

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 15, 2015
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 A Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Anne Haig

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of school violence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:04:10/15/15
- B. Student Council – Annie Mallet, Secretary and Miranda Mangano, Treasurer

Annie Mallet, High School Student Counsel Secretary and Miranda Mangano, High School Student Counsel Treasurer spoke regarding the activities Student Counsel is sponsoring at the High School. The following activities were highlighted:

- Spirit Week October 19 to 24, 2015 which includes:
 - Hall decorating with judging to take 8 a.m. October 19th.
 - Daily student dress themes
 - Friday afternoon Pep Rally
 - Friday night Football game with Band Night included
 - Homecoming Dance on Saturday night
- Participation in the Harvest Festival in C.M.C.H. on October 24th
- Planning for the Relay for Life June 4 & 5, 2015 at Memorial Field

V. PRESENTATIONS

None

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Doniger, Rio Grande, questioned the following items:

- Overnight trips being approved on the agenda and the cost to the board
- Chiller and HVAC Control bid awards and the depletion of Maintenance reserve

Dr. Salvo explained that the board is only responsible for the bussing to and from the airport. The students fundraise and pay for the trip themselves.

Ms. Fox responded to the Chiller and HVAC Control question. She described the situation with the Chiller and informed Mr. Doniger that this has been a project discussed since May, as well as the HVAC Controls. The maintenance reserve account has well over a million dollars plus the contribution coming out of the audit for June 30, 2015.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 17, 2015
Exhibit M 16:09:10/15/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. Back	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

Letters were at each board members seat from Mrs. Sterling along with Dr. Salvo’s response. In addition, invitations to the JIF Dinner and NJSBA badges were left for each board member.

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:08:10/15/15
- B. Trip List
Exhibit S 16:09:10/15/15
- C. Discipline Report
Exhibit S 16:10:10/15/15
- D. Attendance Report
Exhibit S 16:11:10/15/15

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee

- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – October 2, 2015

Mr. DeLollis reported that the Extra-Curricular Committee met on October 2nd and discussed the following items: Fall Sports Update, Winter Coaching Recommendations, Interact Club, Volunteers, Clubs, Overnight Trips, Uniform Replacement Program, Fundraisers, Athletic Fields, Scoreboard for Field Hockey, Memorial Field Pole Vault Pit, Tennis Court Resurfacing, and Band Night/Homecoming.

Motion:	Ms. Thomas	Second:	Ms. Haig
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee – October 13, 2015

Mr. Roberts reported that the Facilities Committee met on October 13th and discussed the following: Chiller and Control Bids, Draining in H.S. Courtyard, Maintenance Projects and Discussion of the proposed referendum.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

Mr. Roberts asked Ms. Fox to explain to the board the changes that have been made to the referendum budget. Ms. Fox gave the board the following details:

Question #1

Items dropped and/or changed in the referendum to lower the cost of the total:

- 8th classroom at Elementary #1 \$320,000, Windows at the Middle School for \$289,000 and heating and ventilation at the High School \$443,779—have been dropped previously.
- 2 small group rooms next to the expanded health suite will be replaced with the OT/PT room - Savings \$300,000.
- Shrink the size of the gym and corridor in the PK wing---Savings \$100,000 (300 square feet by taking out some space of the end lines and the PK court).

Additionally, we will remove the cost of the demolition of the bus maintenance garage and remediation work from the referendum at a cost of \$ 582,400. We will not receive any funding for this project from the state. The project will still be done, but maintenance reserve money will be used to fund the project that will be staged over a two-year period. We will put the heating and ventilation replacement and controls at the High School gym for \$443,279 back in the referendum, as the district will receive 40% funding for this project so the net cost to the district is only 60%.

Question #2

The transportation department building will remain on the Elementary #2 site as the cost to cross the railroad tracks for this purpose is approximately \$2,000,000. The Shunpike property will only have the sports fields, playground and field house with parking for the fields. The total cost of the question will now be \$3,324,699.

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee – October 7, 2015

Mr. Bakley reported that the Policy Committee met on October 7th and reviewed the Organizations Chart, as well as all the policies which appear on tonight’s agenda for approval.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- I. Staff Relations/Negotiations Committee – September 29, 2015

Mr. Roberts reported that the Staff Relations Committee met on September 29th and discussed the following: Data Management Secretary, Social Media Coordinators, Unaffiliated Staff, MTEA Negotiations.

Motion:	Ms. Haig	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through September 30, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the September 30, 2015, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2015

Exhibit B 16:09:10/15/15

Report of Cash – September 30, 2015

Exhibit B 16:10:10/15/15

Motion: Ms. Thomas Second: Ms. Taylor
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- A Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:14:10/15/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:15:10/15/15
- C. PAC Contracts
Exhibit F 16:16:10/15/15
- D. The following to be declared surplus with no fair market value:

Sharp TV Model #25SB60B, Serial #344467, MTBOE #000370
- E. The joint transportation agreement with Avalon Board of Education to transport two (2) students to Middle Township High/Middle School for the school year 2015-2016 at a cost of \$1,768.00.
- F. The joint transportation agreement with Lower Township Board of Education to provide transportation to Middle Township students attending Lower Township as Choice students. The district agrees to pay \$884 per student for the transportation services.
- G. To reinstate the Interact Club Advisor as a paid stipend position at \$4,391.
- H. To create and post for the following new Schedule B stipend position:
Social Media Coordinators – One (1) per school at \$500 each
- I. Payment of the following teaching staff member out of IDEA Basic funds and Non-Public Supplemental Funds for Cape Christen Academy:

Shelly Hope

20-250-100-101-00-99	\$6,103
20-506-100-101-00-99	<u>\$4,455</u>
Total Salary	\$ 10,558

J. The contract with Ricoh for one RICOH MP9002SP copier for the CBI Program copier center. 50,0000 copies per month, all supplies and maintenance included at a cost of \$461.93 per month.

K. To accept the Nonpublic Security Aid Grant for Cape Christian Academy in the amount of \$2,100.

Exhibit F 16:17:10/15/15

L. Transportation Contract with JAZ Transportation, LLC to transport special education student to Pinelands School at a rate of \$398 per day.

M. The withdrawal of \$59,439 from Maintenance Reserve for the following:

- 100 Gal. Hot Water Heater Elementary #1 \$ 7,000
- One Heating/Air Conditioning Unit Annex 2,841
- HS Trash Area Fence 8,554
- Kitchen Gas Valve and repairs Elem #2 3,859
- 500 Wing Locker replacement High School 37,185

N. Award of Bid and contract to Bernal Mechanical for the Replacement of the Chiller at Elementary #2 in the amount of \$539,000

O. Award of Bid and Contract to Falasca Mechanical for the Replacement of HVAC controls at Elementary #2 in the amount of \$360,000.

P. To accept the terms of the settlement agreement with W. O. in regards to the mediation hearing.

Motion:	Ms.Haig	Second:	Mr. Roberts
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- A Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork experience:

School: Rutgers University
 Dates: Fall 2015
 Student: Stefanie Burns
 Cooperating
 Staff: Kelly Lasher/ High School
 (School Library Media Specialist field experience - 150 hours)

B. To submit the Statement of Assurances New Jersey Quality Single Accountability Continuum:

Whereas, the Middle Township Board of Education in the County of Cape May is evaluating the Statement of Assurances as required,

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's responses to the Statement of Assurance with respect to this process, and

Whereas, the Middle Township Board of Education in the County of Cape May has reviewed the district's responses to the Statement of Assurance and hereby approves these documents.

Now Therefore Be It Resolved, that the Middle Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

Exhibit A 16:06:10/15/15

C. Permission for Alaina Keating to start the following two clubs and volunteer as advisor:

1. H.S. Community Outreach Plan
2. H.S. Book Club

D. The following 2015/2016 overnight trips:

1. Band Trip to Chicago from 4/14/16 to 4/17/16
2. Baseball Trip to Florida from 3/24/16 to 4/1/16
3. Softball Trip to Florida from 3/25/16 to 4/1/16

E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 1, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:07:10/15/15

F. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 2, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:08:10/15/15

G. Approval for NJ Specialized Child Study Team, a division of the NJ Department of Education, to complete several evaluations on a special needs student.

H. The revised Middle Township Board of Education Organization Chart.

Exhibit A 16:09:10/15/15

I. The first reading of the following policies and regulations:

Policy 3322 Teaching Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)

Policy 4322 Support Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)

Policy and Regulation 5330 Administration of Medication (M) Revised

Policy 5339 Screening for Dyslexia (M) Revised

Policy 5615 Suspected Gang Activity (Revised)

Policy 5756 Transgender Students (Revised)

Policy 8540 School Nutrition Programs (Revised)

Regulation 8540 Free and Reduced Rate Meals (Abolished)

Policy 8550 Outstanding Food Service Charges (New)

Policy 8829 Opening Exercises/Ceremonies (Revised)

Exhibit A 16:10:10/15/15

Motion: Mr. Back

Second: Ms. Haig

Vote: Roll Call

Carried: Yes

Y Dennis Roberts

Y George DeLollis

Y Calvin Back

Y Robert Bakley II (No on Policy 5756)

Y Edward Dagney

A Burgess Hamer

Y Gloria Hodges

Y Patricia Taylor

Y Stephanie Thomas

Y Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Robert Griffith
 Position: Special Ed – P.M. School
 Building: High School
 Type: Resignation
 Effective: September 17, 2015

Name: Molly Gordon
 Position: Teacher’s Aide
 Building: Elementary 1
 Type: Resignation
 Effective: October 3, 2015

Name: Maripat Perone
 Position: Alternative PM School Teacher
 Building: High School
 Type: Resignation
 Effective: September 1, 2015

B. The following leave(s) of absence:

Loretta Fox – On FMLA from 10/6/15 to 11/6/15 paid using sick days, RTW 11/9/15.

Kathleen Schroeder – On FMLA from 9/3/15 to 10/14/15, RTW 10/15/15 subject to change. (Paid thru 10/7/15)

Cheryl Tolan – On FMLA for undetermined amount of time. To be updated pending paperwork.

Mary Rose Piro – On FMLA from 11/2/15 to 12/4/15 paid using sick days. RTW 12/7/15

C. Employment of the following substitute teachers:

Patricia Attenborough	Sub Nurse/Sub Cert.	\$125/\$85
Katherine King	Sub Cert.	\$85
Jill Mauger	Teacher Cert.	\$90
Julia Mills	Sub Cert.	\$85

D. Employment of the following substitute custodian: Eric Hall

E. Employment of the following substitute bus aides: Cheryl Doperak

F. Employment of the following substitute bus drivers: Vernon Bantum

G. An increase in the hours for Al Singer, Security Guard, from 25 to 27.5 hours per week.

H. Employment of the following Schedule B positions:

Name: Tom Feraco
Position: Head Boys Basketball Coach
Building: High School
Stipend: TBD

Name: Rewi Thompson
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: TBD

Name: Andrew Ludman
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: TBD

Name: John Leahy
Position: Head Girls Basketball Coach
Building: High School
Stipend: TBD

Name: Brandi Day
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: TBD

Name: Brynn Caraballo
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: TBD

Name: Matthew Wolf
Position: Head Wrestling Coach
Building: High School
Stipend: TBD

Name: Bill Orr
Position: Head Swimming Coach
Building: High School
Stipend: TBD

Name: Deidre Bosacco
Position: Assistant Swim Coach
Building: High School
Stipend: TBD

Name: Bob Wishart
Position: Head Girls Basketball Coach
Building: Middle School
Stipend: TBD

Name: Sean Gimeno
Position: Assistant Girls Basketball Coach
Building: Middle School
Stipend: TBD

I. The following partial Schedule B summer stipend due to a resignation:

Name: Matthew Wolf
Position: Weight Training - Summer
Building Assignment: High School
Stipend: \$643.23 (31.5%)

Name: John Richardson
Position: Weight Training - Summer
Building Assignment: High School
Stipend: \$643.23 (31.5%)

J. To approve the following Volunteer Positions:

Name: Howard Trout
Position: Mock Trial Club Volunteer
Building: High School

Name: Layne (Rusty) Buckingham
Position: Drama Club Volunteer
Building: High School

K. Employment of the following Certified Staff:

Name: Sheryl Rubin
Position: L.T. Substitute Elementary School Teacher
Status: Long-Term Substitute
Building: Elementary #2 School
Effective: October 5, 2015
Salary: \$50 upgrade from Teacher's Aide salary
Account: 11-130-100-101-00-02
Replacing: Loretta Fox

L. Employment of the following Non-Certified Staff:

Name: Roseanna Dominick
Position: Cape Trinity Teacher's Aide
Status: Part-Time
Building: Cape Trinity
Effective: September 8, 2015
Salary: \$7,000
Account: 20-231-100-106-99-05

Name: Laura Pelouze
Position: Teacher's Aide

Status: P.T. – 29.5 hours
Building: Elementary #2
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-02

Name: Raymond Conover
Position: Teacher's Aide
Status: P.T. – 29.5 hours
Building: Elementary #2
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-02

Name: Paul Burnley
Position: Security Guard- 29.5 hours
Status: 29.5 hours
Building: District
Effective: November 2, 2015
Salary: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing: Timothy Gear

Name: Everett Garrison
Position: Security Guard- 29.5 hours
Status: 29.5 hours
Building: District
Effective: October 16, 2015
Salary: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing: Thomas McCool

M. The following teacher as tutor at the Middle Township Middle School Title One Extended Day Program @ \$30.00 per hour:

1. Connie Chabok
Title 1 Account #20-231-100-101-20-04 (Not to exceed \$1,486.25)

N. The following employees to work the Martin Luther King Center Program beginning September 28, 2015, at \$30.00 per hour:

Supervisor
Jesse Morvay

Teacher
Anne Colin

Substitute
Dana Quigley
Account #: 20-231-100-101-30-01 Title 1

- O. The following Dynamic Learning Maps (DLM) Testing in English Language Arts and Mathematics: District Coordinator: Cynthia Dykhouse - Compensation: \$100 per student taking DLM (40 students) = \$4,000.
- P. The following Alternative Proficiency Assessments (APA) Coordinators:
 1. Elementary #2: Cynthia Dykhouse, \$300 per student portfolio (21) = \$ 6300.
 2. Middle School: Jackie Scuderi, \$300 per student portfolio (9) = \$2700.
 3. High School: Victoria Villano, \$300 per student portfolio (10) = \$ 3000.

Motion: Mr. Roberts Second: Ms. Hodges
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- A Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
<i>None</i>		

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mrs. Sterling, Cape May Court House, was very disturbed by the answers given by Dr. Salvo at the last board meeting in relation to district volunteers. She reiterated that the particular volunteer in question never took a lead role while her husband was in the school. She was so upset that she spoke to the county superintendent regarding this situation and was advised that we could lose our accreditation if it is found we are using volunteers who are not certified or supervised. She believes that we are violating our volunteer policy and that we are promising things to individuals that they will never be able to have.

Mr. Doniger, Rio Grande, has questions about the referendum but will wait until more information is issued. His main concern is the tax impact, especially for senior citizens. He then, questioned the use of technology, particularly smartphones use in the classroom and how can we be sure students are not cheating on papers and the like. He also, questioned whether the district is looking at programs for students that do not totally focus on college after high school, perhaps education in a trade.

Dr. Salvo responded that the district uses Turnitin.com for all papers that checks for plagiarism. This is the program that most schools use, as well as colleges. He further stated that the district is constantly pursuing other options for students to help them become successful when they graduate from Middle Township.

XVII. BOARD COMMENT

Ms. Thomas commented on the Opening of the School Store at the High School. Mr. Leahy and the students have done an excellent job and they are thrilled to be running the store.

Mr. Dagney thanked the principals for highlighting the strategic plan initiatives in their sunshine moments. Having participated in the planning meetings, he is happy to see the implementation of the plan.

Mr. Dagney asked if we have any idea how many of our students actually finish college and if there was any way we could track that number?

Dr. Salvo responded that at this time we do not know.

Mr. Bakley stated that many trades are now looking for individuals with some college education. A high school diploma is necessary but further education is better.

Ms. Haig spoke from firsthand experience that the guidance department does a good job presenting all the opportunities open to the students and that they try to guide or direct students into various professions.

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:02 p.m. for approximately 10 minutes for

1. H.I.B.

Motion:	Mr. Roberts	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 8:04 p.m.

Motion:	Mr. Roberts	Second: Ms. Haig
Vote:	Voice	Carried: Yes

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 8:05 p.m.

Motion:	Mr. DeLollis	Second: Ms. Haig
Vote:	Voice	Carried: Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary