

**MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING**

**THURSDAY, JANUARY 19, 2017
7:00 p.m.**

MINUTES

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

 P Dennis Roberts
 P George DeLollis
 P Calvin Back
 P Robert Bakley II
 P Edward Dagney
 P Burgess Hamer
 P Gloria Hodges
 P Patricia Taylor
 P Stephanie Thomas
 P Renee Pettit

ATTENDANCE

- P Dr. David Salvo, Superintendent of Schools
- P Diane Fox, School Business Administrator/Board Secretary
- P Kathleen McDonald, Director of Curriculum and Instruction
- P Robert F. Johnson, Director of Special Education
- P Christian Paskalides, Principal, Elementary #1
- P Douglas Penkethman, Principal, Elementary #2
- P Dr. Toni Lehman, Principal, Middle School
- A Frank Riggitano, Principal, High School
- P William Donio, Board Solicitor
- A Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence dedicated to the victims of school bullying.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 17:07:1/19/17

V. PUBLIC COMMENT ON AGENDA ITEMS

None

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – December 8, 2016
Exhibit M 17:10:1/19/17
- B. Organizational Meeting Minutes – January 5, 2017
Exhibit M 17:11:1/19/17
- C. Special Meeting Minutes – January 5, 2017
Exhibit M 17:12:1/19/17

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion:	Ms. Hodges	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

VII. CORRESPONDENCE

None

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 17:22:1/19/17
- B. Trip List
Exhibit S 17:23:1/19/17
- C. Discipline Report
Exhibit S 17:24:1/19/17
- D. Attendance Report
Exhibit S 17:25:1/19/17
- E. Fundraising Requests
Exhibit S 17:26:1/19/17
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee – January 11, 2017

Mr. DeLollis reported that the Extra-Curricular Committee met on January 11, 2017 and discussed the following: Fall Sports Update, Spring Coaching Recommendations, Athletic Facilities Update, Referendum Update, Overnight Trips, Proposed Schedule B's for 17/18, H.S. Prom Update, and Senior Class Trip Update.

Motion:	Ms. Thomas	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- E. Facilities/Grounds/Real Estate Committee – December 20, 2016

Mr. Bakley reported that the Facilities Committee met on December 20th to review the following: Phase 1 and Phase 2 Referendum Updates, Commissioning Discussion, Elementary #1 Gym Floor, and Maintenance Reserve Requests.

Motion:	Mr. Back	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

- F. Finance Committee
- G. Performing Arts Committee – January 10, 2017

Ms. Thomas reported on the Performing Arts Committee Meeting, which was held on January 10th. Discussed were the following: Contracts for review, Summer Camp, rigging, new lighting, and stage floor painting.

Motion:	Mr. Roberts	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee – January 12, 2017

Mr. Hamer reported that the Transportation Committee met on January 12th and discussed: Advertising for Bus Mechanic, New Hires, New Buses for 17-18 SY, Referendum Phase 1 and 2, and advertising on buses.

Motion:	Ms. Pettit	Second:	Ms. Thomas
Vote:	Voice	Carried:	Yes

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2016-2017 school year through December 31, 2016, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2016, Report of the Secretary for the 2016-2017 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of December 31, 2016, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- C. That the Board approve the December 31, 2016, Report of Cash Funds for the 2016-2017 school year. It is in agreement with the December 31, 2016, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2016

Exhibit B 17:13:1/19/17

Report of Cash – December 31, 2016

Exhibit B 17:14:1/19/17

Motion:	Mr. Back	Second:	Mr. Bakley
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 17:19:1/19/17
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 17:20:1/19/17
- C. The contract between Middle Township BOE (sending district) and Wildwood BOE (receiving district) for six homeless students and that the sending district agrees to pay tuition of \$3618.00 (K one student), \$12,663.75 (GR 1 & 4 three students), \$4560.75 (Gr 7 one student) and \$5051.00 (Gr 12 one student) for the period of September to November 15, 2016.
- D. The One-to One Aide agreement with Cape May County Technical School District for one student from November 1, 2016 to June 30, 2017 in the amount of \$10,000.
- E. The tuition contract between Somers Point Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, H.O., for the period of December 2016 through June 2017. Somers Point Board of Education agrees to pay Middle Township the pro-rated tuition of \$7,385.00 due monthly at the rate of \$1,055.00.

Motion:	Mr. Roberts	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney

- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Renee Pettit

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 17:09:1/19/17

Motion:	Ms. Taylor	Second:	Mr. DeLollis
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Renee Pettit

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

- A. Permission to pursue the following grant:

Project Fit America in conjunction with Atlantic Care
 Approximate Amount - \$17,800
 (Non-profit organization with sole purpose of creating and donating to elementary and middle schools cardiovascular health and fitness programs)

- B. The following fieldwork placement:

School: Grand Canyon University
 Dates: January 23, 2017 to May 8, 2017
 Student: Darlene Tschopp
 Cooperating
 Staff: Roberta Hoffman/Cynthia Dykhouse
 (split between two teachers)

- C. Acceptance of H.J., a Foreign Exchange Student represented by (EF) Educational Foundations for Foreign Study, a non-profit organization. Start date is January 10, 2017. (Application on file in Board Secretary’s Office)
- D. The Middle Township Middle School’s 2nd Annual Color Run to be held at the Cape May County Park on Saturday, April 29, 2017 and the agreement with the county for use of facility for this event only.

Motion: Mr. DeLollis Second: Ms. Pettit
 Vote: Roll Call Carried: Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name: Melisha Anderson
 Position: Teacher’s Aide
 Building: Elementary #1
 Type: Resignation
 Effective: January 1, 2017

Name: Colleen Dillon
 Position: Math Teacher
 Building: High School
 Type: Retirement
 Effective: July 1, 2017

- B. The following leave(s) of absence:

Kathleen Mazzio – On FMLA 1/3/17 until 3/31/17 (paid through 1/11/17, remainder unpaid), then board leave request through end of school year. RTW 9/1/17

Susan Young – Amended; return to work date extended until 2/6/17. Subject to change.

Rescind the following LOA approved 12-8-16: Barbara Arenberg – On FMLA paid using days through 1/13/17; remainder unpaid; RTW 3/23/17

Pamela Shute – On FMLA from 1/3/17 through 6/30/17 paid using sick days, some days may be unpaid (not to exceed 60 days).

Dana Quigley – On FMLA from 1/12/17 through 2/26/17 paid using sick days through 2/13/17; then remainder unpaid.

Janett McFarlane – On FMLA from 1/9/17 through 2/20/17 paid using personal days.

Christine McMullen – On FMLA from 1/2/17 through end of school year paid using days intermittently, as needed, not to exceed 60 days.

C. Employment of the following Certified Employees:

Name: Bridget Murray
Position: L.T. Substitute Kindergarten Teacher
Building: Elementary #1
Effective: January 12, 2017
Salary: \$125 per day
Account: 11-120-100-101-00-01
Replacing: Dana Quigley

D. Employment of the following Non-Certified Employees:

Name: Christopher Dillon
Position: School Bus Driver
Building: Transportation
Effective: January 20, 2017
Salary: \$23.31
Account: 11-000-270-160-00-12
Replacing: Frank Verrichia

Name: Renee Kearney
Position: School Bus Driver
Building: Transportation
Effective: January 20, 2017
Salary: \$23.31
Account: 11-000-270-160-00-12
Replacing: Jerry Davis

Name: Doreen Dever
Position: School Bus Aide
Building: Transportation
Effective: January 20, 2017

Salary: \$16.50 per hour
 Account: 11-000-270-161-99-12
 Replacing: Jean Speziale

Name: Christine Belger
 Position: School Bus Aide
 Building: Transportation
 Effective: January 20, 2017
 Salary: \$16.50 per hour
 Account: 11-000-270-161-99-12
 Replacing: Jessica Altieri

E. The following substitute teachers and teacher's aides:

<u>Name</u>	<u>Cert. Type</u>	<u>Pay</u>
Katrina Nicoletta	Sub. Cert.	\$85
Ashley Ryan	Teacher Aide	\$9/hrly
Matthew Wildman	Teacher's Cert.	\$90
Kelly Edmunds	Sub. Cert.	\$90

F. The following substitute bus drivers: Jennifer Macomber, Paul Hoffman (pending criminal history) and Leslie Serrano (pending criminal history).

G. The following substitute security guard: Steven Tirado

H. The following Schedule B position:

Name: Frank Riggitano
 Position: Winter Weight Training Supervisor
 Building: High School
 Stipend: \$2,137

Name: Linda Camp
 Position: Social Media Coordinator
 Building: Elementary #1
 Stipend: \$500

Name: Jacqueline Scuderi
 Position: Head Coach Girls Lacrosse
 Building: High School
 Stipend: \$6,396

Name: John Richardson
 Position: Head Spring Track Coach Boys
 Building: High School
 Stipend: \$6,396

Name: Lauren Ruef
 Position: Head Softball
 Building: High School

Stipend: \$6,396

Name: Matt Gilbert
Position: Head Tennis Boys
Building: High School
Stipend: \$5,857

Name: Charles Walters
Position: Head Boys Lacrosse
Building: High School
Stipend: \$6,396

Name: Dave Joslin
Position: Head Golf Coach
Building: High School
Stipend: \$5,857

Name: Chuck Dougherty
Position: Head Baseball Coach
Building: High School
Stipend: \$6,396

Name: Janina Perna
Position: Head Spring Track Coach Girls
Building: High School
Stipend: \$6,396

Name: Matt D'Apolito
Position: Assistant Baseball
Building: High School
Stipend: \$5,591

Name: Debbie Tweed
Position: Assistant Lacrosse Girls
Building: High School
Stipend: \$5,591

Name: Frank Riggitano
Position: Spring Weight Room
Building: High School
Stipend: \$2,137

Name: Tom Griffin
Position: Assistant Boys Lacrosse
Building: High School
Stipend: \$5,591

Name: William Miller
Position: Assistant Wrestling
Building: High School

Stipend: \$5,591 (will be pro-rated)

Name: William Handley
 Position: Middle School Softball
 Building: Middle School
 Stipend: \$4,069

Name: Andy Ludman
 Position: Middle School Baseball
 Building: Middle School
 Stipend: \$4,069

- I. The following Google Classroom prep-time for Professional Development on 12/2/2016 @ \$30.00 per hour for 22.5 hours:

Michael Capito – 6.5 hours
 Jacklyn Buckingham – 8 hours
 Laura Lambert – 8 hours
 Account #11-140-100-101-00-08

Motion:	Mr. Roberts	Second:	Ms. Thomas
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Renee Pettit

XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2016-2017 school year. Name on file in the Office of the Superintendent.

<u>School Name</u>	<u>Student</u>	<u>Tuition</u>
East Mountain School	1 (161709)	\$59,715.90 (170 days)
Extraordinary aide	1 (161709)	\$30,279.60 (170 days)
Marie Katzenbach School for the Deaf	1 (161710)	\$38,246.00 (pro-rated-effective 1/3/17)

Motion:	Ms. Thomas	Second:	Ms. Hodges
Vote:	Roll Call	Carried:	Yes

- Y Dennis Roberts
- Y George DeLollis
- Y Calvin Back
- Y Robert Bakley II
- Y Edward Dagney
- Y Burgess Hamer
- Y Gloria Hodges
- Y Patricia Taylor
- Y Stephanie Thomas
- Y Renee Pettit

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Allison Hallam, parent Elementary #1 student, spoke regarding the parent drop off and pick up at Elementary #1. Parent driving habits are a concern, which is causing a safety issue. She has witnessed parents dropping students off in the parking lot and the children walking through traffic to the school. She is also, concerned about the wheelchair access to the school. Since her son is temporarily disabled and must use a wheelchair, she has found it difficult to get her son into school on time because of the location of the handicapped parking and wheelchair cuts in the sidewalk. With the buses dropping off, it is difficult to get across the street to the entrance. It was suggested by both Mr. Paskalides and Ms. Fox that she use the ramp entrance from the administration building to drop off her son. It may be somewhat distant from his classroom but will be much less crowded.

A discussion ensued regarding the issues surrounding parent drop off/pick up at Elementary #1 and the problems that are arising due to construction. Mr. Webster is contacting the chief of police and will arrange a meeting with Dr. Salvo and Mr. Paskalides to come up with a solution to the issue.

Ms. Hodges thanked Ms. Hallam for bringing up this subject as she has become very aware of the handicapped access to all buildings. It isn't until you are in a wheelchair that you realize what the issues regarding access to buildings are.

Mr. Roberts stated that he would like to see an electronic sign in front of the Board Office to advertise the events at the schools. He asked the board if they were in consensus and all agreed that Dr. Salvo and Ms. Fox should pursue this and make it happen.

XVII. BOARD COMMENT

None

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at 7:47 p.m.

Motion:	Mr. Hamer	Second:	Mr. DeLollis
Vote:	Voice	Carried:	Yes

Respectfully Submitted,

Diane S. Fox
School Business Administrator/Board Secretary