MIDDLE TOWNSHIP PUBLIC SCHOOLS
REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 15, 2011
7:30 p.m.

AGENDA

MISSION STATEMENT:

The Middle Township School Board has a clearly articulated district mission statement incorporating the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels.

Also, the mission of the Middle Township School District is to provide excellence in education while celebrating the strength of its diversity and upholding the values and traditions of the community in order to produce graduates who possess a love of learning and a sense of responsibility. This education aims to enable all students to reach their potential and become active, productive members of a dynamic, global society.

I. CALL TO ORDER

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Atlantic City Press, the Cape May County Herald, written notice with the Clerk of the Township of Middle and posted on the Board Secretary's bulletin board.

II. ROLL CALL

_____ Calvin Back
_____ Dennis Roberts
_____ Robert Bakley II
_____ George DeLollis
_____ Burgess Hamer
_____ Linda Koch
_____ Andrew Melchiorre
_____ Daniel Money
_____ Stephanie Thomas
_____ Patricia Ziolkowski

ATTENDANCE

_____ Michael J. Kopakowski, Superintendent
_____ Dr. David Salvo, Assistant Superintendent for Support Services
_____ , School Business Administrator/Board Secretary
_____ Lyn Langford, Director of Curriculum and Instruction
_____ Catherine Kelly, Principal, Elementary #1
_____ Douglas Penkethman, Principal, Elementary #2
_____ Amos Kraybill, Principal, Middle School
_____ Richard Falletta, Principal, High School
_____ William Donio, Board Solicitor
_____ Amy Houck, Board Solicitor

OTHERS

III. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Led by the President of the Middle Township Board of Education and followed by a moment of silence.

IV. INFORMATIONAL

A. Sunshine Moments
Exhibit I 12:03:9/15/11

V. APPROVAL OF MINUTES

Approval of minutes of previous meeting(s):

A. Regular Meeting Minutes – August 18, 2011
Exhibit M 12:06:9/15/11
B. Closed Meeting Minutes – August 18, 2011
Exhibit M 12:07:9/15/11

MOTION TO ACCEPT THE PREVIOUS MINUTES

Motion: Second:
Vote: Voice Carried:

VI. CORRESPONDENCE

VII. REPORT OF THE SUPERINTENDENT

A. Use of Facilities Report
Exhibit S 12:06:9/15/11

B. Trip List
Exhibit S 12:07:9/15/11

VIII. COMMITTEES

A. Curriculum Committee - September 13, 2011

Motion: **Second:**
Vote: Voice **Carried:**

B. Discipline Committee
C. Equity/Affirmative Action Committee
D. Extra-Curricular Committee
E. Facilities/Grounds/Real Estate Committee – September 8, 2011

Motion: **Second:**
Vote: Voice **Carried:**

F. Finance Committee
G. Performing Arts Committee
H. Policy Committee
I. Staff Relations/Negotiations Committee
J. Transportation Committee

IX. CERTIFICATION AND APPROVAL OF REPORTS

Be it resolved that the Board of Education approves:

A. The Monthly Budget Reports for the 2011-2012 school year through August 31, 2011, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c) the Secretary certifies that as of August 31, 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.12 (c).

B. The August 31, 2011, Report of the Secretary for the 2011-2012 school year, pending audit. Pursuant to N.J.A.C. 6A:23-2.12 (c), the Board certifies that as of August 31, 2011, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12 (c), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

C. That the Board approve the August 31, 2011, Report of the Treasurer of School Funds for the 2011-2012 school year. It is in agreement with the August 31, 2011, Report of the Secretary, pending audit.

Report of the Secretary – August 31, 2011
Exhibit B 12:06:9/15/11
Report of the Treasurer – August 31, 2011
Exhibit B 12:07:9/15/11

The report of the Secretary and the Report of the Treasurer will be presented for approval at the October Board Meeting due to the County Treasurer's medical leave.

X. FINANCIAL

Be it resolved that the Board of Education approves:

A. Transfer of Funds
Exhibit F 12:12:9/15/11

B. Bill List – Additional Bill List
Exhibit F 12:13:9/15/11

C. To declare the following items surplus and to be advertised on govdeals.com:

Item	Make	Model	Qty	Condition
Audiometer	Maico	MA39	1	usable
Screener, Vision	Tit Mos	II-S	1	damaged exterior/usable

Value
Less than $100 fair market value each

D. The 3 year PD 360 & Observation 360 Purchase and Pricing Agreement for Middle Township, Account # 11-000-221-320-00-05 $15,590.00.
Exhibit F 12:14:9/15/11

E. The English Language Learners Extension Program at Elementary #2: 1 teacher at $30.00 per hour for 99 hours from October 3, 2011 to April 30, 2012 for a total cost of: $2,970 & $227 FICA=$3,197, Account Title III salary

F. The submission of NCLB 2011-2012 grant allocation as follows:

Title I A Basic	$577,593
Title I Part A Neglected	$ 6,035
Title II Part A	$123,350
Title III	$ 8,584
Title III – Immigrant	$ 4,374
Total Grant Allocation	$721,677

Exhibit F 12:15:9/15/11

G. Resolution to approve the following services provided by Brinkerhoff Environmental to remediate issues at the Transportation Garage:

TASK #1 – PUBLIC NOTIFICATION AND OUTREACH
- Preparation of Public Notification (estimated).....$2,250.00

Estimated Cost (Subtotal for Task #1): $2,250.00

TASK #2 – RECEPTOR EVALUATION (RE)
- Preparation of RE in updated NJDEP well search and BEE $4,500.00

Estimated Cost (Subtotal for Task #2): $4,500.00

TASK #3 – VAPOR INTRUSION (VI) INVESTIGATION
Environmental Scientist, estimated two (2) days @ $680.00/day.....$1,360.00
Field Vehicle with Instrumentation/Sampling Equipment, two (2) days @ $225.00/day.....450.00
Specialty Equipment Rental, estimated five (5) @ $150.00/day.....750.00
Sample Shipping Expenses (estimated).....250.00
VO+10 Analyses via TO+15, estimated five (5) samples @ $310.00/sample 1,550.00

Estimated Cost (Subtotal for Task #3): $4,360.00

LSRP Oversight (estimated).....5,000.00
$16,110

Exhibit F 12:16:9/15/11

H. Resolution to approve the utilization of 2011-2012 $405,174 Additional State Aid funds as approved by the Executive County Superintendent on August 10, 2011:

Districts that wish to appropriate additional State aid for 2011-12 will provide the county office with a copy of the Board of Education resolution (two thirds affirmative vote pursuant to N.J.S.A. 18A:22-8.1) with the detail of the accounts where the funds will be appropriated and a detailed explanation of the planned use of the funds:

1 Elementary School Guidance Counselor (Salary and Benefits)

11-000-218-104	**$58,674.00**
11-000-291-270	**$18,000.00**

- This position was eliminated from the 2010-2011 budget as part of a $4,000,000.00 budget reduction that resulted in the loss of 34 teaching positions and17 non-certified positions.
- This position will provide support services for the academic, social, and emotional well-being for our at-risk students.
- Currently, 1 guidance counselor serves approximately 1,200 students in Elementary School #1 and Elementary School #2.
- The addition of the elementary school guidance counselor will allow our students to receive these services more effectively.

2.5 Elementary School Basic Skills Teachers (Salary and Benefits)

11-120-100-101	**$126,500.00**
11-00-291-270	**$36,000.00**

- These positions were eliminated from the 2010-2011 budget as part of a $4,000,000.00 budget reduction that resulted in the loss of 34 teaching positions and17 non-certified positions.
- This caused the elimination of the basic skills program @ Elementary School #2 and reduced the percentage of eligible students receiving these services @ Elementary School #1.
- Class sizes @ Elementary School #1 and Elementary School #2 were significantly increased as a result of these reductions.
- The addition of the 2 elementary school basic skills teachers will allow more students to receive basic skills services.

1 Substance Abuse Coordinator (SAC) (Salary and Benefits)

11-000-218-104 **$61,000**
11-00-291-270 **$18,000**

- This position was eliminated from the 2010-2011 budget as part of a $4,000,000.00 budget reduction that resulted in the loss of 34 teaching positions and17 non-certified positions.
- Currently, over 2,700 students in grades Pre-K through 12 do not receive the appropriate drug and alcohol counseling services.
- The addition of this position would improve the availability of these services for our students.

Textbooks

11-190-100-640 **$30,000.00**

- The school district has significantly reduced the expenditures for textbooks over the past several years.
- Due to the age of our textbooks, many of textbooks are unable to be used by our students.
- As a result, our students are not acquiring the necessary skills they will need to be successful.
- This expenditure would be used to purchase new textbooks

Professional Development

11-00-221-320
$30,000.00

- The school district has significantly reduced the expenditures for professional development over the past several years.
- This expenditure would allocate $5,000.00 per building and provide for the professional development of teachers and professional staff.
- One of the programs, Common Core 360, will be utilized district-wide.
- Offered through School Improvement Network, it will offer the most complete Common Core solution from the top experts, including curriculum mapping.

Middle School Sports

11-402-100-100 **$27,000.00**

- Almost all Middle School sports programs were eliminated from the 2010-2011 budget as part of a $4,000,000 budget reduction
- In keeping with Title IX regulations, boys' soccer, girls' soccer, field hockey and baseball would be brought back.

I. The 2011-2012 IDEA Grant – Basic $605,157 and Preschool $27,429
Exhibit F 12:17:9/15/11

Motion: Second:
Vote: Roll Call Carried:

_____ Calvin Back
_____ Dennis Roberts
_____ Robert Bakley II
_____ George DeLollis
_____ Burgess Hamer
_____ Linda Koch
_____ Andrew Melchiorre
_____ Daniel Money
_____ Stephanie Thomas
_____ Patricia Ziolkowski

XI. ADMINISTRATION

Be it resolved that the Board of Education approves:

A. The following fieldwork placement:

School:	The Richard Stockton College
Dates:	2011-2012 School Year (500 hours of fieldwork)
Student:	Nikki Nichols
Cooperating Teacher:	Paula Haeffner/Middle School

B. A motion to approve the waiver of a discipline hearing for student, D.H. 2011-4, in accordance with the recommendation of the Superintendent and as consented to by the parents.
Exhibit A 12:06:9/15/11

C. The 3-Year Affiliation Agreement between Middle Township Public Schools and The Richard Stockton College of New Jersey for furnishing the students in the Course of Study of Human Services and Social Work with experience at the district.

D. The resolution to adopt current Title I – Parental Involvement Policy 2415.04 as required by NCLB.
Exhibit A 12:07:9/15/11

E. The Memorandum of Understanding between Middle Township Public School District, Upper Township Public School District, and Ocean City Public School District to join in a consortium for administration of NCLB Title III funding. This is necessary for us to retain our Title III NCLB funds being less than $10,000 minimum.
Exhibit A 12:08:9/15/11

F. Resolution that the Board of Education appoints Ford, Scott, Seidenberg and Kennedy as Auditors for the 2011/2012 fiscal year after RFQ bid opening commencing on September 7, 2011.

G. The appointment of Dr. David Salvo as the Anti-Bullying Coordinator for the district.

H. To post for the following positions for the Martin Luther King Center beginning October 3, 2011 until May 17, 2012:

8 Instructional Staff:

1- Kindergarten Teacher
1- First Grade
1- Second Grade Teacher
1- Third Grade Teacher
1- Fourth Grade Teacher
1- Fifth Grade Teacher
1- Middle School Teacher
1- Supervisor

Account # 11-401-100-101-88-05 $44,954.00

I. The following teacher(s) as mentor(s) to novice teacher(s) for the 2011-2012 school year.

Novice Teacher	Mentor Teacher
1. Diane Szigeti	Kathy Kehm/Elem. #2

Motion: Second:
Vote: Roll Call Carried:

____ Calvin Back
____ Dennis Roberts
____ Robert Bakley II
____ George DeLollis
____ Burgess Hamer
____ Linda Koch
____ Andrew Melchiorre
____ Daniel Money
____ Stephanie Thomas
____ Patricia Ziolkowski

XII. PERSONNEL

Be it resolved that the Board of Education accepts the Superintendent's recommendation to approve:

A. The following retirements/resignations:

Name: Sara Kandravi
Position: Teacher's Aide
Building: Elementary #2
Type: Resignation
Effective: August 25, 2011

Name: Meagan Young
Position: Teacher's Aide
Building: High School
Type: Resignation
Effective: August 25, 2011

Name: Janice Benstead
Position: Teacher
Building: Elementary #2
Type: Retirement
Effective: September 8, 2011

B. The following Certified Staff:

Name: Christal Holmes
Position: Elementary School Teacher
Status: Permanent
Building: Elementary #2
Effective: September 1, 2011
Step/Salary: BA Step 11/$53,335.00
Account: 11-000-2180104-00-02
Replacing: N/A
Job Code: 1001

Name: Amber Russell
Position: Elementary School Teacher
Status: Permanent
Building: Elementary #1
Effective: September 1, 2011
Step/Salary: BA Step 7/$50,220.00
Account: 11-120-100-101-00-01
Replacing: N/A
Job Code: 1001

Name: Maripat Perone
Position: Teacher of English
Status: Part-Time
Building: Alternative Education Program
Effective: Upon Receipt of Criminal History Background Check Approval Letter
Step/Salary: $30 per hour; 5 to 6 hours per week
Account: 11-425-100-101-00-07
Replacing: Rita Tice
Job Code: 1500

Name: Shannon Hagan
Position: Part Time Basic Skills Teacher
Status: Part-Time
Building: Elementary #1
Effective: September 19, 2011
Step/Salary: $20,782.80
Account: 11-120-100-101-00-01
Replacing: N/A
Job Code: 1001

Name: Michael Capito
Position: Teacher of Math
Status: Part-Time
Building: Alternative Education Program
Effective: September 19, 2011
Step/Salary: $38 per hour; 5 to 6 hours per week
Account: 11-425-100-101-00-07
Replacing: Deborah Talarico
Job Code: 1901

Name: Diane Szigeti
Position: Special Education Teacher
Status: Permanent
Building: Elementary #2
Effective: September 16, 2011
Step/Salary: BA Step 1/$49,000.00
Account: 11-212-100-101-00-02
Replacing: Janice Benstead
Job Code: 1004

Name: Laura Pelouze
Position: Guidance Counselor
Status: Permanent
Building: Elementary #2
Effective: Upon Receipt of the Criminal History Background Check
Step/Salary: MA Step 7/$51,894.00
Account: 11-000-218-104-00-02
Replacing: Allison Wills
Job Code: 3101

Name: Maryanne Langley
Position: Teacher of the Handicapped
Status: Long-Term Substitute
Building: Middle School
Effective: September 16, 2011
Step/Salary: $75.00 per day for the first five consecutive days, then 1/200th of BA Step 1 for each consecutive day
Account: 11-213-100-101-00-04
Replacing: Gina Farreny
Job Code: N/A

Name: Allison Logan
Position: Elementary School Teacher
Status: Long-Term Substitute
Building: Elementary School #2
Effective: September 19, 2011
Step/Salary: $75.00 per day for the first five consecutive days, then 1/200th of BA Step 1 for each consecutive day
Account: 11-120-100-101-00-02
Replacing: Kathleen E. Coupland
Job Code: N/A

C. The following Non-Certified Staff:

Name: Crystal Hatcher
Position: Teacher's Aide
Status: Part-Time – 29.5 hours per week
Building: Elementary School #2
Effective: Upon Completion of Criminal History Background Check
Step/Salary: $12,746.00 (pro-rated)
Account: 11-000-217-106-00-02
Replacing: Regina Baker
(*Previously approved before new teacher's aides rates were available, amount corrected)*

Name: John Beckermeyer
Position: Bus Aide
Status: Permanent
Building: Transportation
Effective: September 6, 2011
Step/Salary: $15.46 per hour
Account: 11-000-270-160-00-12
Replacing: N/A

Name: Rosanna Dominic
Position: Teacher's Aide
Status: 29.5 hours per week
Building: Cape Trinity Catholic
Effective: September 19, 2011
Hourly: $12.52
Account: Title I non-public salary

Name: Amanda Fulton
Position: Teacher's Aide
Status: 19.5 hours per week
Building: Cape Christian Academy
Effective: September 6, 2011
Hourly: $12.52
Account: Title I non-public salary, not to exceed $7000.00

Name: Stephen Lord
Position: Teacher's Aide
Status: Part-Time – 29.5 hours per week
Building: Elementary School #2
Effective: Upon Completion of Criminal History Background Check
Step/Salary: $13,180.00 (pro-rated)
Account: 11-213-100-106-00-02
Replacing: Jessica Schiable

Name: Walter Kowal
Position: Security Guard
Status: Substitute
Building: District
Effective: September 13, 2011
Step/Salary: $10.00 per hour
Account: 11-000-266-110-01-08

Name: Richard Pass
Position: Teacher's Aide
Status: Part-Time – 29.5 hours per week
Building: Elementary School #2
Effective: September 22, 2011
Step/Salary: $13,180.00 (pro-rated)
Account: 11-000-217-106-00-02
Replacing: Sara Kandravi

Name: Kathleen Mazzio
Position: Security Guard
Status: Permanent
Building: District
Effective: October 3, 2011
Step/Salary: $11.42 per hour
Account: 11-000-266-110-01-08
Replacing: Patricia Anderson
Job Code: N/A

D. The following personnel transfers effective September 1, 2011:

Name: Cheryl Bulifant
New Position: Teacher's Aide
Previous Position: Teacher's Aide
New Location: High School
Previous Location: Middle School
Account: 11-000-217-106-00-08
Salary: No Change

Name: Lisa Novsak
New Position: School Counselor
Previous Position: School Counselor
New Location: Elementary #1
Previous Location: Elementary #1 and Elementary #2
Account: 11-000-218-101-00-01
Salary: No Change

Name: Danielle Wilson
New Position: Teacher's Aide
Previous Position: Teacher's Aide
New Location: High School
Previous Location: Middle School
Account: 11-000-217-106-00-08
Salary: No Change

E. The salary advancement for Lyn Langford for completion of MA+30 in the amount of $2,000.00.

F. Renewal of the employment contract for the following staff at Cape Christian Academy:

Name	Position	Salary
Shelly Hope	Supplemental Teacher	$16,922
Acct. #20-506-100-101-00-99 $6,314		
Acct. #20-250-100-101-00-99 $10,608		

G. The following substitute teachers: Sharon Siefken, AnnMarie Ulissi, Joy Magnusson, Dave Mendez, Leah Sheptock, Regina Baker.

H. The following CST members for extra work days during the summer (all at per diem rate): Linda Gibson (4 days), Sandra Garrison-Maund (6 days), and Joell Worster (3 days).

I. The following retired teacher for home instruction pending criminal history approval: Donald Chew

J. The following Schedule B Positions:

Name: Cassandra Mills
Position: Head Girls Soccer Coach
Building: Middle School
Stipend: $3,888.00

Name: Christine McMullen
Position: Head Field Hockey Coach
Building: Middle School
Stipend: $3,888.00

Name: Robert Ford
Position: Head Boys Soccer Coach
Building: Middle School
Stipend: $3,888.00

K. Employment of the School Principals and Assistant Principals for the 2011-2012 School Year. Exhibit H 12:01:9/15/11

L. Employment of the New MTEA Group (previously unaffiiates) for the 2011-2012 School Year. Exhibit H 12:02:9/15/11

M. The following leaves of absence:

Gina Farreny – Amended – 9/12/11 through 10/18/11 (1/4 day) with pay and FMLA benefits. 10/18/11 (3/4 day) through 4/1/12 without pay, with FMLA and FLA benefits. Return to work 4/2/12.

Motion: Second:
Vote: Roll Call Carried:

_____ Calvin Back
_____ Dennis Roberts
_____ Robert Bakley II
_____ George DeLollis
_____ Burgess Hamer
_____ Linda Koch
_____ Andrew Melchiorre
_____ Daniel Money
_____ Stephanie Thomas
_____ Patricia Ziolkowski

XIII. PUBLIC COMMENTS CONCERNING AGENDA/NON-AGENDA ITEMS:

XIV. BOARD COMMENT

XV. RECESS INTO EXECUTIVE SESSION

Motion to move to closed session at p.m. for approximately minutes for

1. Litigation

Motion: Second:
Vote: Voice Carried:

XVI. RECONVENE TO REGULAR SESSION

Motion to reconvene to regular session

Motion: Second:

Vote: Voice Carried:

XVII. ADJOURNMENT

Motion to adjourn the regular meeting of the Board of Education meeting at ____ p.m.

Motion: Second:

Vote: Voice Carried: