

MIDDLE TOWNSHIP PUBLIC SCHOOLS

REGULAR BOARD MEETING

THURSDAY, JANUARY 18, 2018

7:00 p.m.

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Middle Township Gazette, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

- Dennis Roberts
- George DeLollis
- Calvin Back
- James Norris
- Ed Dagney
- Burgess Hamer
- Gloria Hodges
- Patricia Taylor
- Stephanie Thomas
- Renee Pettit

ATTENDANCE

- _____ Dr. David Salvo, Superintendent of Schools
- _____ Diane Fox, School Business Administrator/Board Secretary
- _____ Dr. Toni Lehman, Director of Curriculum and Instruction
- _____ Robert F. Johnson, Director of Special Education
- _____ Christian Paskalides, Principal, Elementary #1
- _____ Douglas Penkethman, Principal, Elementary #2
- _____ Jeffrey Ortman, Principal, Middle School
- _____ George West, Principal, High School
- _____ William Donio, Board Solicitor
- _____ Amy Elco, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

- A. Sunshine Moments
Exhibit I 18:07:1/18/18

V. PUBLIC COMMENT ON AGENDA ITEMS

VI. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

- A. Regular Meeting Minutes – December 14, 2017
Exhibit M 18:11:1/18/18
- B. Closed Meeting Minutes – December 14, 2017
Exhibit M 18:12:1/18/18

MOTION TO ACCEPT THE PREVIOUS MINUTES

| | | |
|---------|-------|----------|
| Motion: | | Second: |
| Vote: | Voice | Carried: |

VII. CORRESPONDENCE

VIII. REPORT OF THE SUPERINTENDENT

- A. Use of Facilities Report
Exhibit S 18:27:1/18/18
- B. Trip List
Exhibit S 18:28:1/18/18
- C. Discipline Report
Exhibit S 18:29:1/18/18
- D. Attendance Report
Exhibit S 18:30:1/18/18
- E. Fundraising Requests
Exhibit S 18:31:1/18/18
- F. H.I.B. Report – Confidential

IX. COMMITTEE REPORTS

- A. Curriculum Committee
- B. Discipline Committee
- C. Equity/Affirmative Action Committee
- D. Extra-Curricular Committee
- E. Facilities/Grounds/Real Estate Committee – January 16, 2018

| | | | |
|---------|-------|----------|--|
| Motion: | | Second: | |
| Vote: | Voice | Carried: | |

- F. Finance Committee
- G. Performing Arts Committee
- H. Policy Committee
- I. Staff Relations/Negotiations Committee
- J. Transportation Committee

X. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

- A. The Monthly Budget Reports for the 2017-2018 school year through December 31, 2017, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of December 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).
- B. The December 31, 2017, Report of the Secretary for the 2017-2018 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of December 31, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate District

officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

- C. That the Board approve the December 31, 2017, Report of Cash Funds for the 2017-2018 school year. It is in agreement with the December 31, 2017, Report of the Secretary, pending audit.

Report of the Secretary – December 31, 2017

Exhibit B 18:13:1/18/18

Report of Cash – December 31, 2017

Exhibit B 18:14:1/18/18

Motion:

Second:

Vote: Roll Call

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ James Norris
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XI. FINANCIAL

Be it resolved that the Board of Education approves:

- A. Transfer of Funds
Exhibit F 18:15:1/18/18
- B. Bill List/Additional Bill List/PAC Bill List
Exhibit F 18:16:1/18/18
- C. PAC Contracts – *None*
- D. The tuition contract between Somers Point Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, H.O. for the period of September 6 through November 22, 2017. Somers Point Board of Education agrees to pay Middle Township the pro-rated tuition of \$4,191.90.
- E. The tuition contract between Middle Township Board of Education(sending) and Millville Board of Education (receiving) for two homeless students, LC and TC, for the period of September 1, 2017 through November 30, 2017. The sending

district agrees to pay the tuition on a per diem rate of \$83.84 each student for 52 days.

- F. The tuition contract between Somers Point Board of Education (sending) and Middle Township Board of Education (receiving) and for a homeless student, MT, for the period of November 1, 2017 through June 18, 2018. Somers Point Board of Education agrees to pay Middle Township the pro-rated tuition of \$11,178.40 monthly at \$1,397.30.
- G. The contract between Middle Township Board of Education (sending district) and Washington Township Board of Education (receiving district) for one DCP&P placed student (LS) that the sending district agrees to pay tuition at the rate of \$15,951.00 (PreS) for the period of December 2017 and June 2018.
- H. The tuition contract between Millville Board of Education (sending) and Middle Township Board of Education (receiving) for a homeless student ST, for the period of October 16, 2017 through June 18, 2018. The sending district agrees to pay the pro-rated tuition of \$1,397.30 for 9 months. Payments to be made on the first of each month.
- I. The contract for Professional Education Services, Inc to provide educational services at the rate of \$50.00 per hour for residents of Inspira Health Center. Student name on file in the Board of Education Office.

Motion:

Vote: Roll Call

Second:

Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ James Norris
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XII. REFERENDUM

Be it resolved that the Board of Education approves:

- A. Update on Referendum – Diane Fox
- B. Bill List – Additional Bill List
Exhibit R 18:08:1/18/18

Motion:
 Vote: Roll Call
 _____ Dennis Roberts
 _____ George DeLollis
 _____ Calvin Back
 _____ James Norris
 _____ Ed Dagney
 _____ Burgess Hamer
 _____ Gloria Hodges
 _____ Patricia Taylor
 _____ Stephanie Thomas
 _____ Renee Pettit

Second:
 Carried:

XIII. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The second reading of the following policies and regulations:

- P 2700 Services to Nonpublic School Students (M) (Revised)
- P & R 7100 Long-Range Facilities Planning (M) (Revised)
- P & R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7102 Site Selection and Acquisition (Revised)
- R 7102 Site Selection and Acquisition (New)
- P 7130 School Closing (Revised)
- P 7300 Disposition of Property (Revised)
- R 7300.1 Disposition of Instructional Property (Abolished)
- R 7300.2 Disposal of Land (Revised)
- R 7300.3 Disposition of Personal Property (Revised)
- R 7300.4 Disposition of Federal Property (Revised)

B. The job description for Assistant Principal of Athletics.
Exhibit A 18:11:1/8/18

C. The following certificated teachers as mentors to novice teachers for the 2017/2018 school year:

| Novice Teacher | Mentor Teacher |
|------------------|---------------------------|
| Melisha Anderson | Kathy Wynn-Elementary # 1 |
| | |
| | |

D. The following fieldwork experience in the H.S. Athletic Department:

School: Wesley College
 Dates: May 1, 2018 to September 3, 2018

Student: Matthew Waldron
Staff: Sharon Rementer, A.D.

- E. The Hospital/Facility Agreement for Practical Nurse Training between the Board of Education of the Technical School in County of Cape May, New Jersey and the Middle Township School District for the 2017-2018 school year.
Exhibit A 18:12:1/8/18

Motion: Second:
Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ James Norris
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XIV. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent’s recommendation to approve:

- A. The following Resignations/Retirements:

Name: Glenn Wyatt
 Position: Bus Driver
 Building: Transportation
 Type: Resignation
 Effective: 12/16/17

Name: Lauren Conner
 Position: Teacher’s Aide
 Building: High School
 Type: Resignation
 Effective: 1/23/18

- B. The following leave(s) of absence:

Jennifer Heun – On FMLA/FLA from 2/15/18 through 5/28/18 paid using sick days through 3/28/18, remainder unpaid.

Janet Biller – On FLA paid using sick days, as needed, through 6/20/18, not to exceed 60 days.

Kathleen Kehm - On FMLA paid using sick days from 12/4/17 through 1/2/18.

C. The following substitute teachers:

| <u>Name</u> | <u>Cert. Type</u> | <u>Pay</u> |
|--------------|-------------------|------------|
| Timothy Gear | Sub Cert. | \$85 |

D. The following substitute bus drivers pending criminal clearances: LaToya Sullivan, Alan Scheuber, Mary Senec, Charles Woolson, Thawani Pankaj, and Hery Rasoloharison

E. Employment of the following Non-Certified Staff:

Name: Kenneth Benjamin
 Position: School Bus Driver
 Building: Transportation
 Status: Permanent
 Effective: January 16, 2018
 Salary: \$23.94 per hour
 Account: 11-000-270-160-00-12

Name: Kevin Campbell
 Position: School Bus Driver
 Building: Transportation
 Status: Permanent
 Effective: January 16, 2018
 Salary: \$23.94 per hour
 Account: 11-000-270-160-00-12

Name: Janelle Smith
 Position: School Bus Driver
 Building: Transportation
 Status: Permanent
 Effective: January 16, 2018
 Salary: \$23.94 per hour
 Account: 11-000-270-160-00-12

F. Employment of the following Certified Staff:

Name: Ryan Malinowski
 Position: L.T. Substitute Teacher
 Building: Elementary #2 school
 Status: L.T. Substitute
 Effective: February 15, 2018
 Salary: \$50 Upgrade from Teacher's Aide Salary
 Replacing: Jennifer Heun
 Account: 11-130-100-101-00-02

- G. The following salary advancement due to additional credits completed: Elizabeth Van Trieste from BA 2-3/\$54,432 to BA+15 2-3/\$54,990 (17-18 Guide) effective September 1, 2018.
- H.. The transfer of Jacqueline Mendel, Teacher, from Middle School to Elementary #1 School, effective date TBD.

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ James Norris
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XV. STUDENT PLACEMENT

- A. The placement of student listed below as tuition student at Out of District location for the 2017-2018 school year. Name on file in the Office of the Superintendent.

| <u>School Name</u> | <u>Student</u> | <u>Tuition</u> |
|--------------------------|----------------|----------------|
| Pineland Learning Center | 171804 | \$34,748.00 |

Motion: Second:
 Vote: Roll Call Carried:

- _____ Dennis Roberts
- _____ George DeLollis
- _____ Calvin Back
- _____ James Norris
- _____ Ed Dagney
- _____ Burgess Hamer
- _____ Gloria Hodges
- _____ Patricia Taylor
- _____ Stephanie Thomas
- _____ Renee Pettit

XVI. PUBLIC COMMENTS ON NON-AGENDA ITEMS:

XVII. BOARD COMMENT

XVIII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at

Motion:

Vote:

Voice

Second:

Carried:

DRAFT