

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JANUARY 22, 2015
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- P Dennis Roberts
- P George DeLollis (Arrived at 7:16 p.m.)
- P Calvin Back
- P Robert Bakley II
- P Edward Dagney
- P Burgess Hamer
- P Gloria Hodges
- P Patricia Taylor
- P Stephanie Thomas
- P Anne Haig

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Lyn Langford, Director of Curriculum and Instruction
- P Robert Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Amy Houck, Board Solicitor

OTHERS

Nancy Loteck, Assistant Principal Elementary #1 and Elementary #2

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence, which was dedicated to Mrs. Whitaker, past board member serving nine years with MTBOE, who recently passed away.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 15:07:1/22/15
- B. Student Council - David Hicks, Secretary and Hanna Catanoso, Treasurer

David and Hanna spoke about the following to update the board about the student activities at the high school:

- Attending the Student Council Winter Leadership Convention at TCNJ held over a weekend. They interacted with their peers from other high schools in New Jersey.
- Attended a Relay for Life Workshop on how to plan for the event that will be held in Middle Township in the beginning of June. Last year they raised over \$50,000, this year's goal is \$60,000.
- Event held on January 16, 2015, at the high school basketball game—Coaches for Cancer. They raised over \$1,300 for Relay for Life.
- Winter Spirit week is planned for the week of February 17 with a culminating event-- Winter Homecoming Dance to be on February 21st.

V. PRESENTATIONS

A. 2014-2015 Report Period 1 - Report of Violence, Vandalism, Substance and Weapons Offenses – Robert Johnson
Exhibit P 15:03:1/22/15

B. 2014-2015 Report Period 1 - District Harassment, Intimidation or Bullying (HIB) Summary Report – Robert Johnson
Exhibit P 15:04:1/22/15

Motion: Mr. Back Second: Ms. Thomas
Vote: Voice Carried: Yes

C. 2014-2015 Report Period 1 - Anti-Bullying Bill of Rights Act School Self-Assessment Report – Robert Johnson
Exhibit P 15:05:1/22/15

Motion: Mr. Hamer Second: Ms. Hodges
Vote: Voice Carried: Yes

VI. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Hamer spoke about the Step Team performance at the MLK Center on Martin Luther King Day and said it was an outstanding performance and they are to be commended.

Mr. Roberts publicly recognized Lyn Langford for her years of service to the district and wished her well in her retirement. A standing ovation was part of the recognition. Ms. Langford thanked the Board for the opportunities and support in her efforts that she has been given here.

Mr. Roberts publicly recognized Toni Lehman for achieving her doctorate degree. Congratulations, Dr. Lehman.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

A. Regular Meeting Minutes – December 11, 2014
Exhibit M 15:18:1/22/15

B. Closed Meeting Minutes – December 11, 2014
Exhibit M 15:19:1/22/15

C. Organization Meeting Minutes – January 6, 2015
Exhibit M 15:20:1/22/15

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. DeLollis	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes (Ms. Haig abstained)

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 15:22:1/22/15
- B. Discipline Report
Exhibit S 15:23:1/22/15
- C. Attendance Report
Exhibit S 15:24:1/22/15
- D. Trip List Report
Exhibit S 15:25:1/22/15

X. COMMITTEE REPORTS

A. Curriculum Committee – January 16, 2015
Ms. Thomas reported that the Curriculum Committee met on January 16th and discussed the following items: Music Curriculum K-12, PAARC Testing, mSGP’s, English Language Learner Report Cards, and NJQSAC Monitoring.

Motion:	Mr. Roberts	Second:	Ms Hodges
Vote:	Voice	Carried:	Yes

- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee – January 15, 2015

Mr. DeLollis reported that the Finance Committee met on January 15th and discussed the following: RFP for Architect, Affordable Health Care Act, Budget proposals from building principals, Preschool Grant, and Affordable Housing Project.

Motion:	Mr. Bakley	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee - January 16, 2015

Ms. Thomas reported that the PAC Committee met on January 16th and discussed the following: Upcoming Contracts, Carpet Proposal, Food Fundraiser for upcoming recitals, rental of facility for talent show, and PAC Financial Statements.

Motion:	Mr. Back	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee – January 13, 2015

Mr. Roberts reported that the Staff Relations Committee met on January 14th to discuss the MTSAA Agreement and MTEA Negotiations.

Motion:	Ms. Thomas	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

- J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2014-2015 school year through December 31, 2014, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2014, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2014, Report of the Secretary for the 2014-2015 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of December 31, 2014, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the December 31, 2014, Report of Cash Funds for the 2014-2015 school year. It is in agreement with the December 31, 2014, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2014
Exhibit B 15:13:1/22/15
 Report of Cash – December 31, 2014
Exhibit B 15:14:1/22/15

Motion:	Ms. Thomas	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts

<u>Y</u>	George DeLollis
<u>Y</u>	Calvin Back
<u>Y</u>	Robert Bakley II
<u>Y</u>	Edward Dagney
<u>Y</u>	Burgess Hamer
<u>Y</u>	Gloria Hodges
<u>Y</u>	Patricia Taylor
<u>Y</u>	Stephanie Thomas
<u>Y</u>	Anne Haig

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 15:21:1/22/15

- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 15:22:1/22/15

- C. The Performing Arts Center Contracts – *None*

- D. The English Language Learners Extension Program at Middle Township Elementary #2: Cost: 1 teacher at \$30.00 per hour for 66 hours from January 23, 2015 to May 22, 2015 - Total: \$1,980 + \$151.47 FICA=\$2131.47
Title III – Account#20-241-100-100-00-05

- E. The Interlocal Services Agreement with Township of Middle for Solid Waste and Recyclables collection for the period 1/1/2015 to 12/31/2019. Base contract is \$29,999 for 2015 plus any percentage increase in tipping fees imposed by the Cape May County Municipal Utilities Authority, compounded annually in 2016, 2017, 2018, and 2019. Additional fees will be charged for the following:
 - \$5 per cubic yard in 2015 for any additional pick-ups or additional containers not specified in the contract.
 - \$5 per cubic yard plus any percentage increase in tipping fees imposed by the Cape May County Municipal Utilities Authority, compounded annually in 2016, 2017, 2018 and 2019.**Exhibit F 15:23:1/22/15**

- F. The tuition contract with Department of Children and Families for state responsible students, to include home instruction, special education, out of district placement and transportation.
Exhibit F 15:24:1/22/15

- G. The ACES contract for Natural gas supply at a bid price of \$0.10037 per therm for a period of 21 months beginning March 21, 2015.
Exhibit F 15:25:1/22/15

- H. The tuition contract between Middle Township Board of Education (sending district) and Commercial Township Board of Education (receiving district) for a homeless student for 2014-2015 school year in the amount of \$9,727.
- I. To appropriate \$3,000 of unreserved fund balance to pay interest on Debt service.
- J. The Itinerant/Shared Services Agreement with Salem County Special Services School District.
Exhibit F 15:26:1/22/15
- K. The salary of the following teaching staff member out of IDEA Basic funds:

Elementary #1
Kimberly Thompson

75% 20-250-100-101-00-10
25% 11-212-100-101-00-01
- L. The contract between Middle Township BOE (sending district) and Wildwood BOE (receiving district) for one homeless student (AR). The sending district agrees to pay tuition at the rate of \$7,798.00 prorated for five (5) months from September 2014 to January 2015 at \$779.80 monthly totaling \$3,899.00.
- M. The proposal from Avalon Flooring in the amount of \$23,499.00 to install new carpeting in the hallways/stairways of the Performing Arts Center.

Motion:	Mr. Hamer	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II (Abstained from G)
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Students G.L., I.C., L.M., M.S., and M.G., to attend Middle Township Public Schools in accordance with Policy 5111 Eligibility of Resident/Nonresident Pupils allowing students of employees permission to attend.

- B. The following resolution to adopt the New Jersey Quality Single Accountability Continuum Act (NJQSAC):

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability.

WHEREAS, QSAC was created in accordance with the Quality Single Accountability Continuum Act, adopted by the New Jersey Legislature in September 2005. Administrative regulations to implement QSAC were adopted by the Commissioner of Education, effective February 22, 2007.

WHEREAS, QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district's performance in five key areas:

- Instruction and Program
- Personnel
- Fiscal Management
- Operations Management
- Governance

WHEREAS, QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum,

NOW THEREFORE BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC)-District Performance Reviews (DPRs) and Statement of Assurance, be and hereby are approved for submission to the NJDOE via the Executive County Superintendent of Schools.

Exhibit A 15:27:1/22/15 – District Performance Review

Exhibit A 15:28:1/22/15 – Statement of Assurance

- C. The following teacher as mentor to novice teachers for the 2014/2015 school year.

<u>Novice teacher</u>	<u>Mentor teacher</u>
1. Samantha Douglass	Anne Naticchione/Elem. #2

- D. To adopt the Middle Township School District Music Curriculum Grades K-12 (Sample in binder on table)

- E. To adopt the English Language Learner Report Cards Grades K, 1, & 2

Exhibit A 15:29:1/22/15

Motion:	Mr. DeLollis	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

Y Dennis Roberts

Y George DeLollis
Y Calvin Back
Y Robert Bakley II
Y Edward Dagney
Y Burgess Hamer
Y Gloria Hodges
Y Patricia Taylor
Y Stephanie Thomas
Y Anne Haig

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following retirements/resignations/terminations:

Name: Lyn Langford
Position: Director of Curriculum and Instruction
Building: Administration
Type: Retirement
Effective: June 30, 2015

B. The following leave(s) of absence:

Mary Fondi – On FMLA/FLA from 1/5/15 to 4/13/15 using sick days. (May be amended)

Kristina Ortman – Request for Board Approved Leave to extend her previous LOA to the end of school year. (All FMLA/FLA exhausted)

William Vergantino – On FMLA/FLA starting 12/8/15 using personal days and days without pay. (Not to exceed 60 days)

Elise Bond – On FMLA/FLA from 12/8/14 through 3/2/15 using personal/vacation days and days without pay. (Not to exceed 60 days)

C. Employment of the following Certified Staff:

Name: Rebecca Angelastro
Position: Teacher of Students with Disabilities
Status: Long-Term Substitute
Building: Elementary #2
Effective: December 15, 2014
Salary: \$50 upgrade from Teacher’s Aide salary
Account: 11-213-100-101-00-02
Replacing: Melissa Dill/Jill Taylor

Name: Dana Quigley
 Position: Kindergarten Teacher
 Status: Long-Term Substitute
 Building: Elementary #1
 Effective: January 5, 2015
 Salary: \$125 per day
 Account: 20-218-100-101-00-01
 Replacing: Mary Fondi

Name: Kathleen Schroeder
 Position: Teacher of Business
 Status: Permanent
 Building: High School
 Effective: January 30, 2015
 Salary: \$52,297/BA-5 (pro-rated)
 Account: 11-140-100-101-00-08
 Replacing: Eileen Duff

D. Employment of the following Non-Certified Staff:

Name: Melissa Dill
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Elementary #2
 Effective: January 23, 2015
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-02
 Replacing: New Position

Name: Brian Hrubos
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: January 23, 2015
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: Damon Allen

Name: Emily Bowman
 Position: Teacher's Aide
 Status: Part-Time – 29.5 hours
 Building: Middle School
 Effective: Upon completion of criminal history background check
 Step/Salary: \$13,504.00
 Account: 11-000-217-106-00-04
 Replacing: New Position

E. Employment of the following substitute teachers:

Michael Palombo	Substitute Teacher	\$85.00
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Rebecca Angelastro	Substitute Teacher	\$90.00
Kacie Engiles	Substitute Aide	\$9.00/hr
Cheryl Bulifant	Substitute Aide	\$9.00/hr
Justin DeBrosse	Substitute Teacher	\$85.00
Tamara Gonnam	Substitute Teacher	\$85.00
Gregory Johnson	Substitute Teacher	\$85.00
Kevin Lombardo	Substitute Teacher	\$85.00
Gianna Moscatello	Substitute Teacher	\$85.00
Amy Stoops	Substitute Teacher	\$85.00
Harold Wunder	Substitute Teacher	\$85.00

- F. Employment of the following substitute bus drivers: George Spadea
- G. Employment of the following substitute custodian: James Crowther, Mark Filazzola
- H. Nancy Johnson for ESL curriculum writing using the WIDA model for third grade instruction, (2) hours @ \$30.00 per hour.
Title III Account #20-241-100-100-00-05
- I. The following staff member to tutor at the Middle Township High School Homework Club \$30.00 per hour.
 - 1. Susan Toohey
Title 1 Account # 20-231-100-101-20-08
- J. Approval of the following fieldwork placements:
 - School: Richard Stockton College of New Jersey
Dates: January 16, 2015 to June 17, 2015
Student: Kaitlyn Berninger
Cooperating Staff: Rachel Axelsson – Elementary #1
 - School: The Richard Stockton College of New Jersey
Dates: Winter 2015:
January 20, 2015 to May 1, 2015
Student: Sara Knight
Cooperating Staff: Kelley Hogg / High School English
 - School: Rowan University
Dates: Spring 2015: 1/20/2015-5/11/2015
Student: Matthew Betson
Cooperating Staff: Douglas Penkethman/Nancy Johnson/ Elementary #2
- K. The After School Achievers Teachers at Elementary #1 School to be paid \$30 per hour for up to 20 hours each.
 - 1. Vicki Peterson

- 2. Shantelle DelConte
 - 3. Amanda Conlow
 - 4. Kathy Wynn
 - 5. Kristen Frank
 - 6. Breanne Canetti
- Acct. #20-231-100-101-20-01

Motion: Ms. Hodges Second: Mr. Back
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XV. STUDENT PLACEMENT

- 1. The placement of student listed below as tuition student at Out of District location for the 2014-2015 school year. Names on file in the Office of the Superintendent.

School Name	Number of Students	Tuition
Mary Dobbins	1 (ZH)	\$37,547.50
Woods School	2 (SC, MC)	\$60,750.24 each
Ranch Hope-Strang	1 (MB)	\$42,571.80
Pinelands	1 (CW)	\$27,534.31
Pinelands	1 (NW)	\$14,474.56 - 1 Month (State will reimburse)

Motion: Mr. Hamer Second: Mr. Roberts
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Anne Haig

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

None

XVII. BOARD COMMENT

None

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 7:51 p.m. for approximately 45 minutes for

1. H.I.B.
2. Litigation
3. Personnel
4. Contract

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:27 p.m.

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

1. Motion was made to approve the 12/11/14 Harrassment, Intimidation and Bullying Report.

Motion:	Mr. Roberts	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:28 p.m.

Motion:	Mr. Hamer	Second:	Mr. Dagney
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary