

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JANUARY 21, 2016
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- P Dennis Roberts
- P George DeLollis
- P Calvin Back
- P Robert Bakley II
- P Edward Dagney
- P Burgess Hamer
- P Gloria Hodges
- P Patricia Taylor
- P Stephanie Thomas
- P Jeffrey Trout

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- P Frank Riggitano, Principal, High School
- A William Donio, Board Solicitor
- P Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of school violence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 16:07:1/21/16

Mr. Roberts spoke about the possibility of reinstating the school resource officer at the high school and that the finance committee would be reviewing the contract.

V. PRESENTATIONS

- A. Spiezle Architectural Group – Referendum
Exhibit P 16:03:1/21/16

Dr. Salvo spoke about the process that led up to the district embarking on a referendum. He introduced Steven Siegel and Patrick Gallagher of Spiezle Architectural Group and Laura Bishop of Laura Bishop Communications who gave the power point presentation.

VI. PUBLIC COMMENT ON AGENDA ITEMS

Stanley Doniger, Rio Grande, if the cost for the vote in March is \$22,000, why not wait until the November election when it would not cost the school district any money? He is questioning the process because we talk in generalities. He is concerned about the HVAC replacement that we did at the high school and is concerned with the district making other decisions that may impact us in the future.

Dr. Salvo responded that the district felt it was in our best interest to go to vote now, interest rates on bonds may go up, and the state debt service aid may not be available if we wait until November.

VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – December 10, 2015
Exhibit M 16:16:1/21/16
- B. Regular Closed Meeting Minutes – December 10, 2015
Exhibit M 16:17:1/21/16
- C. Organizational Meeting Minutes
Exhibit M 16:18:1/21/16
- D. Special Meeting Minutes
Exhibit M 16:19:1/21/16

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Mr. DeLollis	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

VIII. CORRESPONDENCE

None

IX. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 16:20:1/21/16
- B. Trip List
Exhibit S 16:21:1/21/16
- C. Discipline Report
Exhibit S 16:22:1/21/16
- D. Attendance Report
Exhibit S 16:23:1/21/16

X. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – December 17, 2015

Ms. Thomas reported that the Equity Committee met on December 17th and discussed enrollment data, staff demographics, college and university teacher prep enrollment data, strategic plan, and discussed many ideas to increase our minority population in our exceptionally able classes, as well as our teaching population.

Motion:	Mr. Back	Second:	Ms. Taylor
Vote:	Voice	Carried:	Yes

D. Extra-Curricular Committee – January 19, 2016

Mr. DeLollis reported that the Extra-Curricular Committee met on January 19th and discussed the following: Winter Sports Update, Spring Coaching Recommendations, Athletic Field Update, M.S. Color Run, Cape Atlantic League Realignment, West Jersey Football Schedule, NJSIAA, Wall of Honor/Retirement of Numbers and moving of wrestling room.

Motion:	Ms. Thomas	Second:	Ms. Hodges
Vote:	Voice	Carried:	Yes

E. Facilities/Grounds/Real Estate Committee

F. Finance Committee - January 14, 2016

Mr. DeLollis reported that the Finance Committee met on January 14th and discussed the following: Block Schedule Upgrade to H.S. Café, Three-Year Renewal in ASBOJIF, Lunch Balances, Maintenance Reserve items to be purchased, budget process update and referendum update.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

G. Performing Arts Committee – January 19, 2016

Ms. Thomas reported that the Performing Arts Committee met on January 19th and discussed the two contracts which appear on tonight’s agenda, Boy Scout Rental in February, NJ Audubon Society, Activation React, Parkway Players Request, Groovin Rental Request, Joe Wilkins Comedy Shoe and Repair Updates.

Motion:	Ms. Hodges	Second:	Mr. Hamer
Vote:	Voice	Carried:	Yes

H. Policy Committee – January 11, 2016

Mr. Roberts reported that the Policy Committee met on January 11th and discussed all of the policies and regulations which appear on tonight’s agenda for the first reading.

Motion:	Mr. Bakley	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

I. Staff Relations/Negotiations Committee

J. Transportation Committee

XI. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through December 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of December 31, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the December 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the December 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2015

Exhibit B 16:15:1/21/16

Report of Cash – December 31, 2015

Exhibit B 16:16:1/21/16

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XII. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 16:25:1/21/16

- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 16:26:1/21/16
- C. PAC Contracts
Exhibit F 16:27:1/21/16
- D. The contracts with Gloucester County Special Services School District for educational services and one-on-one teacher assistance for 2015-2016 ESY program for student JM. Educational contract per diem @ \$199.00 for 20 days totaling \$3,980.00 and one-on-one teacher assistance per diem @ \$162.00 for 20 days totaling \$3,240.00.
- E. The contract for one-on-one teacher's aide for student JM at Gloucester County Special Services District at the rate of \$36,000 with services commencing on 9/8/15.
- F. The tuition contract between Middle Township Board of Education (sending) and Woodbine Board of Education (receiving) for two homeless students, KA & SA, for the 2015-2016 SY. Middle Township agrees to pay Woodbine Borough the pro-rated tuition of \$8,436.57 per student for a combined total of \$16,873.14.
- G. The renewal of our membership in the ACCASBO Joint Insurance Fund for the period of three years beginning July 1, 2016.
Exhibit F 16:29:1/21/16
- H. The withdrawal of \$31,825 from Maintenance Reserve for the following:

Pole Vault Pit	\$17,125
12.5 ton HVAC unit Elem #1	\$14,700
- I. Permission to write off the outstanding lunch balances for students that are now free/reduced lunch – Total amount of \$6,807.
- J. The following referendum bond proposal questions:
Exhibit F 16:28:1/21/16 (Please see exhibit for further detail)

BOND PROPOSAL NO. 1

The Board of Education of the Township of Middle in the County of Cape May, New Jersey is authorized: (a) to undertake improvements, renovations, and additions/new construction to Elementary School #1 and Elementary School #2, as well as improvements and renovations to the Middle School and High School; (b) to acquire the necessary furnishings and equipment and undertake any associated site work; (c) to appropriate \$21,320,439 for such improvements; and (d) to issue bonds of the School District in the principal amount of \$21,320,439. The Board of Education is also authorized to transfer funds between the projects approved at this special election.

The final eligible costs of the improvements approved by the New Jersey Commissioner of Education are \$5,708,114, consisting of \$2,747,160 for Elementary School #1, \$1,472,476 for Elementary School #2, \$753,050 for Middle School, and \$735,428 for High School. The proposed improvements include \$9,584,225 for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education

or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g), consisting of \$3,061,500 for Elementary School #1, \$6,510,725 for Elementary School #2, and \$12,000 for the Middle School. The State debt service aid percentage will equal 40% of the annual debt service required to finance the final eligible costs of the projects.

BOND PROPOSAL NO. 2

(Bond Proposal No. 2 will only go into effect if Bond Proposal No. 1 is also approved by the voters.)

The Board of Education of the Township of Middle in the County of Cape May, New Jersey is authorized: (a) to provide for the construction and the refurbishment of athletic and playground facilities at Elementary School #2, including the acquisition and installation of playground equipment, athletic fields, concession stand, and storage facility; (b) to acquire the necessary furnishings and equipment and undertake any associated site work; (c) to appropriate \$3,324,699 for such improvements; and (d) to issue bonds of the School District in the principal amount of \$3,324,699. The Board of Education is also authorized to transfer funds between the two bond proposals.

The proposed improvements include \$3,324,699 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

- K. Renewal of one year contract with Cape Regional Urgent Care for Pre-employment screenings and employee evaluations at \$50 per exam and \$15 per Tuberculosis test.

Exhibit F 16:30:1/21/16

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. The following fieldwork placement:

School: Stockton University
 Dates: Spring 2016 Semester; January 19 to May 9, 2016
 Student: Jaime Lavis (80 hours)
 Cooperating
 Staff: Lisa Mericle/ Middle School Grades 6-8

School: Rowan University
Dates: January 20, 2016 to May 9, 2016
Spring Semester 2016
Student: Anna Elise Ay
Cooperating
Staff: Joyce Cantz, Grade 1/ Elementary #1

School: Rowan University
Dates: January 19, 2016 to December 20, 2016
Student: Susan Olaschinez (600 hours)
Cooperating
Staff: Rachel Chew/ High School Guidance Grades 9-12

- B. The Middle Township School District Emergency Action Plan
Exhibit A 16:24:1/21/6
- C. Permission for the Middle School to sponsor a *Color Run* event on April 30, 2016 to be held at the C.M.C. Park and Zoo.
- D. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 7, in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 16:25:1/21/6
- E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 8, in accordance with the recommendation of the Superintendent and as consented to by the parent.
Exhibit A 16:26:1/21/6
- F. Sarah Renninger, Rowan College of Education, Math Pedagogy Instructor and Student Teacher Supervisor, as an educational consultant @ \$50.00 per hour. Account# 11-000-221-320-00-05
- G. The Agreement of Understanding between Bay Path University, and Middle Township Public Schools for the purpose of providing a Fieldwork education experience for Occupational Therapy students at Bay Path University, 588 Longmeadow Street, Longmeadow, MA.
- H. The first reading of the following Policy Alert:
 - Policy and Regulation 1240 Evaluation of Superintendent (M) (Revised)
 - Policy and Regulation 3221 Evaluation of Teachers (M) (Revised)
 - Policy and Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
 - Policy and Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
 - Policy and Regulation 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
 - Policy 3431.1 Family Leave (M) (Revised)
 - Policy 4431.1 Family Leave (M) (Revised)

Policy 5337 Service Animals (New)
Policy 5516 Use of Electronic Communication and Recording Devices (ECD) (M) (Revised)
Exhibit A 16:27:1/21/6

I. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 9, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:28:1/21/6

J. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 10, in accordance with the recommendation of the Superintendent and as consented to by the parent.

Exhibit A 16:29:1/21/6

Motion: Mr.Roberts Second: Ms. Taylor
Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following leaves of absence:

Theresa Jupin – On FMLA from 12/7/15 through 2/16/16; paid through 12/23/15; remainder unpaid; subject to change.

Linda Bakley – On FMLA from 1/25/16 through 4/19/16 paid, then from 4/20/16 through 4/29/16 unpaid. RTW on 5/2/15; subject to change.

B. Employment of the following substitute security guard: Corey Hofmann (pending criminal clearance)

C. Employment of the following substitute teachers:

Richard Crean	Sub. Cert.	\$85
Deborah Maul	Sub. Cert.	\$85

D. Employment of the following Certified Staff:

Name: Sheryl Rubin
 Position: L.T. Substitute Elementary School Teacher
 Status: Long-Term Substitute
 Building: Elementary #2 School
 Effective: January 25, 2016
 Salary: \$50 upgrade from Teacher's Aide salary
 Account: 11-130-100-101-00-02
 Replacing: Margie DeLollis

Name: Colleen McCaughan
 Position: Speech-Language Specialist
 Status: Permanent
 Building: District-Wide
 Effective: January 22, 2016
 Salary: MA-Step 15 - TBD
 Account: 11-000-219-104-6406
 Replacing: Diana Diangelis

E. Employment of the following Non-Certified Staff:

Name: Erica Bader
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: High School
 Effective: TBD Pending Criminal Clearance
 Salary: TBD Pending Negotiations
 Account: 11-000-217-106-00-08
 Replacing: Deborah Urquhart

Name: Angelica Brown
 Position: Teacher's Aide – 29.5 hours
 Status: Permanent
 Building: High School
 Effective: TBD Pending Criminal Clearance
 Salary: TBD Pending Negotiations
 Account: 11-000-217-106-00-08

Name: Richard Marter
 Position: School Bus Driver
 Status: P.T. Permanent
 Building: Transportation
 Effective: January 22, 2016
 Salary: TBD Pending Negotiations
 Account: 11-000-270-160-00-12
 Replacing: Richard Barber

Name: Barbara Kardos
Position: P.T. Custodial Worker
Status: P.T. Permanent
Building: District-Wide
Effective: January 22, 2016
Salary: TBD Pending Negotiations
Account: 11-000-262-110-00-05
Replacing: Michael Rash

F. The following retirements or resignations:

Name: Susan Saylor
Position: Bus Aide
Building: Transportation
Type: Resignation
Effective: September 22, 2016

G. Employment of the following Schedule B positions:

Name: Jacqueline Scuderi
Position: Head Coach Girls Lacrosse
Building: High School
Stipend: TBD

Name: John Richardson
Position: Head Spring Track Coach Boys
Building: High School
Stipend: TBD

Name: Lauren Ruef
Position: Head Softball Coach
Building: High School
Stipend: TBD

Name: Matt Gilbert
Position: Head Tennis Boys Coach
Building: High School
Stipend: TBD

Name: Will Mendo
Position: Head Golf Coach
Building: High School
Stipend: TBD

Name: Chuck Dougherty
Position: Head Baseball Coach
Building: High School
Stipend: TBD

Name: Matt D'Apolito
 Position: Assistant Baseball Coach
 Building: High School
 Stipend: TBD

Name: Debbie Tweed
 Position: Assistant Girls Lacrosse Coach
 Building: High School
 Stipend: TBD

Name: Mario Duca
 Position: Assistant Softball Coach
 Building: High School
 Stipend: TBD

Name: Andy Ludman
 Position: Baseball Coach
 Building: Middle School
 Stipend: TBD

H. The following Volunteer:

Name: George Wolf
 Position: Wrestling Volunteer
 Building: High School

Motion:	Mr. DeLollis	Second:	Ms. Taylor
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II (Abstained from Letters A & B)
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XV. STUDENT PLACEMENT

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
YALE	1 (GG)	\$57,924.30 (Revised)
Extraordinary Services	1 (GG)	\$21,170.94 (114 days)

Motion: Ms. Hodges Second: Mr. DeLollis
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Stanley Doniger, Rio Grande, asked for clarification on why we need to put a police officer in the high school. He further questioned the need for the referendum if the trend in enrollment has been downward and who carries the umbrella insurance that would be necessary if we are self-funded for our insurance.

Dr. Salvo spoke about the need for community engagement with the township creating a better flow of information to and from the schools. It creates a link for our students and makes them more comfortable with the police. He stated that while the enrollment trend in the county has been downward, we have seen an increase over the past year, with the highest enrollment ever at our Elementary #1 school.

Ms. Fox responded that the JIF has the umbrella insurance in the overall plan of our insurances that we purchase through them.

Mr. Hamer, Board Member, spoke regarding his experiences as the school resource officer at the high school while he was on the police force. He developed a bond with the students and served as a role model for them. He asked Mr. Jeffrey DeVico, Cape May Court House, to give his testimony about being the school resource officer at the high school. Mr. DeVico spoke regarding the flow of information between the students and the officer and how that helped to solve many crimes and prevent criminal activity in the township. The students felt comfortable with talking to him as he built relationships with the students.

Ms. Hodges echoed the sentiments and felt that the school resource officer was a needed addition to the high school.

XVII. BOARD COMMENT

None

XVIII. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at 8:11 p.m. for approximately 30 minutes for

- 1. H.I.B.
- 2. Contract Negotiations
- 3. Litigation

Action will be taken.

Motion:	Mr. Roberts	Second:	Mr. Hamer
Vote:	Roll Call	Carried:	Yes

XIX. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session at 9:21 p.m.

Motion:	Mr. Dagney	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

1. Motion was made to accept the 12/10/15 Harassment, Intimidation and Bullying Report.

Motion:	Ms. Thomas	Second:	Mr. Dagney
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- A Burgess Hamer
- A Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

2. Motion was made to approve the Memorandum of Agreement with Middle Township Education Association including salary guides and revised contract.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts

- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- A Burgess Hamer
- A Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

3. Motion was made to approve the Unaffiliated Contract at a rate of 2.1% and Dawn DeVico’s contract as discussed in executive session.

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- A George DeLollis
- Y Calvin Back
- A Robert Bakley II
- Y Edward Dagney
- A Burgess Hamer
- A Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Jeffrey Trout

Charlotte Sadler, MTEA President, thanked the Board for the contract and the negotiating committee for their long hours.

XX. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 9:24 p.m.

Motion:	Ms. Thomas	Second:	Mr. Roberts
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary