

**MIDDLE TOWNSHIP PUBLIC SCHOOLS  
REGULAR BOARD MEETING**

**THURSDAY, JANUARY 21, 2016  
7:00 p.m.**

**AGENDA**

**MISSION STATEMENT:**

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

**I. CALL TO ORDER**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

**II. ROLL CALL**

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

## ATTENDANCE

- \_\_\_\_\_ Dr. David Salvo, Superintendent of Schools
- \_\_\_\_\_ Diane Fox, School Business Administrator/Board Secretary
- \_\_\_\_\_ Kathleen McDonald, Director of Curriculum and Instruction
- \_\_\_\_\_ Robert F. Johnson, Director of Special Education
- \_\_\_\_\_ Christian Paskalides, Principal, Elementary #1
- \_\_\_\_\_ Douglas Penkethman, Principal, Elementary #2
- \_\_\_\_\_ Dr. Toni Lehman, Principal, Middle School
- \_\_\_\_\_ Frank Riggitano, Principal, High School
- \_\_\_\_\_ William Donio, Board Solicitor
- \_\_\_\_\_ Amy Houck, Board Solicitor

## OTHERS

### III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

### IV. INFORMATIONAL

- A. Sunshine Moments  
**Exhibit I 16:07:1/21/16**
- B. Student Council

### V. PRESENTATIONS

- A. Spiezle Architectural Group – Referendum

### VI. PUBLIC COMMENT ON AGENDA ITEMS

### VII. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – December 10, 2015  
**Exhibit M 16:16:1/21/16**
- B. Regular Closed Meeting Minutes – December 10, 2015  
**Exhibit M 16:17:1/21/16**
- C. Organizational Meeting Minutes  
**Exhibit M 16:18:1/21/16**
- D. Special Meeting Minutes  
**Exhibit M 16:19:1/21/16**

**MOTION TO ACCEPT THE PREVIOUS MINUTES**

Motion: Second:  
 Vote: Voice Carried:

**VIII. CORRESPONDENCE**

**IX. REPORT OF THE SUPERINTENDENT**

- A. Use of Facilities Report  
**Exhibit S 16:20:1/21/16**
- B. Trip List  
**Exhibit S 16:21:1/21/16**
- C. Discipline Report  
**Exhibit S 16:22:1/21/16**
- D. Attendance Report  
**Exhibit S 16:23:1/21/16**

**X. COMMITTEE REPORTS**

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee – December 17, 2015

Motion:		Second:	
Vote:	Voice	Carried:	

- D. Extra-Curricular Committee – January 19, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- E. Facilities/Grounds/Real Estate Committee
- F. Finance Committee - January 14, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- G. Performing Arts Committee – January 19, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- H. Policy Committee – January 11, 2016

Motion:		Second:	
Vote:	Voice	Carried:	

- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

**XI. CERTIFICATION AND APPROVAL OF REPORTS**

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2015-2016 school year through December 31, 2015, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2015, Report of the Secretary for the 2015-2016 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of December 31, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the December 31, 2015, Report of Cash Funds for the 2015-2016 school year. It is in agreement with the December 31, 2015, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2015

**Exhibit B 16:15:1/21/16**

Report of Cash – December 31, 2015

**Exhibit B 16:16:1/21/16**

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XII. FINANCIAL**

Be it resolved that the Board of Education approves:

- A. Transfer of Funds  
**Exhibit F 16:25:1/21/16**
- B. Bill List/Additional Bill List/PAC Bill List  
**Exhibit F 16:26:1/21/16**
- C. PAC Contracts  
**Exhibit F 16:27:1/21/16**
- D. The contracts with Gloucester County Special Services School District for educational services and one-on-one teacher assistance for 2015-2016 ESY program for student JM. Educational contract per diem @ \$199.00 for 20 days totaling \$3,980.00 and one-on-one teacher assistance per diem @ \$162.00 for 20 days totaling \$3,240.00.
- E. The contract for one-on-one teacher's aide for student JM at Gloucester County Special Services District at the rate of \$36,000 with services commencing on 9/8/15.
- F. The tuition contract between Middle Township Board of Education (sending) and Woodbine Board of Education (receiving) for two homeless students, KA & SA, for the 2015-2016 SY. Middle Township agrees to pay Woodbine Borough the pro-rated tuition of \$8,436.57 per student for a combined total of \$16,873.14.
- G. The renewal of our membership in the ACCASBO Joint Insurance Fund for the period of three years beginning July 1, 2016.  
**Exhibit F 16:29:1/21/16**
- H. The withdrawal of \$31,825 from Maintenance Reserve for the following:
 

Pole Vault Pit	\$17,125
12.5 ton HVAC unit Elem #1	\$14,700
- I. Permission to write off the outstanding lunch balances for students that are now free/reduced lunch – Total amount of \$6,807.
- J. The following referendum bond proposal questions:  
**Exhibit F 16:28:1/21/16** (Please see exhibit for further detail)

**BOND PROPOSAL NO. 1**

The Board of Education of the Township of Middle in the County of Cape May, New Jersey is authorized: (a) to undertake improvements, renovations, and additions/new construction to Elementary School #1 and Elementary School #2, as well as improvements and renovations to the Middle School and High School; (b) to acquire the

necessary furnishings and equipment and undertake any associated site work; (c) to appropriate \$21,320,439 for such improvements; and (d) to issue bonds of the School District in the principal amount of \$21,320,439. The Board of Education is also authorized to transfer funds between the projects approved at this special election.

The final eligible costs of the improvements approved by the New Jersey Commissioner of Education are \$5,708,114, consisting of \$2,747,160 for Elementary School #1, \$1,472,476 for Elementary School #2, \$753,050 for Middle School, and \$735,428 for High School. The proposed improvements include \$9,584,225 for school construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g), consisting of \$3,061,500 for Elementary School #1, \$6,510,725 for Elementary School #2, and \$12,000 for the Middle School. The State debt service aid percentage will equal 40% of the annual debt service required to finance the final eligible costs of the projects.

**BOND PROPOSAL NO. 2**

**(Bond Proposal No. 2 will only go into effect if Bond Proposal No. 1 is also approved by the voters.)**

The Board of Education of the Township of Middle in the County of Cape May, New Jersey is authorized: (a) to provide for the construction and the refurbishment of athletic and playground facilities at Elementary School #2, including the acquisition and installation of playground equipment, athletic fields, concession stand, and storage facility; (b) to acquire the necessary furnishings and equipment and undertake any associated site work; (c) to appropriate \$3,324,699 for such improvements; and (d) to issue bonds of the School District in the principal amount of \$3,324,699. The Board of Education is also authorized to transfer funds between the two bond proposals.

The proposed improvements include \$3,324,699 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XIII. ADMINISTRATION**

Be it resolved that the Board of Education approves:

A. The following fieldwork placement:

School: Stockton University  
Dates: Spring 2016 Semester; January 19 to May 9, 2016  
Student: Jaime Lavis (80 hours)  
Cooperating  
Staff: Lisa Mericle/ Middle School Grades 6-8

School: Rowan University  
Dates: January 20, 2016 to May 9, 2016  
Spring Semester 2016  
Student: Anna Elise Ay  
Cooperating  
Staff: Joyce Cantz, Grade 1/ Elementary #1

- B. The Middle Township School District Emergency Action Plan  
**Exhibit A 16:24:1/21/6**
- C. Permission for the Middle School to sponsor a *Color Run* event on April 30, 2016 to be held at the C.M.C. Park and Zoo.
- D. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 7, in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 16:25:1/21/6**
- E. A motion to approve the waiver of a discipline hearing for student, D.H. (2015—16) – 8, in accordance with the recommendation of the Superintendent and as consented to by the parent.  
**Exhibit A 16:26:1/21/6**
- F. Sarah Renninger, Rowan College of Education, Math Pedagogy Instructor and Student Teacher Supervisor, as an educational consultant @ \$50.00 per hour. Account# 11-000-221-320-00-05

Motion:  
Vote: Roll Call

Second:  
Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XIV. PERSONNEL**

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

A. The following leaves of absence:

Theresa Jupin – On FMLA from 12/7/15 through 2/16/16; paid through 12/23/15; remainder unpaid; subject to change.

Linda Bakley – On FMLA from 1/25/16 through 4/19/16 paid, then from 4/20/16 through 4/29/16 unpaid. RTW on 5/2/15; subject to change.

B. Employment of the following substitute security guard: Corey Hofmann (pending criminal clearance)

C. Employment of the following substitute teachers:


D. Employment of the following Certified Staff:

Name: Sheryl Rubin  
 Position: L.T. Substitute Elementary School Teacher  
 Status: Long-Term Substitute  
 Building: Elementary #2 School  
 Effective: January 25, 2016  
 Salary: \$50 upgrade from Teacher’s Aide salary  
 Account: 11-130-100-101-00-02  
 Replacing: Margie DeLollis

Name: Colleen McCaughan  
 Position: Speech-Language Specialist  
 Status: Permanent  
 Building: District-Wide  
 Effective: January 22, 2016  
 Salary: MA-Step 15 - TBD  
 Account: 11-000-219-104-6406  
 Replacing: Diana Diangelis

E. Employment of the following Non-Certified Staff:

Name: Erica Bader  
 Position: Teacher’s Aide – 29.5 hours  
 Status: Permanent  
 Building: High School  
 Effective: TBD Pending Criminal Clearance  
 Salary: TBD Pending Negotiations



Account: 11-000-217-106-00-08  
Replacing: Deborah Urquhart

Name: Richard Marter  
Position: School Bus Driver  
Status: P.T. Permanent  
Building: Transportation  
Effective: January 22, 2016  
Salary: TBD Pending Negotiations  
Account: 11-000-270-160-00-12  
Replacing: Richard Barber

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges
- \_\_\_\_\_ Patricia Taylor
- \_\_\_\_\_ Stephanie Thomas
- \_\_\_\_\_ Jeffrey Trout

**XV. STUDENT PLACEMENT**

A. The placement of student listed below as tuition student at Out of District location for the 2015-2016 school year. Names on file in the Office of the Superintendent.

<u>School Name</u>	<u>Number of Students</u>	<u>Tuition</u>
YALE	1 (GG)	\$57,924.30 (Revised)

Motion: Second:  
Vote: Roll Call Carried:

- \_\_\_\_\_ Dennis Roberts
- \_\_\_\_\_ George DeLollis
- \_\_\_\_\_ Calvin Back
- \_\_\_\_\_ Robert Bakley II
- \_\_\_\_\_ Edward Dagney
- \_\_\_\_\_ Burgess Hamer
- \_\_\_\_\_ Gloria Hodges

\_\_\_\_ Patricia Taylor  
\_\_\_\_ Stephanie Thomas  
\_\_\_\_ Jeffrey Trout

**XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**XVII. BOARD COMMENT**

**XVIII. RECESS INTO EXECUTIVE SESSION**

Motion to move to closed session at \_\_\_\_\_ for approximately \_\_\_\_\_ minutes for

1. H.I.B.
2. Contract Negotiations

Motion:

Vote:

Roll Call

Second:

Carried:

**XIX. RECONVENE TO REGULAR SESSION**

Motion to reconvene to regular session at \_\_\_\_\_

Motion:

Vote:

Voice

Second:

Carried:

**XX. ADJOURNMENT**

Motion to adjourn the regular meeting of the Board of Education meeting at \_\_\_\_\_

Motion:

Vote:

Voice

Second:

Carried: