

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, OCTOBER 15, 2015
7:00 p.m.**

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

Dennis Roberts
 George DeLollis
 Calvin Back
 Robert Bakley II
 Edward Dagney
 Burgess Hamer
 Gloria Hodges
 Patricia Taylor
 Stephanie Thomas
 Anne Haig

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Kathleen McDonald, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Dr. Toni Lehman, Principal, Middle School
- _____ Frank Riggitano, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:04:10/15/15
- B. Student Council

V. PRESENTATIONS

VI. PUBLIC COMMENT ON AGENDA ITEMS

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – September 17, 2015
Exhibit M 16:09:10/15/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:		Second:
Vote:	Voice	Carried:

VIII. CORRESPONDENCE

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:08:10/15/15
- B. Trip List
Exhibit S 16:09:10/15/15
- C. Discipline Report
Exhibit S 16:10:10/15/15
- D. Attendance Report
Exhibit S 16:11:10/15/15

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – October 2, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- E. Facilities/Grounds/Real Estate Committee – October 13, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee – October 7, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- I. Staff Relations/Negotiations Committee – September 29, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through September 30, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of September 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The September 30, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of September 30, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the September 30, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the September 30, 2015, Report of the Secretary, pending audit.

Report of the Secretary – September 30, 2015

Exhibit B 16:09:10/15/15

Report of Cash – September 30, 2015

Exhibit B 16:10:10/15/15

Motion:

Second:

Vote:

Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:14:10/15/15
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:15:10/15/15
- C. PAC Contracts
Exhibit F 16:16:10/15/15
- D. The following to be declared surplus with no fair market value:

Sharp TV Model #25SB60B, Serial #344467, MTBOE #000370
- E. The joint transportation agreement with Avalon Board of Education to transport two (2) students to Middle Township High/Middle School for the school year 2015-2016 at a cost of \$1,768.00.
- F. The joint transportation agreement with Lower Township Board of Education to provide transportation to Middle Township students attending Lower Township as Choice students. The district agrees to pay \$884 per student for the transportation services.
- G. To reinstate the Interact Club Advisor as a paid stipend position at \$4,391.
- H. To create and post for the following new Schedule B stipend position:
Social Media Coordinators – One (1) per school at \$500 each
- I. Payment of the following teaching staff member out of IDEA Basic funds and Non-Public Supplemental Funds for Cape Christen Academy:

Shelly Hope

20-250-100-101-00-99	\$6,103
20-506-100-101-00-99	<u>\$4,455</u>
Total Salary	\$ 10,558
- J. The contract with Ricoh for one RICOH MP9002SP copier for the CBI Program copier center. 50,0000 copies per month, all supplies and maintenance included at a cost of \$461.93 per month.
- K. To accept the Nonpublic Security Aid Grant for Cape Christian Academy in the amount of \$2,100.
Exhibit F 16:17:10/15/15

Motion:
Vote: Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork experience:

School: Rutgers University
 Dates: Fall 2015
 Student: Stefanie Burns
 Cooperating
 Staff: Kelly Lasher/ High School
 (School Library Media Specialist field experience - 150 hours)

B. To submit the Statement of Assurances New Jersey Quality Single Accountability Continuum:

Whereas, the Middle Township Board of Education in the County of Cape May is evaluating the Statement of Assurances as required,

Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district’s responses to the Statement of Assurance with respect to this process, and

Whereas, the Middle Township Board of Education in the County of Cape May has reviewed the district’s responses to the Statement of Assurance and hereby approves these documents.

Now Therefore Be It Resolved, that the Middle Township Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

Exhibit A 16:06:10/15/15

- C. Permission for Alaina Keating to start the following two clubs and volunteer as advisor:
 - 1. H.S. Community Outreach Plan
 - 2. H.S. Book Club

- D. The following 2015/2016 overnight trips:
 - 1. Band Trip to Chicago from 4/14/16 to 4/17/16
 - 2. Baseball Trip to Florida from 3/24/16 to 4/1/16
 - 3. Softball Trip to Florida from 3/25/16 to 4/1/16

- E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 1, in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 16:07:10/15/15

- F. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 2, in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 16:08:10/15/15

- G. Approval for NJ Specialized Child Study Team, a division of the NJ Department of Education, to complete several evaluations on a special needs student.

- H. The revised Middle Township Board of Education Organization Chart.
Exhibit A 16:09:10/15/15

- I. The first reading of the following policies and regulations:
 - Policy 3322 Teaching Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)
 - Policy 4322 Support Staff Member Use of Personal Cellular Devices/Other Communication Devices (Revised)
 - Policy and Regulation 5330 Administration of Medication (M) Revised
 - Policy 5339 Screening for Dyslexia (M) Revised
 - Policy 5615 Suspected Gang Activity (Revised)
 - Policy 5756 Transgender Students (Revised)
 - Policy 8540 School Nutrition Programs (Revised)
 - Regulation 8540 Free and Reduced Rate Meals (Abolished)
 - Policy 8550 Outstanding Food Service Charges (New)
 - Policy 8829 Opening Exercises/Ceremonies (Revised)**Exhibit A 16:10:10/15/15**

Motion:
 Vote: Roll Call

Second:
 Carried:

_____ Dennis Roberts
 _____ George DeLollis
 _____ Calvin Back

- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Robert Griffith
 Position: Special Ed – P.M. School
 Building: High School
 Type: Resignation
 Effective: September 17, 2015

Name: Molly Gordon
 Position: Teacher’s Aide
 Building: Elementary 1
 Type: Resignation
 Effective: October 3, 2015

B. The following leave(s) of absence:

Loretta Fox – On FMLA from 10/6/15 to 11/6/15 paid using sick days, RTW 11/9/15.

Kathleen Schroeder – On FMLA from 9/3/15 to 10/14/15, RTW 10/15/15 subject to change. (Paid thru 10/7/15)

Cheryl Tolan – On FMLA for undetermined amount of time. To be updated pending paperwork.

C. Employment of the following substitute teachers:

Patricia Attenborough	Sub Nurse/Sub Cert.	\$125/\$85
Katherine King	Sub Cert.	\$85
Jill Mauger	Teacher Cert.	\$90
Julia Mills	Sub Cert.	\$85

D. Employment of the following substitute custodian: Eric Hall

E. Employment of the following substitute bus aides: Cheryl Doperak

- F. Employment of the following substitute bus drivers: Vernon Bantum
- G. An increase in the hours for Al Singer, Security Guard, from 25 to 27.5 hours per week.
- H. Employment of the following Schedule B positions:

Name: Tom Feraco
Position: Head Boys Basketball Coach
Building: High School
Stipend: TBD

Name: Rewi Thompson
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: TBD

Name: Andrew Ludman
Position: Assistant Boys Basketball Coach
Building: High School
Stipend: TBD

Name: John Leahy
Position: Head Girls Basketball Coach
Building: High School
Stipend: TBD

Name: Brandi Day
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: TBD

Name: Brynn Caraballo
Position: Assistant Girls Basketball Coach
Building: High School
Stipend: TBD

Name: Matthew Wolf
Position: Head Wrestling Coach
Building: High School
Stipend: TBD

Name: Bill Orr
Position: Head Swimming Coach
Building: High School
Stipend: TBD

Name: Deidre Bosacco
Position: Assistant Swim Coach

Building: High School
Stipend: TBD

Name: Bob Wishart
Position: Head Girls Basketball Coach
Building: Middle School
Stipend: TBD

Name: Sean Gimeno
Position: Assistant Girls Basketball Coach
Building: Middle School
Stipend: TBD

I. The following partial Schedule B summer stipend due to a resignation:

Name: Matthew Wolf
Position: Weight Training - Summer
Building Assignment: High School
Stipend: \$643.23 (31.5%)

Name: John Richardson
Position: Weight Training - Summer
Building Assignment: High School
Stipend: \$643.23 (31.5%)

J. To approve the following Volunteer Positions:

Name: Howard Trout
Position: Mock Trial Club Volunteer
Building: High School

Name: Layne (Rusty) Buckingham
Position: Drama Club Volunteer
Building: High School

K. Employment of the following Certified Staff:

Name: Sheryl Rubin
Position: L.T. Substitute Elementary School Teacher
Status: Long-Term Substitute
Building: Elementary #2 School
Effective: October 5, 2015
Salary: \$50 upgrade from Teacher's Aide salary
Account: 11-130-100-101-00-02
Replacing: Loretta Fox

L. Employment of the following Non-Certified Staff:

Name: Roseanna Dominick
Position: Cape Trinity Teacher's Aide

Status: Part-Time
Building Cape Trinity
Effective September 8, 2015
Salary: \$7,000
Account: 20-231-100-106-99-05

Name: Laura Pelouze
Position: Teacher's Aide
Status: P.T. – 29.5 hours
Building: Elementary #2
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-02

Name: Raymond Conover
Position: Teacher's Aide
Status: P.T. – 29.5 hours
Building: Elementary #2
Effective: TBD (Pending Criminal Clearance)
Salary: TBD Pending Negotiations
Account: 11-000-217-106-00-02

Name: Paul Burnley
Position: Security Guard- 29.5 hours
Status: 29.5 hours
Building: District
Effective: November 2, 2015
Salary: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing: Timothy Gear

Name: Everett Garrison
Position: Security Guard- 29.5 hours
Status: 29.5 hours
Building: District
Effective: October 16, 2015
Salary: TBD Pending Negotiations
Account: 11-000-266-110-01-08
Replacing: Thomas McCool

M. The following teacher as tutor at the Middle Township Middle School Title One Extended Day Program @ \$30.00 per hour:

1. Connie Chabok
Title 1 Account #20-231-100-101-20-04 (Not to exceed \$1,486.25)

N. The following employees to work the Martin Luther King Center Program beginning September 28, 2015, at \$30.00 per hour:

Supervisor

Jesse Morvay

Teacher

Anne Colin

Substitute

Dana Quigley

Account #: 20-231-100-101-30-01 Title 1

- O. The following Dynamic Learning Maps (DLM) Testing in English Language Arts and Mathematics: District Coordinator: Cynthia Dykhouse - Compensation: \$100 per student taking DLM (40 students) = \$4,000.
- P. The following Alternative Proficiency Assessments (APA) Coordinators:
 1. Elementary #2: Cynthia Dykhouse, \$300 per student portfolio (21) = \$ 6300.
 2. Middle School: Jackie Scuderi, \$300 per student portfolio (9) = \$2700.
 3. High School: Victoria Villano, \$300 per student portfolio (10) = \$ 3000.

Motion:
Vote:

Roll Call

Second:
Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
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- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
<i>None</i>		

Motion:

Second:

Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ Robert Bakley II
- _____ Edward Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at for approximately minutes for

1. H.I.B.
2. Litigation
3. Personnel

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at

Motion:		Second:
Vote:	Voice	Carried:

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:		Second:
Vote:	Voice	Carried: