stipend: \$ 6,112

Name: Deidre Bosacco  
Position: Assistant Swim Coach  
Building: High School  
Stipend: \$ 5,343

Name: Nicole Drake  
Position: Winter Cheerleading Coach  
Building: High School  
Stipend: \$ 4,171

Name: Amy Giulian  
Position: Future Educators of America Advisor  
Building: High School  
Stipend: \$ 1,713 (Split)

Name: Maria Brault  
Position: Future Educators of America Advisor  
Building: High School  
Stipend: \$ 1,713 (Split)

Name: Jacklyn Buckingham  
Position: Drama Coach  
Building: High School  
Stipend: \$4,324

Name: Joshua McCarty  
Position: Head Boys Basketball Coach  
Building: Middle School  
Stipend: \$3,888

Name: Matt Buesing  
Position: Asst. Boys Basketball Coach  
Building: Middle School  
Stipend: \$1,549 (**Split**)

Name: Sean Gimeno  
Position: Asst. Girls Basketball Coach  
Building: Middle School  
Stipend: \$1,549 (**Split**)

Name: Robert Wishart  
Position: Head Girls Basketball Coach  
Building: Middle School  
Stipend: \$3,888

Name: Shannon Hunsicker  
Position: Cheerleading Coach  
Building: Middle School  
Stipend: \$3,852

G. The following Volunteers pending criminal history clearance:

Name: Richard Troum  
Position: Basketball Volunteer  
Building: High School

Name: Randy Clark  
Position: Basketball Volunteer  
Building: High School

Name: Richard Pendergrast  
Position: Basketball Volunteer  
Building: High School

Name: Renea Wing  
Position: Basketball Volunteer  
Building: High School

Name: Kelsey McKee  
Position: Cheer Volunteer  
Building: High School

Name: Stephen Pearson  
Position: El Club Latino Volunteer  
Building: High School

Name: Terri Stella  
Position: Mock Trial Volunteer  
Building: High School

Name: Howard Trout  
Position: Mock Trial Volunteer  
Building: High School

Name: Samantha Burkholder  
Position: Mock Trial Volunteer  
Building: High School

Name: Edward Runyon  
Position: Mock Trial Volunteer  
Building: High School

Name: Clarence Davies  
Position: Girls Soccer Volunteer  
Building: High School

Name: Scott Breiner  
Position: High School Musical Volunteer  
Building: High School

Name: Karen Sutherland  
Position: High School Musical Volunteer  
Building: High School

Name: Nancy Gibson  
Position: High School Musical Volunteer  
Building: High School

Name: James Dalfonso  
Position: High School Musical Volunteer  
Building: High School

Name: Carrie Lavender  
Position: Gilda's Club Volunteer  
Building: High School

Name: Quintin Thomas  
Position: Band Volunteer  
Building: Middle School/High School

- H. Anne Colin for 10 hours @ \$30.00 per hour to do a STEM project with students at the MLK Center Afterschool Program.  
Account#: Title I 20-231-100-101-30-01
- I. Jennifer Kane for Music curriculum writing, (2) hours @ \$30.00 per hour.  
Account #11-000-221-104-00-05
- J. The following teachers as tutors at the Middle Township Middle School Title One Extended Day Program @ \$30.00 per hour up to 200 hours. (Title 1 Account #20-231-100-101-20-04 \$6,000.00)
  - 1. Connie Chabok
  - 2. Jessica DeBiase
  - 3. David Farrow
  - 4. Casie Haubensak
  - 5. Sheri Highberger
  - 6. Donia Mills
  - 7. Ralph Nessler
  - 8. Mary Rose Piro
  - 9. Susan Pohle
  - 10. Roberta Pruszinski
  - 11. Sharon Rementer
  - 12. Donna Rubcich
  - 13. Paul Ringcamp
  - 14. Maudo Rodriguez
  - 15. Kristin Stiles
  - 16. Matthew Zigner

K. The following staff members to tutor at the Middle Township High School Homework Club \$30.00 per hour.

1. John Leahy
2. Eric Springer
3. Timothy Moore
4. Richard Urbanski

Title 1 Account # 20-231-100-101-20-08

L. The following substitute teachers: William J. DeGrouchy, Thandi Hannah, Nicholas J. Martino, Melissa D. Mathis, Troy L. Orton and Charlene Seymour.

M. The following staff members to be paid \$30 per hour for 6 hours each to facilitate the October 10<sup>th</sup> In-service at Elementary #2 School:

1. Kathleen Watts
2. Susan Young

N. The following employees to work the Martin Luther King Center Program at \$30.00 per hour as floater teachers:

Teachers:

1. Kristen Frank
- Account #: 20-231-100-101-30-01

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II (Voted No to Letter F)
- Y Edward Dagney
- Y Burgess Hamer
- Y Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

(Dr. Salvo introduced new teachers, Breanne Canetti and Vincent Tridente.)

**XV. STUDENT PLACEMENT**

1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
Ranch Hope Strang School	4 (BG, MR, AW, <b>J.S.</b> )	\$42,571.80 (each)

Motion:	Ms. Thomas	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

*None*

**XVII. BOARD COMMENT**

Mr. Bakley explained his No vote to item F in Personnel. He feels that with the district short one Vice Principal, a guidance counselor and basic skills teachers this is where our focus should be and not on sports.

Mr. DeLollis spoke about the strong cooperation the district has had with the mayor, chief of police and board president concerning the issues related to the Parkway construction. He believes this cooperation has made the difference in the positive outcomes we have had. Everyone has been concerned not only for our buses, but for the staff and student drivers as well. He publicly thanked everyone for making the situation easier.

Ms. Thomas, speaking as a parent who is caught in the morning and afternoon traffic, expressed her thanks as well for the easing of the situation.

Mr. Back spoke about the letter that Cooper Levinson wrote back in 2012 in regards to the affordable housing development and the PILOT program and said that a follow up letter needs to be done.



**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at 8:25 p.m. for approximately 30 minutes for

- 1. H.I.B.
- 2. Litigation
- 3. Personnel

Motion:	Mr. Bakley	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

**XIX. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at 8:55 p.m.

Motion:	Mr. Back	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

- 1. **Motion was made to ratify the continued suspension with pay of employee S.K. as discussed in closed session.**

Motion:	Mr. Roberts	Second:	Ms. Koch
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Linda Koch
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Patricia Ziolkowski

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at 8:51 p.m.

Motion:	Mr. Hamer	Second:	Ms. Koch
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox  
School Business Administrator/Board Secretary